

NIBRS Reminders



Incident Date and Hour

- ◆ Incident Date should reflect the day that the incident actually occurred.
- ◆ If the date and hour of the incident are unknown, but the date of the report was March 15, 2012, the entry should be 03/15/2012 and the Report Date Indicator should be entered as R=Report Date.
- ◆ The Incident Hour should reflect when the incident occurred or the beginning of the time period in which the crime occurred. For example, use the first two digits of the hour in military time, 2:37pm = 1437; therefore, enter only 14 as the beginning of the time period.
- ◆ If you enter 00 on all of your incidents they are reported as Midnight. Please try to enter the correct or closest time.

Which Property Descriptions have \$0 value?

Credit/Debit Cards: Plastic cards that function like checks and through which payments or credit for purchases or services are made electronically to the bank accounts directly from the cardholders' accounts; includes automatic teller machine (ATM) cards and electronic benefit transfer (EBT) cards. This category does not include gift cards.

Non-Negotiable Instruments: Documents requiring further action to become negotiable; includes unendorsed checks, money orders, traveler's checks, stocks, bonds, blank checks, etc.

Documents - Person or Business: Affidavits, applications, certificates, credit card documents, savings account books, titles, deposit slips, pawn shop slips, patents, blueprints, bids, proposals, personal files, and U.S. mail

Identity Documents: Formal documents that provide proof pertaining to a specific individual's identity; includes passports, visas, driver licenses, social security cards, alien registration cards, voter registration cards, etc.

Identity - Intangible: Sets of characteristics or behavioral or personal traits by which an entity or person is recognized or known; includes damaged reputations, disclosed confidential information, etc.

Other— All other property not fitting the specific descriptions of the data values identified.



ACIC requests that agencies submit data by the 10th of each month.

ACIC must receive 12 months of complete NIBRS data to be included in the FBI Crime in The United States Publication. For the latest information concerning your agency's progress please call the ACIC NIBRS Program at 501-682-2222.