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# Uniform Crime Reporting

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## National Incident-Based Reporting System

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### Volume 4 Error Message Manual

Updated  
May 1997



# **VOLUME 4: ERROR MESSAGE MANUAL**

# FOREWORD

Information about the National Incident-Based Reporting System (NIBRS) is contained in the four documents described below:

## **Volume 1: Data Collection Guidelines**

This document is for the use of federal, state, and local UCR Program personnel (i.e., administrators, training instructors, report analysts, coders, data entry clerks, etc.) who are responsible for collecting and recording NIBRS crime data for submission to the FBI. It contains a system overview and descriptions of the offenses, offense codes, reports, data elements, and data values used in the system.

## **Volume 2: Data Submission Specifications**

This document is for the use of federal, state, and local systems personnel (i.e., computer programmers, analysts, etc.) who are responsible for preparing magnetic media for submission to the FBI. It contains the data submission instructions for magnetic media, record layouts, and error-handling procedures that must be followed in submitting magnetic media to the FBI for NIBRS reporting purposes.

## **Volume 3: Approaches to Implementing an Incident-Based Reporting (IBR) System**

This document is for the use of federal, state, and local systems personnel (i.e., computer programmers, analysts, etc.) who are responsible for developing an IBR system which will meet NIBRS's reporting requirements. It contains suggested approaches to developing an IBR system, including a model incident report, standard data entry guide, data entry screens, and software design suggestions.

## **Volume 4: Error Message Manual**

This document is for the use of federal, state, and local systems personnel (i.e., computer programmers, analysts, etc.) who are responsible for preparing magnetic media for submission to the FBI. It contains designations of mandatory and optional data elements, data element edits, and error messages.

Copies of the above-listed documents can be obtained by writing to the:

**Programs Support Section  
Criminal Justice Information Services Division  
Federal Bureau of Investigation  
1000 Custer Hollow Road  
Clarksburg, West Virginia 26306**



## PURPOSE

These specifications have been prepared for the use of federal, state, and local systems personnel (i.e., computer programmers and analysts) who are responsible for preparing magnetic media for submission to the FBI. Included are designations of mandatory and optional data elements, data element errors, and error messages that must be followed to meet NIBRS's reporting requirements.

Magnetic media submission instructions, record layouts, and error handling procedures are discussed in Volume 2 entitled *Data Submission Specifications*. Data entry approaches for NIBRS data elements are discussed in Volume 3 entitled *Approaches to Implementing an Incident-Based Reporting (IBR) System*.

Whenever "Tape" is specified within this document, it refers to the magnetic media that is written upon by the participant when submitting data to the FBI. Refer to Volume 2, section I (Magnetic Data Submission Instructions) for the various types of magnetic media the FBI will accept.

The functional data requirements, as discussed in this document, provide suggestions for automating data element "presence" requirements relating to mandatory data elements, data element edits, and error messages created as a result of errors.

Section I, "Mandatories," explains all the UCR Offense Codes with the associated Data Element numbers for "Mandatory" fields and those that are "Optional." Each UCR Offense Code will require that certain Data Elements be entered.

Section II, "Data Element Edits," details all the software edits performed by the FBI on that data submitted by the participant. These are in addition to those specified in section I above and are listed in order by Data Element number.

Section III, "Error Numbers and Messages," shows all messages produced as a result of FBI error detection. These are listed in ascending sequence by error number.







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# I. MANDATORIES

This section sets forth the requirements for reporting data elements to the FBI.

## A. Data Element Requirements

There are two sets of reporting requirements:

**1. Group “A” Incident Report Data Elements** -- There are two subsets of these data elements:

(a) **“Common” Data Elements** -- These are data elements which are applicable to all Group “A” offenses. See pages 4-5 for these data elements.

(b) **“Additional” Data Elements** -- These are data elements that are also applicable to individual Group “A” offenses. They are in addition to the “COMMON” data elements and complete the reporting requirements for Group “A” offenses. See pages 6-13 for these data elements.

**2. Group “B” Arrest Report Data Elements** -- These data elements are applicable to arrests for Group “B” offenses. They are a subset of the data elements used for Group “A” offenses. See page 14 for these data elements.

## B. “Mandatory” Versus “Optional” Data Elements

Data elements designated as being “Mandatory” must have data values entered for them in data records submitted to the FBI or the reports to which they relate will be rejected as containing errors. Examples of “Mandatory” data elements are ORI Number, Incident Number, and Incident Date/Hour. If an incident report submitted on the magnetic media lacks entries for the ORI Number, Incident Number, or Incident Date/Hour, the report will be rejected.

Some “Mandatory” data elements require a condition to arise before they must have data entered. They have an “If statement” associated with them stating the condition to be fulfilled which will require their presence.

Example: If any code but “N” in 4 (Cleared Exceptionally):  
5 = Exceptional Clearance Date

This means that if any code but N = Not Applicable was entered into Data Element 4 (Cleared Exceptionally), the date of the clearance is to be entered into Data Element 5 (Exceptional Clearance Date).

## Mandatories

Data elements designated as being “Optional” may or may not have data values entered into them, at the option of the agency submitting the data records to the FBI. The lack of a data value will not cause the report to be rejected as an error. There are four (4) optional data elements: 29 (Ethnicity of Victim); 30 (Resident Status of Victim); 50 (Ethnicity of Arrestee); and 51 (Resident Status of Arrestee).

Example: Optional: If “I” in 25 (Type of Victim):  
29 = Ethnicity (of Victim)  
30 = Resident Status (of Victim)

It is, therefore, left up to the submitting agency’s discretion whether Data Elements 29 and 30 will be reported. However, in order to be reported, the victim must be an I = Individual.

### C. Required Data Values

In some instances, one or more data values appear within parentheses immediately following a data element assigned to an offense. This means that those data values are required in the “Segments” (e.g., Property Segment, Victim Segment, etc.) submitted to the FBI for that offense; and if other data values are entered, the report will be rejected by the FBI’s computer as containing an error.

[Note: When more than one offense is involved in an incident, there can be different data value requirements for the segments relating to them.]

Example (1): For all Crimes Against Persons (e.g., Assault Offenses, Homicide Offenses, etc.), 25 = Type of Victim (I) means that the submitting agency must enter I = Individual into Data Element 25 (Type of Victim) of the Victim Segments relating to those offenses. If any other type of victim code is entered into the Victim Segment submitted for one of these offenses (e.g., B = Business or S = Society/Public), the report will be rejected by the FBI’s computer as containing an error.

Example (2): For all Crimes Against Society (e.g., Drug/Narcotic Offenses, Gambling Offenses, etc.), 25 = Type of Victim (S) means that the submitting agency must enter S = Society/Public into Data Element 25 (Type of Victim) of the Victim Segments relating to those offenses. If any other type of victim code is entered into the Victim Segment submitted for one of these offenses (e.g., I = Individual or B = Business), the report will be rejected by the FBI’s computer as containing an error.

Example (3): If both a Crime Against Person and a Crime Against Society were involved in the same incident, I = Individual would be entered into the Victim Segment for the Crime Against Person, while S = Society/Public would be entered into the Victim Segment for the Crime Against Society.

## Mandatories

Again, “If statements” have been used to ensure correct reporting. The following “If statements” are given as examples:

Example (1): If “A” in 7 (Offense Attempted/Completed):

14 = Type of Property Loss/Etc. (1 or 8)

This means that if the offense (e.g., Arson) was only A = Attempted (i.e., no fire resulted), then the type of property loss/etc. designated within the parentheses must be either 1 = None or 8 = Unknown.

Example (2): If “C” in 7 (Offense Attempted/Completed):

14 = Type of Property Loss/Etc. (2)

15 = Property Description

16 = Value of Property

This means that if the offense (e.g., Arson) was C = Completed, then a Property Segment must be submitted which has the type of property loss/etc. designated within the parentheses (2 = Burned) entered into Data Element 14. If any other type of property loss/etc. was entered by the submitting agency (e.g., 1 = None, 3 = Counterfeited, 4 = Destroyed/Damaged/Vandalized, 7 = Stolen, etc.), the report will be rejected as containing an error.

[Note: In a multiple-offense incident, other Crimes Against Property may be involved which could call for the other types of property loss/etc. For example, if a single incident involved both Arson and Burglary, then a Property Segment containing 2 = Burned and another Property Segment containing 7 = Stolen could be submitted for the incident.]

The above “If statement” also requires that a description of the burned property be entered into Data Element 15 and its value be entered into Data Element 16.

Example (3): If any code but “00” in 36 (Offender Sequence Number):

34 = Offender Number(s) to be Related

35 = Relationship(s) of Victim to Offender(s)

This means that if an “Offender Sequence Number” was assigned (i.e., data were entered describing an offender), then victim-to-offender relationship data must be entered into Data Elements 34 (Offender Numbers to be Related) and 35 (Relationships of Victim to Offenders).

[Note: Example (3) applies only when a Crime Against Person (i.e., Homicide, Kidnaping, Forcible Sex Offense, Assault Offense, or Nonforcible Sex Offense) or a Robbery was committed against the victim.]

## Mandatories

### D. GROUP “A” INCIDENT REPORT - “COMMON” Data Elements

“Common” data elements are applicable to all Group “A” offenses, i.e., offenses for which “Group ‘A’ Incident Reports” are submitted.

“Common” data elements are provided below for: (1) all initial Group “A” Incident Reports; (2) initial Group “A” Incident Reports containing Arrestee Segments; (3) all updates (e.g., Add Arrest, Modify, and Delete) to previously submitted Group “A” Incident Reports; and (4) updates containing Arrestee Segments.

