



# Arkansas Fire Prevention Commission

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**Chairman**  
Marc Lowery

**Vice Chairman**  
Travis Hollis

**Secretary**  
Ronnie Rogers

Arkansas Fire Prevention Commission Minutes February 16, 2017.

The Meeting was called to order by Chairman Marc Lowery at 10:13 a.m. A quorum was present.

**Members Present:** Ronnie Rogers, David Fletcher, Lindsey Williams, Don McBride  
Marc Lowery and Travis Hollis.

**Members Absent:** Charles Butler, Rachel Nix, Stacey Caplener, Candance Craft and Pamela Richard.

**Guest:** Sara Farris- Asst. Attorney General, and Penny Shaw with Dept. of Finance  
and Administration.

A Motion to suspend the reading of the November 17 minutes was made by Lindsey Williams and  
seconded by David Fletcher. Unanimously approved.

**Financial Report:** The financial report was given by Penny Shaw. Lindsey Williams made a motion  
to accept financial report as read seconded by David Fletcher. Unanimously approved.

**Old Business:**

The smoke detector count is 1373 at the present.

**New Business:**

Travis Hollis asked about the 20/20 Summit that is going to be in Jacksonville in May. Chairman  
Lowery asked if anyone had planned on going and is this something we need to pay for expenses.  
After some discussion, Chairman Lowery is going to find out some more information from  
Ben Hammond and decide if we need to send someone from the commission. We may have a  
phone conference but no votes will be taken over the phone.

Travis Hollis brought up the idea about smoke detectors that the commission gives out. He stated  
that he believes that each fire department that receives smoke detectors should have a SOP or SOG  
stating that the department would install the smoke detectors in the homes according to the fire  
code. Also he stated that would be a good idea to do a home safety check upon the installation of  
the smoke detectors.

Travis said he would draft a sample SOG or SOP and a home safety check to present to the board  
at the next meeting.

Travis Hollis also stated that he would like the commission to consider data from NFIRS to see what

the main cause of fires here in Arkansas. Travis is going to get this data and present it to the board.

Charles Butler has sent his letter of resignation from the commission to the Governor Hutchison. Charles has served on the board a long time and will be missed. The commission decided to give a plaque to Charles for his service. Lindsey is going to get this and the commission members is going reimburse him for it. No money will be spent from the state.

The State Fire Chief's convention will be this June 29-30 and July 1-2 in Hot Springs. Ronnie Rogers made a motion to send Chairman Lowery to the convention and pay registration and his expense. David Fletcher seconded the motion. Unanimously approved.

A motion by Ronnie Rogers to pay all expenses for the commission and board member travel for the 2017 calendar year. Don McBride seconded. Unanimously approved.

Grant Request:

A motion from Travis Hollis, seconded by Ronnie Rogers to grant Harrison Fire Department 100 smoke detectors. Unanimously approved.

A motion from Travis Hollis, seconded by Don McBride to grant Sherwood Fire Department 100 smoke detectors. Unanimously approved.

A motion from Ronnie Rogers, seconded by Lindsey Williams to grant Texarkana Fire Department 200 smoke detectors. Motion passed with 5 for and David Fletcher abstaining.

A motion from Lindsey Williams, seconded by David Fletcher to grant Higginson Volunteer Fire Department 80 smoke detectors. Unanimously approved.

A motion from Travis Hollis, seconded by Lindsey Williams to grant Washington County Fire Marshal's Office 300 smoke detectors. Unanimously approved.

A total of 780 smoke detectors were given out by the commission.

A motion from Don McBride, seconded by Travis Hollis to award Washington County Youth Fire Intervention Task Force a check for \$4000.00 for fire prevention material. Unanimously approved.

A motion from Travis Hollis, seconded by Don McBride to award Fort Smith Fire Department a check for \$4000.00 for fire prevention material. Motion passed with 5 for and Ronnie Rogers abstaining.

There were no performance review for this meeting.

Next meeting will be May 18.

Motion by Travis Hollis, seconded by David Fletcher to adjourn. Unanimously approved.