

Live scan Fingerprint Request

COMPLIANCE: Voluntary, however failure to complete this form will result in denial of request.

After fingerprinting, return and complete form to licensing agency.

I. Fingerprint reason					
1. Code					
2. Requestor/ Agency ID			3. Agency Name		
II. Application Information: Type or clearly print answers to all fields before going to be fingerprinted					
1a. Last Name		1b. First Name		1c. Middle Initial	1d. Suffix
2. Any Alternative Names, Last Names, or Aliases (optional)					
3. Place of Birth (State or Country)		4. Date of Birth		5. Social Security Number (optional)	
6. Driver License State		7. Driver License Number			
8. Address					
9. City		10. State		11. ZIP Code	
12. Sex	13. Race	14. Height	15. Weight	16. Eye Color	17. Hair Color
III. Live Scan Information: Type or clearly print answers to all fields at the fingerprinting site					
1. Date Printed			2. Picture ID Type Presented		
3. Transaction Control Number (TCN)			4. Live Scan Operator		

I understand the personal information and fingerprints submitted by live scan are used to search against criminal identification records from both Arkansas Crime Information Center (ACIC) and Federal Bureau of Investigation (FBI). I hereby authorize the release of ant records to the person or agency listed above.

I further understand ACIC and the FBI may also retain the submitted information and fingerprints as permitted by the Privacy Act of 1974, 5 USC § 552a, for routine uses beyond the principal purpose listed above.

Signature: _____ Date: _____ 28

CFR § 16.34- Procedure to obtain change, correction, or updating of identification records.If, after viewing his/her identification record, the subject thereof believes that it is incorrect or incomplete in any respect and wish changes, corrections, or updating of the alleged deficiency, he/she should make application directly to the agency which contributed the questioned information. The subject of a record may also direct his/her challenge as to the accuracy or completeness of any entry on his/her record to the FBI, Criminal Justice Information Service (CJIS) Division, ATTN: SCU, Mod. D2, 1000 Custer Hollow Road, Clarksburg, WV 26306. The FBI will then forward the challenge to the agency which submitted the date requesting that agency to verify or correct the challenged entry. Upon the receipt of an official communication directly from the agency which contributed the original information, the FBI CJIS Division will make any changes necessary in accordance with the information supplied by that agency.

** Ensure that the correct fingerprinting reason code and agency ID are used.