#### “Common” Data Elements For All “Initial” Group “A” Incident Reports:

Mandatory:     1 = ORI Number  
                  2 = Incident Number  
                  3 = Incident Date/Hour  
                  4 = Cleared Exceptionally

#### If any code but “N” in 4 (Cleared Exceptionally):

                  5 = Exceptional Clearance Date  
  
                  6 = UCR Offense Code  
                  7 = Offense Attempted/Completed  
                  8 = Offender(s) Suspected of Using  
8A = Bias Motivation  
                  9 = Location Type  
23 = Victim (Sequence) Number  
24 = Victim Connected to UCR Offense Code(s)  
25 = Type of Victim

#### If “T” in 25 (Type of Victim):

                  26 = Age (of Victim)  
                  27 = Sex (of Victim)  
                  28 = Race (of Victim)  
  
36 = Offender (Sequence) Number

#### If any code but “00” in 36 (Offender Sequence Number):

                  37 = Age (of Offender)  
                  38 = Sex (of Offender)  
                  39 = Race (of Offender)

Optional:     If “T” in 25 (Type of Victim):  
                  29 = Ethnicity (of Victim)  
                  30 = Resident Status (of Victim)



**Supplemental “Common” Data Elements For “Initial” Group “A” Incident Reports  
Containing Arrestee Segments:**

- Mandatory: 40 = Arrestee (Sequence) Number  
41 = Arrest (Transaction) Number  
42 = Arrest Date  
43 = Type of Arrest  
44 = Multiple Arrestee Segments Indicator  
45 = UCR Arrest Offense Code  
46 = Arrestee Was Armed With  
47 = Age (of Arrestee)

If 47 (Age of Arrestee) is less than “18”:

52 = Disposition of Arrestee Under 18

- 48 = Sex (of Arrestee)  
49 = Race (of Arrestee)

- Optional: 50 = Ethnicity (of Arrestee)  
51 = Resident Status (of Arrestee)

**“Common” Data Elements For “Updates” (Add Arrest, Modify, and Delete) To Previously  
Submitted Group “A” Incident Reports:**

- Mandatory: 1 = ORI Number  
2 = Incident Number

**Supplemental “Common” Data Elements For “Updates” Containing Arrestee Segments:**

- Mandatory: 40 = Arrestee (Sequence) Number  
41 = Arrest (Transaction) Number  
42 = Arrest Date  
43 = Type of Arrest  
44 = Multiple Arrestee Segments Indicator  
45 = UCR Arrest Offense Code  
46 = Arrestee Was Armed With  
47 = Age (of Arrestee)  
48 = Sex (of Arrestee)  
49 = Race (of Arrestee)

If 47 (Age of Arrestee) is less than “18”:

52 = Disposition of Arrestee Under 18

- Optional: 50 = Ethnicity (of Arrestee)  
51 = Resident Status (of Arrestee)

## Mandatories

### E. GROUP “A” INCIDENT REPORT - “ADDITIONAL” Data Elements

“Additional” data elements are applicable to certain Group “A” offenses and are in addition to the “Group ‘A’ Incident Report - ‘Common’ Data Elements” listed on pages 4-5. They complete the data element reporting requirements for the individual offenses. These must be entered for the specified offense.

#### 1. 200 ARSON (Crime Against Property)

Mandatory: If “A” in 7 (Offense Attempted/Completed):  
14 = Type Property Loss/Etc. (1 or 8)

If “C” in 7 (Offense Attempted/Completed):  
14 = Type Property Loss/Etc. (2)  
15 = Property Description  
16 = Value of Property

#### 2. 13A-13C ASSAULT OFFENSES (Crimes Against Persons)

Mandatory: 7 = Offense Attempted/Completed (C)  
25 = Type of Victim (I)

If any code but “00” in 36 (Offender Sequence Number):  
34 = Offender Number(s) to be Related  
35 = Relationship(s) of Victim to Offender(s)

Only: 13A Aggravated Assault  
13B Simple Assault

Mandatory: 13 = Type Weapon/Force Involved  
33 = Type Injury

Only: 13A Aggravated Assault

Mandatory: 31 = Aggravated Assault/Homicide Circumstances

#### 3. 510 BRIBERY (Crime Against Property)

Mandatory: If “A” in 7 (Offense Attempted/Completed):  
14 = Type Property Loss/Etc. (1 or 8)

If “C” in 7 (Offense Attempted/Completed):  
14 = Type Property Loss/Etc. (1, 5, 7, or 8)

If “5” or “7” in 14 (Type Property Loss/Etc.):

15 = Property Description

16 = Value of Property

If “5” in 14 (Type Property Loss/Etc.):

17 = Date Recovered

**4. 220 BURGLARY/BREAKING AND ENTERING (Crime Against Property)**

Mandatory: If “14” or “19” in 9 (Location Type):

10 = Number of Premises Entered

11 = Method of Entry

If “A” in 7 (Offense Attempted/Completed):

14 = Type Property Loss/Etc. (1 or 8)

If “C” in 7 (Offense Attempted/Completed):

14 = Type Property Loss/Etc. (1, 5, 7, or 8)

If “5” or “7” in 14 (Type Property Loss/Etc.):

15 = Property Description

16 = Value of Property

If “5” in 14 (Type Property Loss/Etc.):

17 = Date Recovered

**5. 250 COUNTERFEITING/FORGERY (Crime Against Property)**

Mandatory: 12 = Type Criminal Activity

If “A” in 7 (Offense Attempted/Completed):

14 = Type Property Loss/Etc. (1 or 8)

If “C” in 7 (Offense Attempted/Completed):

14 = Type Property Loss/Etc. (3, 5, or 6)

15 = Property Description

16 = Value of Property

If “5” in 14 (Type Property Loss/Etc.):

17 = Date Recovered

## Mandatories

### 6. 290 DESTRUCTION/DAMAGE/VANDALISM OF PROPERTY

(Crime Against Property)

Mandatory: If "A" in 7 (Offense Attempted/Completed):  
14 = Type Property Loss/Etc. (1 or 8)

If "C" in 7 (Offense Attempted/Completed):  
14 = Type Property Loss/Etc. (4)  
15 = Property Description  
16 = Value of Property

### 7. 35A-35B DRUG/NARCOTIC OFFENSES (Crimes Against Society)

Mandatory: 12 = Type Criminal Activity

If "A" in 7 (Offense Attempted/Completed):  
14 = Type Property Loss/Etc. (1 or 8)

If "C" in 7 (Offense Attempted/Completed):  
14 = Type Property Loss/Etc. (1 or 6)

If any code but "10" in 15 (Property Description):  
16 = Value of Property

25 = Type of Victim (S)

Only: 35A Drug/Narcotic Violations

If "6" in 14 (Type Property Loss/Etc.):  
15 = Property Description (any code but 11)

If "1" in 14 (Type Property Loss/Etc.):  
20 = Suspected Drug Type

If "6" in 14 (Type Property Loss/Etc.) and  
If "10" (Drugs) in 15 (Property Description):  
20 = Suspected Drug Type  
21 = Estimated Drug Quantity  
22 = Type Drug Measurement

Only: 35B Drug Equipment Violations

If "6" in 14 (Type Property Loss/Etc.):  
15 = Property Description (any code but 10)

**8. 270 EMBEZZLEMENT (Crime Against Property)**

Mandatory: If “A” in 7 (Offense Attempted/Completed):  
14 = Type Property Loss/Etc. (1 or 8)

If “C” in 7 (Offense Attempted/Completed):  
14 = Type Property Loss/Etc. (5 or 7)  
15 = Property Description  
16 = Value of Property

If “5” in 14 (Type Property Loss/Etc.):  
17 = Date Recovered

**9. 210 EXTORTION/BLACKMAIL (Crime Against Property)**

Mandatory: 13 = Type Weapon/Force Involved

If “A” in 7 (Offense Attempted/Completed):  
14 = Type Property Loss/Etc. (1 or 8)

If “C” in 7 (Offense Attempted/Completed):  
14 = Type Property Loss/Etc. (5 or 7)  
15 = Property Description  
16 = Value of Property

If “5” in 14 (Type Property Loss/Etc.):  
17 = Date Recovered

If “I” in 25 (Type of Victim):  
33 = Type Injury

**10. 26A-26E FRAUD OFFENSES (Crimes Against Property)**

Mandatory: If “A” in 7 (Offense Attempted/Completed):  
14 = Type Property Loss/Etc. (1 or 8)

If “C” in 7 (Offense Attempted/Completed):  
14 = Type Property Loss/Etc. (5 or 7)  
15 = Property Description  
16 = Value of Property

If “5” in 14 (Type Property Loss/Etc.):  
17 = Date Recovered

**11. 39A-39D GAMBLING OFFENSES (Crimes Against Society)**

## **Mandatories**

Mandatory: If “A” in 7 (Offense Attempted/Completed):  
14 = Type Property Loss/Etc. (1 or 8)

If “C” in 7 (Offense Attempted/Completed):  
14 = Type Property Loss/Etc. (6)  
15 = Property Description  
16 = Value of Property

25 = Type of Victim (S)

Only: 39C Gambling Equipment Violations

Mandatory: 12 = Type Criminal Activity

## **12. 09A-09C HOMICIDE OFFENSES (Crimes Against Persons)**

Mandatory: 7 = Offense Attempted/Completed (C)\*  
13 = Type Weapon/Force Involved  
25 = Type of Victim (I)  
31 = Aggravated Assault/Homicide Circumstances

If any code but “00” in 36 (Offender Sequence Number):  
34 = Offender Number(s) to be Related  
35 = Relationship(s) of Victim to Offender(s)

\*[NOTE: “Attempted Murder” is to be classified as Aggravated Assault.]

