



# Arkansas Fire Prevention Commission

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## Chairman

Marc Lowery

## Vice Chairman

Travis Hollis

## Secretary

Ronnie Rogers

Arkansas Fire Prevention Commission Minutes May 18, 2017.

The Meeting was called to order by Vice Chairman, Travis Hollis at 10:01 a.m. A quorum was present.

**Members Present:** Ronnie Rogers, David Fletcher, Lindsey Williams, Don McBride  
Stacey Caplener, Rachel Nix and Travis Hollis.

**Members Absent:** Marc Lowery, Candance Craft and Pamela Richard.

**Guest:** Sara Farris- Asst. Attorney General, Cheryl Reed with Dept. of Finance  
and Administration and Captain Chris Taylor, Fort Smith Fire Department.

Lindsey Williams and Travis noted a couple of changes that needed to be made in the February 18 meeting minutes. Lindsey's name was spelled wrong and NFIRS was spelled wrong. These changes will be made by the secretary and corrected minutes will be sent to the commissioners. A motion by Lindsey Williams seconded Stacey Caplener to accept. Unanimously approved.

**Financial Report:** The financial report was given by Cheryl Reed. Stacey Caplener made a motion to accept financial report as read seconded by Rachel Nix. Unanimously approved.

### Old Business:

There was a different county of smoke detectors by the secretary and Cheryl Reed. Ronnie's count was 593 and Cheryl count was 546. Ronnie and Lindsey will go count the detectors after the meeting and see what is in storage.

### New Business:

Stacy Caplener gave a report on the 20/20 Summit meeting in Jacksonville. Stacy told the board the meeting was a good meeting and had a lot of good information.

Smoke detectors granted by the commission. Some discussion was brought up about whether fire departments that received these should have a SOP/SOG in place on how there are to be installed. Don stated he believes this could be a recommendation rather than be mandatory. Lindsey and Stacy thought it would be a good suggestion and we could put the SOG/SOP on our web site if anybody wanted to use them.

David Fletcher made a motion to have it mandatory for any departments to receive detectors have a SOP/SOG on how the detectors are to be installed in homes and send a copy of it along with the grant for detectors. The motion died for lack of second. No action was taken.

Ronnie Rogers made a motion to have the Home Fire Safety Checklist that Travis Hollis presented be put on our web site in case some departments would like to use it. Rachel Nix seconded. Unanimously approved.

Some discussion was brought up on how many smoke detectors should be placed in homes. There was no motion on this topic and no action was taken.

Discussion on whether to buy more smoke alarms was brought up by Lindsey. Ronnie suggested that maybe we contact Ben Hammond with 20/20 and see if they had some more detectors that they could give us. Travis Hollis is going to check on this for the commission.

Travis Hollis is going to work on getting information from NFIRS for the years 2014, 2015 and 2016 on fire deaths and injuries around the state. He will present the information to the commission so maybe we can use this information to help with fire prevention in the state.

Grant Request:

A motion from Lindsey Williams, seconded by Rachel Nix for Pleasant Plains Vol. Fire Department a grant for \$2995.00 for a Sparky Dog costume. This money to be paid from the tobacco money. The motion carried with 5 for, 1 against and 1 abstaining.

A motion from Lindsey Williams, seconded by Stacey Caplener for 100 smoke detectors for West Memphis Fire Department. Unanimously approved.

A motions from Stacey Caplener, seconded by Rachel Nix for 100 smoke detectors for Rogers Fire Department. Unanimously approved.

A motion from Ronnie Rogers, seconded by Lindsey Williams for 100 smoke detectors for Paragould Fire Department. Unanimously approved. [Paragould asked for 200 detectors, the Secretary will note in their letter that at this time the commission is limited on the amount of detectors on hand. But when they install the 100 granted, they could apply for more after their performance review.]

A motion from Lindsey Williams, seconded by Rachel Nix for \$ 3425.29 for fire prevention material for Paragould Fire Department. The motion requires that \$2200.00 come from regular budget and the remaining to be paid from the tobacco grant money. Unanimously approved.

The commission awarded 300 detectors this meeting.

A motion from Don McBride, seconded by Stacey Caplener to accept the performance review From West Memphis Fire Department for 100 smoke detectors. Unanimously approved.

Next meeting will be August 17, 2017

Cheryl did not have any TR-1 forms with her today. She is going to email them to the secretary and he will get them to the people who needs them, also she going to send some blank forms to be retained by the secretary for next meeting.

Motion by Don McBride, seconded by Stacey Caplener to adjourn. Unanimously approved.