Only: 09C Justifiable Homicide

Mandatory: 31 = Aggravated Assault/Homicide Circumstances (20 or 21)  
32 = Additional Justifiable Homicide Circumstances

## **13. 100 KIDNAPING/ABDUCTION (Crime Against Person)**

Mandatory: 13 = Type Weapon/Force Involved

If “A” in 7 (Offense Attempted/Completed):  
14 = Type Property Loss/Etc. (1 or 8)

If “C” in 7 (Offense Attempted/Completed):  
14 = Type Property Loss/Etc. (1, 5, 7, or 8)

If “5” or “7” in 14 (Type Property Loss/Etc.):

- 15 = Property Description
- 16 = Value of Property

If “5” in 14 (Type Property Loss/Etc.):

- 17 = Date Recovered

25 = Type of Victim (I)

33 = Type Injury

If any code but “00” in 36 (Offender Sequence Number):

- 34 = Offender Number(s) to be Related
- 35 = Relationship(s) of Victim to Offender(s)

**14. 23A-23H LARCENY/THEFT OFFENSES (Crimes Against Property)**

Mandatory: If “A” in 7 (Offense Attempted/Completed):

- 14 = Type Property Loss/Etc. (1 or 8)

If “C” in 7 (Offense Attempted/Completed):

- 14 = Type Property Loss/Etc. (5 or 7)
- 15 = Property Description
- 16 = Value of Property

If “5” in 14 (Type Property Loss/Etc.):

- 17 = Date Recovered

**15. 240 MOTOR VEHICLE THEFT (Crime Against Property)**

Mandatory: If “A” in 7 (Offense Attempted/Completed):

- 14 = Type Property Loss/Etc. (1 or 8)

If “C” in 7 (Offense Attempted/Completed):

- 14 = Type Property Loss/Etc. (5 or 7)
- 16 = Value of Property

If “5” in 14 (Type Property Loss/Etc.):

- 15 = Property Description (any valid codes)
- 17 = Date Recovered

If “03”, “05”, “24”, “28”, or “37” in 15 (Property Description):

- 19 = Number of Recovered Motor Vehicles

## Mandatories

If “7” in 14 (Type Property Loss/Etc.):

- 15 = Property Description (any valid codes, but one must be 03, 05, 24, 28, or 37)
- 18 = Number of Stolen Motor Vehicles

### 16. 370 PORNOGRAPHY/OBSCENE MATERIAL (Crime Against Society)

- Mandatory: 12 = Type Criminal Activity  
25 = Type of Victim (S)

### 17. 40A-40B PROSTITUTION OFFENSES (Crimes Against Society)

- Mandatory: 25 = Type of Victim (S)

### 18. 120 ROBBERY (Crime Against Property)

- Mandatory: 13 = Type Weapon/Force Involved

If “A” in 7 (Offense Attempted/Completed):

- 14 = Type Property Loss/Etc. (1 or 8)

If “C” in 7 (Offense Attempted/Completed):

- 14 = Type Property Loss/Etc. (5 or 7)
- 15 = Property Description
- 16 = Value of Property

If “5” in 14 (Type Property Loss/Etc.):

- 17 = Date Recovered

If “I” in 25 (Type of Victim):

- 33 = Type Injury

If “I” in 25 (Type of Victim) and

If any code but “00” in 36 (Offender Sequence Number):

- 34 = Offender Number(s) to be Related
- 35 = Relationship(s) of Victim to Offender(s)



**19. 11A-11D SEX OFFENSES, FORCIBLE** (Crimes Against Persons)

Mandatory: 13 = Type Weapon/Force Involved  
25 = Type of Victim (I)  
33 = Type Injury

If any code but "00" in 36 (Offender Sequence Number):

34 = Offender Number(s) to be Related  
35 = Relationship(s) of Victim to Offender(s)

**20. 36A-36B SEX OFFENSES, NONFORCIBLE** (Crimes Against Persons)

Mandatory: 25 = Type of Victim (I)

If any code but "00" in 36 (Offender Sequence Number):

34 = Offender Number(s) to be Related  
35 = Relationship(s) of Victim to Offender(s)

**21. 280 STOLEN PROPERTY OFFENSES** (Crimes Against Property)

Mandatory: 12 = Type Criminal Activity

If "A" in 7 (Offense Attempted/Completed):

14 = Type Property Loss/Etc. (1 or 8)

If "C" in 7 (Offense Attempted/Completed):

14 = Type Property Loss/Etc. (1 or 5)

If "5" in 14 (Type Property Loss/Etc.):

15 = Property Description  
16 = Value of Property  
17 = Date Recovered

**22. 520 WEAPON LAW VIOLATIONS** (Crimes Against Society)

Mandatory: 12 = Type Criminal Activity  
13 = Type Weapon/Force Involved  
25 = Type of Victim (S)

## Mandatories

### F. GROUP “B” ARREST REPORT Data Elements

These data elements are applicable to all Group “B” offenses, i.e., those offenses for which only “Group ‘B’ Arrest Reports” are submitted.

The data elements used in the “Group ‘B’ Arrest Report” are the same as those used in the “Arrestee Segment” of the “Group ‘A’ Incident Report,” except for the Data Element 44 (Multiple Arrestee Segments Indicator) which is not applicable.

The data elements used in the “Group ‘B’ Arrest Report” are as follows:

#### Group “B” Arrest Report

Mandatory:	1 =	ORI Number
	*41 =	Arrest (Transaction) Number
	*40 =	Arrestee (Sequence) Number
	42 =	Arrest Date
	43 =	Type of Arrest
	45 =	UCR Arrest Offense Code
	46 =	Arrestee Was Armed With
	47 =	Age (of Arrestee)
	48 =	Sex (of Arrestee)
	49 =	Race (of Arrestee)
	<u>If 47 (Age of Arrestee) is less than “18”:</u>	
	52 =	Disposition of Arrestee Under 18
Optional:	50 =	Ethnicity (of Arrestee)
	51 =	Resident Status (of Arrestee)

\*The order of these two data elements is reversed from that in the Arrestee Segment.

## II. DATA ELEMENT EDITS

### A. GENERAL INFORMATION

The personnel responsible for software development should be aware of the FBI editing performed for each data element. *Volume I: Data Collection Guidelines* details in section VI (Data Elements and Data Values) all the valid code meanings applicable for each data element. Refer to that section when establishing computer codes for data submitted to the FBI.

Some specific data element edits in subsection B (Data Element Edits) pages 16-58 may also be listed in subsection C (Global Edits) pages 58-74 and/or subsection D (UCR Offense Code Edits) pages 74-76. This division was developed to provide a better understanding of certain data relationships. The edit requirements in this section are in addition to those specified in section I (Mandatories) but may in some cases be duplicated.

After each edit is a reference error number enclosed in parentheses, e.g., (056), (001), etc., that is used when the error condition is detected by the FBI’s computer. These are defined in section III (Error Numbers and Messages).

### 1. COMPUTER TABLES WILL ASSIST WITH “PRESENCE” REQUIREMENTS

In order to provide a mechanism to determine what data elements belong with which offenses as specified in section I (Mandatories), computer tables could be developed that contain the data element numbers that “belong” with each offense. For example, the following table for Data Element 7 (Offense Attempted/Completed) indicates which offense-dependent data elements can be entered, i.e., the “Additional” data elements set forth in the “Mandatories.” The table can be referenced by software when doing internal editing, checking, etc. (The method the FBI uses is shown below.)

OFFENSE	ATTEMPTED/COMPLETED	DATA ELEMENTS
200	A	14
200	C	14, 15, 16
13A	C	13, 31, 33, 34, 35
13B	C	13, 33, 34, 35
13C	C	34, 35
etc.		

In a similar fashion, another table could contain the data elements of those fields that must always be present for every Group “A” Incident Report submission, i.e., the “Common” data elements set forth in the “Mandatories.” This table would ensure the “presence” requirements for these data elements.

In conjunction with these tables, software has to include specific edit requirements as

## Data Element Edits

shown in section I (Mandatories). For example, offense 13A = Aggravated Assault requires that Data Element 25 (Type of Victim) be I = Individual.

If a data element is not applicable, the default value entered on the segment submitted on magnetic media must be blanks, as specified in *Volume 2: Data Submission Specifications*, section I (Magnetic Data Submission Instructions), subsection 1 (Magnetic Media Specifications).

## 2. REFERENCES TO “MAGNETIC MEDIA” AND “TAPE”

Whenever “Magnetic Media” or “Tape” is specified within the instructions, the terms refer to the magnetic media that are written upon by the participant when submitting data to the FBI, to include floppy diskettes. Refer to Volume 2, section I (Magnetic Data Submission Instructions) for the various types of magnetic media the FBI will accept.

## B. DATA ELEMENT EDITS

### 1. DATA ELEMENT                      ADMINISTRATIVE SEGMENT EDITS

1

#### ORI NUMBER

1) Must be present -- cannot be blank.

(001, 101, 201, 301, 401, 501, 601, 701)

2) Must be a valid 9-character NCIC number, where the last 2 positions of the ORI must reflect 00 for non-federal participants or a UCR-assigned code for federal participants.

(052, 086, 104, 204, 304, 404, 504, 604, 704)

3) First two positions must be the code of the state (e.g., SC, MD, etc.) in which the incident occurred. For non-federal participants, every record must have the same code.

(059)

2

#### INCIDENT NUMBER

1) Must be present -- cannot be blank.

(001, 101, 201, 301, 401, 501, 601, 701)

## Data Element Edits

- 2) Zero-Reporting Segment (Level 0) must contain twelve zeroes as the incident number.

(092)

- 3) Must be left-justified with blank right-fill if under 12 characters in length.

(016, 116, 216, 316, 416, 516, 616, 716)

- 4) Valid character combinations can include A-Z, 0-9, Hyphen, and/or Blanks. For example, 89-123-SC is valid, but 89+123\*SC is invalid.

(017, 117, 217, 317, 417, 517, 617, 717)

- 5) Must be blank right-fill if under twelve characters in length. Cannot have embedded “blanks” between the first and last characters entered.

(015, 115, 215, 315, 415, 515, 615, 715)

- 6) For each submitting agency, as identified in “1 ORI NUMBER,” the value must be a unique number. This means that no two incidents can have the same incident number. Some agencies ensure uniqueness by prefixing every incident number with a two-digit year followed by a number starting with 1, while others just increment the number by 1 for each new incident.

(056)

- 7) A Group “A” Incident Number and a Group “B” Arrest Report Arrest Transaction Number/Incident Number cannot have the same number within the same ORI.

(088)

## 3

### INCIDENT DATE/HOUR

- 1) Must be present -- cannot be blank.

(101)

## Data Element Edits

- 2) Each component of the date must be valid; that is, months must be 01-12, days must be 01-31, and year must include the century (i.e., 19xx, 20xx). In addition, days cannot exceed maximum for the month (e.g., June cannot have 31 days). The date cannot exceed the current date.

(105)

- 3) When an ORI becomes inactive, no incident data may be submitted to the FBI with an incident date on or after that date. However, adjustments to previously submitted data may be made.

(118)

- 4) The date cannot be earlier than 01/01/1991 for I = Incident Report submissions. This edit will preclude dates that are obviously incorrect since the FBI began accepting data on this date.

(172)

- 5) At some point in time, the participant will convert its local agencies from "Summary" reporting to Incident-Based Reporting. Once the participant starts to send NIBRS data for a converted agency to the FBI, any data received from this agency that could possibly be interpreted as duplicated within both the "Summary" and NIBRS systems for the same month will be rejected by the FBI.

In other words, if the participant sends IBR data for an agency for the first time on the September 1995, monthly magnetic media, dates for incidents, recovered property, and arrests must be within September. The exception occurs when exceptional clearances occur for a pre-IBR incident. In this case, Data Element 3 (Incident Date/Hour) may be earlier than September 1995, but Data Element 5 (Exceptional Clearance Date) must be within September 1995. The FBI will reject data submitted for prior months.

## Data Element Edits

Thereafter, all data coming from this agency can never have dates prior to the initial start date of September 1995, except as mentioned previously. The summary system already contains aggregate data for the months prior to NIBRS conversion. Having the FBI accept NIBRS data for months previously reported as “Summary Data” would cause duplicate reporting within a given month.

The state must maintain a table of start dates for each local agency (ORI) within its state. As local agencies convert to IBR format, the state would add the “start” date to its table. Any Incident Reports submitted to the FBI must be rejected at the state level if the incident date is earlier than this start date.

Refer to Volume 3, section V (Implementation Procedures) for additional instructions regarding local agency IBR conversion.

(171, 173)

- 6) The date cannot be later than the year and month the tape represents. For example, the May 1995 tape cannot contain incidents happening after this date.

(170)

- 7) The record control date in positions 7-12 (Month and Year) and the incident date must be valid entries. The FBI software uses these to determine if the complete incident should have been reported to the FBI or if a subset of the segments should have been submitted as “Time-Window” submissions.

(175)

- 8) Administrative Segments (Level 1) submitted with a Segment Action Type of W = Time-Window Submission cannot have a date in Data Element 3 (Incident Date/Hour) which would be a valid date for a Group “A” Incident. For any subsequent M = Modify of a previously submitted W = Time-Window Submission, this is also true.

(176)

## Data Element Edits

9) Administrative Segments (Level 1) submitted with a segment Action Type of M = Modify cannot change the date in Data Element 3 (Incident Date/Hour) of segments which were previously submitted with a Segment Action Type of I = Incident Report.

(161)

10) Administrative Segments (Level 1) submitted with a Segment Action Type of M = Modify cannot change the Report Date Indicator (position 46 of the segment) of Segments which were previously submitted with a Segment Action Type of I = Incident Report.

(162)

11) Administrative Segments (Level 1) submitted with a Segment Action Type of M = Modify cannot change the hour in Data Element 3 (Incident Date/Hour) of Segments which were previously submitted with a Segment Action Type of I = Incident Report.

(163)

12) If HOUR is entered, it must be 00 through 23.

[Note: If the incident occurred at exactly midnight, enter the Incident Date as if the time was 1 minute past midnight. For example, if the crime occurred at exactly midnight on Thursday, enter Friday's date.]

(152)

13) If the Incident Date is unknown, use the report date. Indicate a report date with an R in position 46 on the Administrative Segment. If this is the Incident Date, then leave the "Report" indicator blank.

(151)



4

**CLEARED EXCEPTIONALLY**

1) Must be present -- cannot be blank.

(101)

2) Must be a valid code.

(104)

3) Cannot be N = Not Applicable if Data Element 5 (Exceptional Clearance Date) is entered.

(153)

4) When a value other than N = Not Applicable is entered, there can be no Arrestee Segments associated with the Group "A" Incident Report.

(071)

5) Administrative Segments (Level 1) submitted with a Segment Action Type of W = Time-Window Submission cannot contain an N = Not Applicable in Data Element 4 (Cleared Exceptionally).

(154)

6) Administrative Segments (Level 1) submitted with a Segment Action Type of M = Modify must have an N = Not Applicable in Data Element 4 (Exceptional Clearance Indicator) when arrestees were already present for the Group "A" Incident Report.

(164)

7) Administrative Segments (Level 1) submitted with a Segment Action Type of M = Modify cannot have an N = Not Applicable in Data Element 4 (Exceptional Clearance Indicator) when the Incident was previously submitted as a W = Time-Window Submission.

(165)

8) Administrative Segments (Level 1) submitted with a Segment

## Data Element Edits

Action Type of W = Time-Window Submission must contain Data Elements 4 (Cleared Exceptionally) and 5 (Exceptional Clearance Date). Both must be present to be a valid submission.

(157)

5

### EXCEPTIONAL CLEARANCE DATE

1) The clearance date cannot be earlier than the incident date.

(155)

2) Must be present if case was cleared exceptionally per data value code in Data Element 4 (Cleared Exceptionally).

(156)

3) Each component of the date must be valid; that is, months must be 01-12, days must be 01-31, and year must include the century (i.e., 19xx, 20xx). In addition, days cannot exceed maximum for the month (e.g., June cannot have 31 days).

The date cannot be later than that entered within the “Month of Tape” and “Year of Tape” fields on the data record. For example, if “Month of Tape” and “Year of Tape” are 06/1995, the clearance date cannot contain any date 07/01/1995 or later.

(105)

4) Administrative Segments (Level 1) submitted with a Segment Action Type of W = Time-Window Submission must contain Data Elements 4 (Cleared Exceptionally) and 5 (Exceptional Clearance Date). Both must be present to be a valid submission.

(157)

5) Administrative Segments (Level 1) submitted with a Segment Action Type of W = Time-Window Submission cannot have an Exceptional Clearance Date (Data Element 5) earlier than the “Time-Window” Base Date. For any subsequent M = Modify of a previously submitted W = Time-Window Submission, this is also true. Refer to Volume 2, section I, subsection 6 (Magnetic Data Submission Instructions) (Determining Amount

## Data Element Edits

of Data to be Submitted) for additional information on the Base Date.

(120)

- 6) Administrative Segments (Level 1) submitted with a Segment Action Type of M = Modify with an N = Not Applicable in Data Element 4 (Exceptional Clearance Indicator) cannot have an entry in Data Element 5 (Exceptional Clearance Date).

(166)

- 7) Administrative Segments (Level 1) submitted with a Segment Action Type of M = Modify for a previously submitted W = Time-Window Submission must have a date in Data Element 5 (Exceptional Clearance Date).

(167)

- 8) Administrative Segments (Level 1) submitted with a Segment Action Type of W = Time-Window Submission or M = Modify cannot have a date earlier than the date the ORI went IBR.

(174)

## 2. DATA ELEMENT

### OFFENSE SEGMENT EDITS

6

#### UCR OFFENSE CODE

- 1) Must be present -- cannot be blank.

(201)

- 2) Must be a valid code.

(204)

- 3) Must be a Group "A" offense code.

(264)

7

#### OFFENSE ATTEMPTED/COMPLETED

- 1) Must be present -- cannot be blank.

## Data Element Edits

(201)

- 2) Must be a valid code of A = Attempted or C = Completed.

(251)

- 3) If A = Attempted is entered and Data Element 6 (UCR Offense Code) is a Crime Against Property, Gambling, Kidnaping, or Drug/Narcotic Offense, Data Element 14 (Type Property Loss/Etc.) must be 1 = None or 8 = Unknown.

(077)

- 4) If Data Element 6 (UCR Offense Code) was a Crime Against Property, Kidnaping, Gambling, or Drug/Offense, and Data Element 7 (Offense Attempted/Completed) was C = Completed, a Property Segment (Level 3) must be sent with a valid code in Data Element 14 (Type Property Loss/Etc.).

(078)

- 5) If the UCR Offense Code is an "Assault" or "Homicide" offense, the offense must be C = Completed.

(256)

**8**

### **OFFENDER(S) SUSPECTED OF USING**

- 1) Must be present -- cannot be blank.

(201)

- 2) Must be a valid code.

(204)

- 3) If more than one code entered, cannot be a duplicate.

(206)

- 4) Value N = Not Applicable is mutually exclusive with any other value entered, i.e., N is to be entered only if no other code applies.

(207)

8A

**BIAS MOTIVATION**

- 1) Once a participant has added this new data element into the Offense Segment (Level 2), the field becomes mandatory and cannot be blank. Conversely, if the participant has not yet adopted the data element, then the FBI's computer will not reject the submission.

Rejection only occurs when the physical length of the Offense Segment includes the 2-character field and it is blank.

(201)

- 2) Must be a valid code in conjunction with item 1 above.

(204)

9

**LOCATION TYPE**

- 1) Must be present -- cannot be blank.

(201)

- 2) Must be a valid code.

(204)

10

**NUMBER OF PREMISES ENTERED**

- 1) Must be entered if the UCR Offense Code is 220 (Burglary/B&E) and Data Element 9 (Location Type) contains 14 = Hotel/Motel/Etc. or 19 = Rental Storage Facility.

(257)

- 2) Must be numeric entry of 01-99 if entered.

(202)

- 3) When entered, Data Element 9 (Location Type) must be 14 = Hotel/Motel/Etc. or 19 = Rental/Storage Facility, and Data Element 6 (UCR Offense Code) must be 220 (Burglary).

(252)

## Data Element Edits

11

### METHOD OF ENTRY

1) Must be a valid code.

(204)

2) Must be entered when the UCR Offense Code is 220 Burglary.

(253)

3) Must not be entered when the UCR Offense Code is not 220 Burglary.

(254)

12

### TYPE CRIMINAL ACTIVITY/GANG INFORMATION

1) Type criminal activity code of “B”, “C”, “D”, “E”, “O”, “P”, “T”, or “U” must be present when the UCR Offense code is:

250 = Counterfeiting/Forgery  
280 = Stolen Property Offenses  
35A = Drug/Narcotic Violations  
35B = Drug Equipment Violations  
39C = Gambling Equipment Violations  
370 = Pornography/Obscene Material  
520 = Weapon Law Violations

(201)

2) Must be a valid code.

(204)

3) If more than one code entered, cannot be a duplicate. This applies to criminal activity codes and gang information codes.

(206)

## Data Element Edits

- 4) Value “N” = not applicable/unknown is mutually exclusive with any other gang information codes.

(207)

- 5) Type criminal activity codes of “B”, “C”, “D”, “E”, “O”, “P”, “T”, or “U” can only be entered when UCR Offense Code is:

250 = Counterfeiting/Forgery  
280 = Stolen Property Offenses  
35A = Drug/Narcotic Violations  
35B = Drug Equipment Violations  
39C = Gambling Equipment Violations  
370 = Pornography/Obscene Material  
520 = Weapon Law Violations

(219)

13

### TYPE WEAPON/FORCE INVOLVED

- 1) Must be present when the UCR Offense code is:

09A = Murder and Nonnegligent Manslaughter  
09B = Negligent Homicide  
09C = Justifiable Homicide  
100 = Kidnaping/Abduction  
11A = Forcible Rape  
11B = Forcible Sodomy  
11C = Sexual Assault With An Object  
11D = Forcible Fondling  
120 = Robbery  
13A = Aggravated Assault  
13B = Simple Assault  
210 = Extortion  
520 = Weapon Law Violations

(201)

- 2) Must be a valid code.

(204)

- 3) If more than one code entered, cannot be a duplicate.

(206)

## Data Element Edits

- 4) Value 99 = None is mutually exclusive with any other value, i.e., 99 is to be entered only if no other code applies.

(207)

- 5) Can only be entered when UCR Offense Code is:

09A = Murder and Nonnegligent Manslaughter  
09B = Negligent Homicide  
09C = Justifiable Homicide  
100 = Kidnaping/Abduction  
11A = Forcible Rape  
11B = Forcible Sodomy  
11C = Sexual Assault With An Object  
11D = Forcible Fondling  
120 = Robbery  
13A = Aggravated Assault  
13B = Simple Assault  
210 = Extortion  
520 = Weapon Law Violations

(219)

- 6) If the firearm is an Automatic, add A as the third character; valid only with codes:

11 = Firearm (Type Not Stated)  
12 = Handgun  
13 = Rifle  
14 = Shotgun  
15 = Other Firearm

(258)

- 7) The third character of the code must be A = Automatic or blank.

(255)

- 8) If an Offense Segment (Level 2) was submitted for 13B = Simple Assault, Data Element 13 (Type Weapon/Force Involved) can only have codes of 40 = Personal Weapons, 90 = Other, 95 = Unknown, and 99 = None. All other codes are not valid because they do not relate to a simple assault.

(265)



## Data Element Edits

- 9) If a homicide offense is submitted, Data Element 13 (Type Weapon/Force Involved) cannot have 99 = None. Some type of weapon/force must be used in a homicide offense.

(267)

- 10) If Data Element 6 (UCR Offense Code) is 13B = Simple Assault and the weapon involved is 11 = Firearm, 12 = Handgun, 13 = Rifle, 14 = Shotgun, or 15 = Other Firearm, then the offense should instead be classified as 13A = Aggravated Assault.

(269)

### 3. DATA ELEMENT

14

### PROPERTY SEGMENT EDITS

#### TYPE PROPERTY LOSS/ETC.

- 1) Must be present -- cannot be blank.

(301)

- 2) Must be a valid code.

(304)

- 3) If 1 = None or 8 = Unknown, Data Elements 15 through 22 must be blank. The exception occurs when the offense is a 35A. In this case, if 1 = None is entered, then Data Element 20 (Suspected Drug Type) should be completed.

(352)

- 4) If 5 = Recovered, every property description code entered into Data Element 15 (Property Description) must also have been reported as 7 = Stolen/Etc. This applies to both initial submissions and resubmissions for incident reports with Segment Action Type of I = Incident Report. This does not apply, of course, for offenses that allow “recovered” property without being first “stolen.” Nor does it apply when Property Description 38 = Vehicle Parts/Accessories are subsequently reported as recovered when a vehicle was stolen.

(072)

## Data Element Edits

5) If code is 2 = Burned, 3 = Counterfeited/Forged, 4 = Destroyed/Damaged/Vandalized, 5 = Recovered, 6 = Seized, or 7 = Stolen/Etc., Data Elements 15-22 must have applicable entries in the segment.

(372)

6) When submitting Segment Action Type of W = Time-Window Submission or M = Modify, Data Element 14 (Type Property Loss/Etc.) must be 5 = Recovered.

(378)

15

### PROPERTY DESCRIPTION

1) Must be a valid code.

(304)

2) If more than one code entered, cannot be a duplicate.

(306)

3) If 88 = Pending Inventory is entered, then Data Element 16 (Value of Property) must be 1 = Unknown (\$1.00). One dollar is used as a quality assurance edit check that instructs the FBI's computer to accept the 88 entry.

(353)

4) At least one description code must be entered when Data Element 14 (Type Property Loss/Etc.) contains Property Segment(s) for:

- 2 = Burned
- 3 = Counterfeited/Forged
- 4 = Destroyed/Damaged/Vandalized
- 5 = Recovered
- 6 = Seized
- 7 = Stolen/Etc.

(375)

- 5) If 5 = Recovered, every property description code entered into Data Element 15 (Property Description) must also have been reported as 7 = Stolen/Etc. This applies to both initial submissions and resubmissions for incident reports with Segment Action Type I = Incident Report.

This does not apply, of course, to offenses that allow “recovered” property without first being “stolen.” Nor does it apply when Property Description 38 = Vehicle Parts/Accessories is subsequently reported as recovered when a vehicle was stolen.

(072)

**16**

**VALUE OF PROPERTY**

- 1) Must be numeric entry with zero left-fill if entered.

(302)

- 2) If value is unknown, must have value of 1 = Unknown (\$1.00). A value of zero is allowable only for property description codes of:

- 09 = Credit/Debit Cards
- 22 = Nonnegotiable Instruments
- 77 = Other
- 99 = (Special Category)

[Note: Codes 09 and 22 require a zero value be submitted.]

(351)

- 3) If Data Element 15 (Property Description) has a code of 09 = Credit/Debit Cards or 22 = Nonnegotiable Instruments, a zero value is required for Data Element 16 (Value of Property).

(391)

- 4) If a value is entered, then Data Element 15 (Property Description) must be entered.

(354)

## Data Element Edits

- 5) If Data Element 15 (Property Description) code is 10 = Drugs/Narcotics and the only offense submitted is 35A = Drug/Narcotic Violations, the property value must be blank.

However, if there are multiple property offenses submitted, do not include the “value” of any 10 = Drugs/Narcotics pertaining to 35A in this data element, but do include the “value” of these drugs that apply to non-35A offenses.

[Note: If any offense other than 35A has a 10 = Drugs/Narcotics entry, the value for this property must be entered in Data Element 16 (Value of Property).]

(383)

- 6) When Data Element 14 (Type Property Loss/Etc.) entries are made for both 7 = Stolen/Etc. and 5 = Recovered, the recovered “property” cannot have property value(s) greater than corresponding property value(s) reported stolen.

(084)

- 7) When Data Element 16 (Property Value) contains a value that exceeds an FBI-assigned threshold amount, a “warning” message will be created. The participant is asked to check to see if the value entered was a data entry error, or if it was intended to be entered.

A warning message is always produced when the value is \$1,000,000 or greater.

For example, if the value of a property is \$12,000.99 but is inadvertently entered as \$1,200,099 in the computer record sent to the FBI, a “warning” message will be generated. In this case, the cents were entered as whole dollars.

(342)

17

### DATE RECOVERED

- 1) Each component of the date must be valid; that is, months must be 01-12, days must be 01-31, and year must include the century (i.e., 19xx, 20xx). In addition, days cannot exceed maximum for the month (e.g., June cannot have 31 days). The date cannot be later than that entered within the “Month of

## Data Element Edits

Tape” and “Year of Tape” fields on the data record. For example, if “Month of Tape” and “Year of Tape” are 06/1995, the recovered date cannot contain any date 07/01/1995 or later.

(305)

2) Cannot be earlier than Data Element 3 (Incident Date/Hour).

(305)

3) If entered, then both Data Elements 15 (Property Description) and 16 (Value of Property) must be entered.

(356)

4) If entered, Data Element 14 (Property Type Loss/Etc.) must be 5 = Recovered.

(355)

5) Property Segments (Level 3) submitted with a Segment Action Type of W = Time-Window Submission cannot have a Date Recovered (Data Element 17) before the date which is calculated using the base date technique (January 1 of the year prior to the current year, or earlier than the date the agency went IBR). For any subsequent M = Modify of a previously submitted W = Time-Window Submission, this edit also applies.

(320)

18

### NUMBER OF STOLEN MOTOR VEHICLES

1) Must be numeric entry with zero left-fill if entered.

(302)

2) Must be entered for and is only applicable to UCR Offense Code 240 = Motor Vehicle Theft. Data Element 14 (Type Property Loss/Etc.) must be 7 = Stolen/Etc., and Data Element 7 (Offense Attempted/Completed) must also be C = Completed.

(357)

## Data Element Edits

- 3) Entry must be made when Data Element 6 (UCR Offense Code) is 240 = Motor Vehicle Theft, Data Element 14 (Type Property Loss/Etc.) is 7 = Stolen/Etc., and Data Element 7 (Offense Attempted/Completed) is C = Completed.

(358)

- 4) Data Element 15 (Property Description) must contain at least one of the following vehicle codes for:

03 = Automobiles

05 = Buses

24 = Other Motor Vehicles

28 = Recreational Vehicles

37 = Trucks

(359)

- 5) If more than one vehicle code is entered in Data Element 15 (Property Description), entry must be equal to or greater than this number of different codes, unless the number of stolen vehicles is unknown (00).

(388)

19

### **NUMBER OF RECOVERED MOTOR VEHICLES**

- 1) Must be numeric entry with zero left-fill if entered.

(302)

- 2) Must be entered for and is only applicable to UCR Offense Code 240 = Motor Vehicle Theft when Data Element 14 (Type Property Loss/Etc.) is 5 = Recovered.

(360)

- 3) When entry is 01 to 99, it must be equal to or less than the number stolen.

(073)

## Data Element Edits

- 4) Entry must be made when Data Element 6 (UCR Offense Code) is 240 = Motor Vehicle Theft, Data Element 14 (Type Property Loss/Etc.) is 5 = Recovered, and Data Element 15 (Property Description) contains a vehicle code.

(361)

- 5) When entry is 01 to 99, Data Element 15 (Property Description) must contain at least one of the following vehicle codes:

03 = Automobiles  
05 = Buses  
24 = Other Motor Vehicles  
28 = Recreational Vehicles  
37 = Trucks

(359)

- 6) If more than one vehicle code is entered in Data Element 15 (Property Description), entry must be equal to or greater than this number of different codes, unless the number of recovered vehicles is unknown (00).

(389)

20

## SUSPECTED DRUG TYPE

- 1) Must be entered when there is a UCR Offense code of 35A = Drug/Narcotic Violations, 6 = Seized was entered into Data Element 14 (Type Property Loss/Etc.), and 10 = Drugs/Narcotics was entered in Data Element 15 (Property Description).

(301)

If there are other offenses involved and 10 = Drugs/Narcotics was split between offense 35A = Drug/Narcotic Violations and other offenses, enter only the drug types applicable to 35A.

(365)

- 2) If more than one code is entered, the same code cannot be entered within the same "Type Measurement" category in Data Element 22. In other words, cocaine cannot be reported in grams and pounds (same weight category), but can be reported

## Data Element Edits

in grams and liters (weight and capacity categories). For the drug type of U=Unknown, this does not apply; U=Unknown can be entered only once.

(306)

3) Must be a valid code.

(304)

4) When Data Element 6 (UCR Offense Code) is 35A = Drug/Narcotic Violations, 14 (Type Property Loss/Etc.) is 6 = Seized, 15 (Type Property Loss/Etc.) is 10 = Drugs, and Data Element 20 (Suspected Drug Type) are entered, both Data Element 21 (Estimated Quantity) and 22 (Type Measurement) must be entered.

(364)

5) If X = Over 3 Drug Types, two other codes must also be entered.

(362)

6) If X = Over 3 Drug Types is entered, Data Elements 21 and 22 must be blank.

(363)

7) When the offense is 35A Drug/Narcotic Violations and Data Element 14 (Type Property Loss/Etc.) is 1 = None, Data Element 20 (Suspected Drug Type) is required. If 6 = Seized was also reported, this edit is bypassed.

(392)

21

### ESTIMATED DRUG QUANTITY

1) Must be numeric entry with zero left-fill. The decimal fractional quantity, if entered, must be expressed in thousandths as three digits.

(302)

2) If entered, Data Elements 20 (Suspected Drug Type) and 22



(Type Drug Measurement) must also be entered.

(366)

22

**TYPE DRUG MEASUREMENT**

1) Must be a valid code.

(304)

2) Based upon the various ways a drug can be measured, very few edits can be done to check for illogical combinations of drug type and measurement. The only restriction will be to limit NP = Number of Plants to the following drugs:

<u>DRUG</u>		<u>MEASUREMENT</u>
E	=	<u>Marijuana</u> NP
G	=	<u>Opium</u> NP
K	=	<u>Other Hallucinogens</u> NP

All other "Type Drug Measurement" codes are applicable to any Data Element 20 (Suspected Drug Type) code.

(367)

3) If entered, Data Elements 20 (Suspected Drug Type) and 21 (Estimated Drug Quantity) must also be completed.

(368)

4) Data Element 21 (Estimated Quantity) must have a value of 1 when XX = Not Reported is entered for Data Element 22 (Type Measurement). Submission of a "Not Reported" indication requires that a value of 1 also be submitted as a quality assurance check. Once the Type Measurement has been determined, a Group "A" Incident Report would be resubmitted reflecting the completed data.

(384)

**4. DATA ELEMENT**

**VICTIM SEGMENT EDITS**

## Data Element Edits

23

### **VICTIM (SEQUENCE) NUMBER**

1) Must be present -- cannot be blank.

(401)

2) Must be numeric entry (001 through 999) with zero left-fill.  
The purpose of the field is to distinguish one victim from another.

(402)

24

### **VICTIM CONNECTED TO UCR OFFENSE CODE(S)**

1) Must be present -- cannot be blank.

(401)

2) Must be a valid code.

(404)

3) If more than one code entered, cannot be a duplicate.

(406)

4) If the Offense Code is a "Crime Against Person," Data Element 25 (Type of Victim) must be I = Individual.

(464)

5) If the Offense Code is a "Crime Against Society," Data Element 25 (Type of Victim) must be S = Society.

(465)

6) If the Offense Code is a "Crime Against Property," Data Element 25 (Type of Victim) cannot be S = Society.

(467)

7) Each Offense Code entered must have a corresponding Offense Segment.

(466)

8) Certain Offense Codes cannot occur to the same victim in the same incident by UCR definitions (mutually exclusive), while others are an element of another offense and should not be reported as having happened to the victim along with that offense (Lesser Included). The chart presented in section III (Error Numbers and Messages), error number 478, shows the invalid combinations.

(478)

**25**

**TYPE OF VICTIM**

1) Must be present -- cannot be blank.

(401)

2) Must be a valid code.

(404)

**26**

**AGE OF VICTIM**

1) Must be present if Data Element 25 (Type of Victim) is I = Individual.

(453)

2) Data Element 25 (Type of Victim) must be I = Individual for data to be entered.

(458)

3) If Data Element 35 (Relationship of Victim to Offender) contains a relationship of SE = Spouse, then the victim cannot be less than 10 years old.

(450)

4) EXACT AGE

a) Must be a valid code if alpha characters, i.e., NN, NB, or BB.

(404)

## Data Element Edits

- b) A single two-character age must be in first two positions of the field, not the third and fourth.

(408)

### 5) AGE RANGE

The FBI's computer will store the average age, rounded down. For example, if the range is 16-19, average is 17.5 years old and is stored as 17 years.

- a) Must be four numeric digits.

(409)

- b) First pair must be less than second pair.

(410)

- c) The low age in a range cannot be 00 (unknown).

(422)

- 6) When the offense is 36B Statutory Rape, the victim's age cannot exceed the maximum age possible based upon the state statute for this offense.

(481)

27

### SEX OF VICTIM

- 1) Must be a valid code.

(404)

- 2) Must be present if Data Element 25 (Type of Victim) is I = Individual.

(453)

- 3) Data Element 25 (Type of Victim) must be I = Individual for data to be entered.

(458)

28

**RACE OF VICTIM**

1) Must be a valid code.

(404)

2) Must be present if Data Element 25 (Type of Victim) is I = Individual.

(453)

3) Data Element 25 (Type of Victim) must be I = Individual for data to be entered.

(458)

29

**ETHNICITY OF VICTIM**

1) Must be a valid code.

(404)

2) Data Element 25 (Type of Victim) must be I = Individual for data to be entered.

(458)

30

**RESIDENT STATUS OF VICTIM**

1) Must be a valid code.

(404)

2) Data Element 25 (Type of Victim) must be I = Individual for data to be entered.

(458)

31

**AGGRAVATED ASSAULT/HOMICIDE CIRCUMSTANCES**

1) Must be a valid code.

(404)

## Data Element Edits

- 2) If more than one code entered within Aggravated Assault/Murder category, cannot be a duplicate.

(406)

- 3) Can only be entered when one or more Data Element 24 (Victim Connected to UCR Offense Codes) entries are:

09A = Murder and Nonnegligent Manslaughter

09B = Negligent Homicide

09C = Justifiable Homicide

13A = Aggravated Assault

(419)

- 4) If 20 = Criminal Killed by Private Citizen or 21 = Criminal Killed by Police Officer is entered, then Data Element 32 (Additional Justifiable Homicide Circumstances) must be entered.

(455)

- 5) Value 10 = Unknown Circumstances is mutually exclusive with any other code -- no other code can be entered. Enter 10 only if no other code applies.

(456)

- 6) No more than one circumstance category (i.e., Aggravated..., Negligent..., Justifiable...) can be entered.

(456)

- 7) When 08 = Other Felony Involved is entered, a minimum of two offenses must be entered for Data Element 6 (UCR Offense Code).

(480)

- 8) The Aggravated Assault/Homicide Circumstance Code must be valid for the offense the victim was connected to. Refer to *Volume 1: Data Collection Guidelines*, section VI (Data Elements and Data Values), Data Element 31 for a complete list of the values appropriate for the particular offense. The following are the complete allowable codes. Existing edits take

precedence over new editing criteria where shown.

<u>OFFENSE</u>	<u>CODES</u>	<u>COVERED BY EXISTING EDIT</u>
09A	01-10	New
09B	30-34	New
09C	20-21	Error Number 463
13A	01-06, 08-10	Error Number 462

(477)

**32**

**ADDITIONAL JUSTIFIABLE HOMICIDE CIRCUMSTANCES**

1) Must be a valid code.

(404)

2) If it is entered, Data Element 31 (Aggravated Assault/Homicide Circumstances) must show a “justifiable homicide” circumstance, i.e., code 20 or 21.

(457)

**33**

**TYPE INJURY**

1) Must be present when the UCR Offense Code is:

- 100 = Kidnaping/Abduction
- 11A = Forcible Rape
- 11B = Forcible Sodomy
- 11C = Sexual Assault With An Object
- 11D = Forcible Fondling
- 120 = Robbery
- 13A = Aggravated Assault
- 13B = Simple Assault
- 210 = Extortion/Blackmail

(401)

2) Must be a valid code.

(404)

## Data Element Edits

3) If more than one code entered, cannot be a duplicate.

(406)

4) Value N = None is mutually exclusive with any other value entered, i.e., N is to be used only if no other code applies.

(407)

5) Can only be entered when one or more Data Element 24 (Victim Connected to UCR Offense Codes) entries are:

100	=	<u>Kidnaping/Abduction</u>
11A	=	<u>Forcible Rape</u>
11B	=	<u>Forcible Sodomy</u>
11C	=	<u>Sexual Assault With An Object</u>
11D	=	<u>Forcible Fondling</u>
120	=	<u>Robbery</u>
13A	=	<u>Aggravated Assault</u>
13B	=	<u>Simple Assault</u>
210	=	<u>Extortion/Blackmail</u>

(419)

6) When Data Element 24 (Victim Connected to UCR Offense Codes) is 13B = Simple Assault, there cannot be “major” injury codes which would indicate an aggravated assault. The permissible codes are M = Apparent Minor Injury and N = None. If an additional offense is connected to the victim involving injury, major injury codes are permitted.

(479)

34

### OFFENDER NUMBER(S) TO BE RELATED

1) Enter only if one or more of the offenses entered into Data Element 24 [Victim Connected to UCR Offense Code(s)] is a “Crime Against Person” or is a Robbery Offense (120). If more than 10 offenders satisfy this criteria, choose the 10 closest in relationship. For example, if 15 offenders were neighbors and one was the brother, enter the brother as one of the 10 offenders in this data element.

(459)



2) Must be numeric entry with zero left-fill if entered.

(402)

3) Data Element 25 (Type of Victim) must be I = Individual for data to be entered.

(458)

4) If more than one number entered, cannot be a duplicate.

(406)

5) 00 may only be entered if there is only one Offender Segment submitted where nothing was known about identity and number of offender(s). For additional information, refer to Volume 2, section I, subsection 11 (Offender Segment).

(468)

6) The corresponding Offender Segment must be present.

(070)

35

**RELATIONSHIP(S) OF VICTIM TO OFFENDER(S)**

1) Every offender indicated in Data Element 34 [Offender Number(s) to be Related] requires an entry here except when the number is 00 (Unknown). This field must be blank in instances when 00 is entered.

(460)

2) Must be a valid code.

(404)

3) Husbands and wives (i.e., spouses) must be at least 10 years of age.

(450, 550)

## Data Element Edits

- 4) The sex of the victim and/or offender must reflect the implied relationship. The following relationships must reflect either the “Same” or “Different” sex codes depending upon this relationship:

<u>Relationship</u>	<u>Sex Code</u>
BG = <u>Victim was Boyfriend/ Girlfriend</u>	Different
XS = <u>Victim was Ex-Spouse</u>	Different
SE = <u>Victim was Spouse</u>	Different
CS = <u>Victim was Common-Law Spouse</u>	Different
HR = <u>Homosexual Relationship</u>	Same

(553)

- 5) The age of the victim and/or the offender must reflect the implied relationship. The following relationships must be consistent with the victim’s age in relation to the offender’s age:

<u>Relationship</u>	<u>Victim’s Age Is</u>
CH = <u>Victim was Child</u>	Younger
PA = <u>Victim was Parent</u>	Older
GP = <u>Victim was Grandparent</u>	Older
GC = <u>Victim was Grandchild</u>	Younger

(554)

- 6) Relationship cannot be entered when Data Element 34 (Offender Number to be Related) is 00 = Unknown.

(468)

- 7) When VO = Victim Was Offender is entered, a minimum of two Victim and two Offender Segments must be submitted. VO indicates situations such as brawls and domestic disputes. In most cases, each victim is also the offender; therefore, every victim record would contain a VO code. However, there may be some situations where only one of the victims is also the offender, but where the other victim(s) is not also the offender(s).

(470)

- 8) When entered, VO = Victim Was Offender can only be entered once in a victim record and can refer to an offender only once. Since VO points to himself/herself, a victim cannot be two offenders.

(471, 474)

- 9) When the related offender has “unknown” values entered for age, sex, and race, the relationship must be RU = Relationship Unknown. This edit ensures a logical relationship, e.g., if brother was entered, age, sex, and race would not be unknown values.

(472)

- 10) In a multiple offender incident, a victim cannot have a relationship of SE = Spouse to more than one offender.

(475)

- 11) In a multiple victim incident, two or more victims cannot have a victim relationship of SE = Spouse to the same offender.

(476)

**5. DATA ELEMENT**

**36**

**OFFENDER SEGMENT EDITS**

**OFFENDER (SEQUENCE) NUMBER**

- 1) Must be present -- cannot be blank.

(501)

- 2) Must be numeric entry with zero left-fill. The purpose of the field is to distinguish one offender from another and to identify the situation where nothing was known about the number of offenders or who they were. For example, if a corpse was found in a ditch and there were no eyewitnesses or other information that would provide data about possible offenders, 00 = Unknown would be entered. However, if five offenders were seen running from the scene, then five offender records would be submitted.

(502)

## Data Element Edits

- 3) If the incident is exceptionally cleared, then 00 cannot be entered. 00 indicates that nothing was known about the offender(s) regarding number and any identifying information. One of the criteria for exceptionally clearing an incident is that at least one of the offenders be known.

(557)

- 4) For a Justifiable Homicide (UCR Offense Code 09C), at least one of the offenders must have “known” information for Age, Sex, and Race. Consequently, 00 is not valid as an offender sequence number.

(559)

- 5) If the number is 00 = Unknown, no other Offender Segments can be submitted.

(555)

37

### AGE OF OFFENDER

- 1) Must be present when Data Element 36 (Offender Sequence Number) is other than 00 = Unknown.

(501)

- 2) Cannot be entered when Data Element 36 (Offender Sequence Number) is 00 = Unknown.

(552)

- 3) When an incident is cleared exceptionally, at least one of the offenders must have “known” values in Age, Sex, and Race.

(558)

- 4) For a Justifiable Homicide (UCR Offense Code 09C), at least one of the offenders must have “known” information for Age, Sex, and Race.

(559)

- 5) If Data Element 35 (Relationship of Victim to Offender) contains a relationship of SE = Spouse, then the offender cannot be less than 10 years old.

(550)

6) EXACT AGE

- a) Must contain numeric entry of 00-99.

(556)

- b) A single two-character age must be in first two positions of the field, not the third and fourth.

(508)

7) AGE RANGE

The FBI's computer will store the average age, rounded down. For example, if the range is 16-19, average is 17.5 years old and is stored as 17 years.

- a) Must be four numeric digits.

(509)

- b) First pair must be less than second pair.

(510)

- c) The low age in a range cannot be 00 (unknown).

(522)

**38**

**SEX OF OFFENDER**

- 1) Must be present when Data Element 36 (Offender Sequence Number) is other than 00 = Unknown.

(501)

- 2) Must be a valid code.

(504)

## Data Element Edits

3) Cannot be entered when Data Element 36 (Offender Sequence Number) is 00 = Unknown.

(552)

4) When an incident is cleared exceptionally, at least one of the offenders must have “known” values in Age, Sex, and Race.

(558)

5) For a Justifiable Homicide (UCR Offense Code 09C), at least one of the offenders must have “known” information for Age, Sex, and Race.

(559)

6) For a Forcible Rape (UCR Offense Code 11A) or a Statutory Rape (UCR Offense Code 36B), one or more of the offenders must have a different sex than the rape victim.

(560)

39

### RACE OF OFFENDER

1) Must be present when Data Element 36 (Offender Sequence Number) is other than 00 = Unknown.

(501)

2) Must be a valid code.

(504)

3) Cannot be entered when Data Element 36 (Offender Sequence Number) is 00 = Unknown.

(552)

4) When an incident is cleared exceptionally, at least one of the offenders must have “known” values in Age, Sex, and Race.

(558)

- 5) For a Justifiable Homicide (UCR Offense Code 09C), at least one of the offenders must have “known” information for Age, Sex, and Race.

(559)

**6. DATA ELEMENT**

**ARRESTEE SEGMENT EDITS**

Data Elements associated with a Group “A” Incident Report (Segment Level 6) are the same as those in a Group “B” Arrest Report (Segment Level 7). The exception is Data Element 44 (Multiple Arrestee Segments Indicator) which is not submitted in a Group “B” Arrest Report. The first digit of each error number refers to the applicable Segment Level, i.e., 6xx or 7xx.

**40**

**ARRESTEE (SEQUENCE) NUMBER**

- 1) Must be present -- cannot be blank.

(601, 701)

- 2) Must be numeric entry of 01 to 99 with zero left-fill.

(602, 702)

**41**

**ARREST (TRANSACTION) NUMBER**

- 1) Must be present -- cannot be blank.

(601, 701)

- 2) Must be left-justified with blank right-fill if under 12 characters in length.

(616, 716)

- 3) Valid character combinations can include A-Z, 0-9, Hyphen, and/or Blanks. For example, 89-123-SC is valid, but 89+123\*SC is invalid.

(617, 717)

## Data Element Edits

- 4) Must be blank right-fill if under 12 characters in length. Cannot have embedded "blanks" between the first and last characters entered.

(615, 715)

42

### ARREST DATE

- 1) Must be present -- cannot be blank.

(601, 701)

- 2) Each component of the date must be valid; that is, months must be 01-12, days must be 01-31, and year must include the century (i.e., 19xx, 20xx). In addition, days cannot exceed maximum for the month (e.g., June cannot have 31 days). The date cannot exceed the current date.

The date cannot be later than that entered within the "Month of Tape" and "Year of Tape" fields on the data record. For example, if "Month of Tape" and "Year of Tape" are 06/1995, the arrest date cannot contain any date 07/01/1995 or later.

(605, 705)

- 3) Cannot be earlier than Data Element 3 (Incident Date/Hour).

(665)

- 4) Arrestee Segments (Level 6) submitted with a Segment Action Type of W = Time-Window Submission cannot have Data Element 42 (Arrest Date) earlier than the Base Date. This also applies to any subsequent M = Modify of a previously submitted W = Time-Window Submission. The date edit also applies to Group "B" submissions.

(620, 720)

43

### TYPE OF ARREST

- 1) Must be present -- cannot be blank.

(601, 701)



2) Must be a valid code.

(604, 704)

44

**MULTIPLE ARRESTEE SEGMENTS INDICATOR**

1) Must be present -- cannot be blank.

(601)

2) Must be a valid code.

(604)

45

**UCR ARREST OFFENSE CODE**

1) Must be present -- cannot be blank.

(601, 701)

2) Must be a valid code. This code does not have to match one of the code(s) entered for Data Element 6 (UCR Offense Code) within Offense Segment(s) submitted in a Group "A" Incident Report.

(604, 704)

3) The UCR Arrest Offense Code cannot be 09C = Justifiable Homicide because this offense does not result in a subsequent arrest of the offender.

(670)

46

**ARRESTEE WAS ARMED WITH**

1) Must be present -- cannot be blank.

(601, 701)

2) Must be a valid code.

(604, 605)

3) If more than one code entered, cannot be a duplicate.

## Data Element Edits

(606, 706)

- 4) Value 01 = Unarmed is mutually exclusive with any other value, i.e., it is to be used only if no other code applies.

(607, 707)

- 5) The third character must be A = Automatic or blank.

(654, 754)

- 6) If the firearm is Automatic, add A as the third character of code; valid only with codes:

11 = Firearm (Type Not Stated)

12 = Handgun

13 = Rifle

14 = Shotgun

15 = Other Firearm

(655, 755)

47

### AGE OF ARRESTEE

- 1) Must be present -- cannot be blank.

(601, 701)

- 2) If age is under 18, then Data Element 52 (Disposition of Arrestee Under 18) must be entered.

(652, 752)

### 3) EXACT AGE

- a) Must contain numeric entry of 00-99.

(664, 757)

- b) A single two-character age must be in first two positions of the field, not the third and fourth.

(608, 708)

- c) When the age is unknown, do not confuse 99 = Over 98 Years Old with 00 = Unknown. Whenever 99 is entered, a warning message is produced.

(641, 741)

**4) AGE RANGE**

The FBI's computer will store the average age, rounded down. For example, if the range is 16-19, average is 17.5 years old and is stored as 17 years.

- a) Must be four numeric digits.

(609, 709)

- b) First pair must be less than second pair.

(610, 710)

- c) The low age in a range cannot be 00 (unknown).

(622, 722)

**48**

**SEX OF ARRESTEE**

- 1) Must be present -- cannot be blank.

(601, 701)

- 2) Must be a valid code. Although U = Unknown is a valid code for victim and offender sex, it is not valid for arrestees.

(667, 758)

**49**

**RACE OF ARRESTEE**

- 1) Must be present -- cannot be blank.

(601, 701)

- 2) Must be a valid code.

(604, 704)

**Data Element Edits**

**50**

**ETHNICITY OF ARRESTEE**

1) If entered, must be a valid code.

(604, 704)

**51**

**RESIDENT STATUS OF ARRESTEE**

1) If entered, must be a valid code.

(604, 704)

**52**

**DISPOSITION OF ARRESTEE UNDER 18**

1) Must be a valid code.

(604, 704)

2) Must be entered if arrestee age is under 18.

(652, 752)

3) Cannot be entered if arrestee age is over 17.

(653, 753)

4) If not entered but Data Element 47 (Age of Arrestee) reflected an age-range for a juvenile, a warning message will be generated. This only happens when the low age is a juvenile and the high age is an adult, but the average age is a juvenile.

(640, 740)

**DATA ELEMENT ZERO-REPORTING SEGMENT EDITS**

**MONTH**

**ZERO-REPORTING MONTH**

The month entered into positions 38-39 on Segment Level 0 must be a valid month of 01 through 12.

(090)

**YEAR**

**ZERO-REPORTING YEAR**

The year entered into positions 40-43 on Segment Level 0 must be four numeric digits.

(091)

**INCIDENT**

**ZERO-REPORTING INCIDENT NUMBER**

The incident number entered into positions 26-37 on Segment Level 0 must be twelve (12) zeroes.

(092)

**MONTH/YEAR**

**ZERO-REPORTING “MONTH/YEAR”**

The month and year entered into positions 38-43 on Segment Level 0 cannot be earlier than January 1 of the previous calendar year, or before the date the agency converted over to NIBRS.

(093)

Additionally, the month and year entered into positions 38-43 cannot exceed the “Month of Tape” and “Year of Tape” entered into positions 7-12.

(094)

**C. GLOBAL EDITS**

The following edits look at the incident as a whole, rather than at a specific data element and reflect relationships among segments that must be addressed within the participant’s software. The edits are grouped by category. The capitalized heading associated with each sequentially numbered edit requirement reflects the general edit, with full explanation provided beneath it. The number in parentheses following each edit description is the corresponding error number that will be generated by the FBI’s software if the error condition is found.

**GENERAL CATEGORY**

**1. DUPLICATE SEGMENTS NOT ALLOWED**

When a Group “A” Incident Report is submitted, the individual segments comprising the incident cannot contain duplicates. For example, if two Offense Segments have the same value for Data Element 6 (UCR Offense Code), or if two Property Segments have the same code entered in Data Element 14 (Type Property Loss/Etc.), an error will be detected.

## Data Element Edits

(262, 376, 451, 551)

### 2. SEGMENT ACTION TYPES MUST AGREE WITH SEGMENT LEVEL

The values of I = Incident Report, A = Add Arrest, M = Modify, W = Time-Window Submission, and D = Delete must be applicable to appropriate Segment Levels (0 through 7) as shown:

<u>ACTION</u>	<u>VALID ONLY WITH THESE LEVELS</u>
<b>I</b>	Segment levels 1 through 6
<b>A</b>	0 = Zero-Reporting Segment 6 = Arrestee Segment 7 = Group "B" Arrest Report
<b>M</b>	1 = Administrative Segment *3 = Property Segment *6 = Arrestee Segment 7 = Group "B" Arrest Report
<b>W</b>	1 = Administrative Segment 3 = Property Segment 6 = Arrestee Segment
<b>D</b>	0 = Zero-Reporting Segment 1 = Administrative Segment *3 = Property Segment *6 = Arrestee Segment 7 = Group "B" Arrest Report

\*Valid only when previously submitted as W.

(057)

### 3. CANNOT HAVE DUPLICATE REPORTS SUBMITTED

Submitting two Group "A" Incident Reports having the same ORI and Incident Number will generate an "Incident Already on File" error condition (i.e., duplicate incident report). Ensure that each participant uses unique incident numbers within the ORI.

(056)

**4. GROUP “A” INCIDENT REPORTS MUST HAVE A LEVEL “1” SEGMENT**

The first level within an I = Incident Report must be the Administrative Segment (Level 1).

(055)

**5. GROUP “A” INCIDENT REPORTS REQUIRE MINIMUM OF FOUR SEGMENTS**

If an I = Incident Report is submitted, the following segments must be included: Administrative Segment; Offense Segment; Victim Segment; and Offender Segment.

(075)

**6. VICTIM/OFFENDER/ARRESTEE SEQUENCE NUMBERS CAN HAVE GAPS**

Multiple Victim, Offender, and Arrestee Segments can have gaps in values entered into Data Elements 23 (Victim Sequence Number), 36 (Offender Sequence Number), and 40 (Arrestee Sequence Number). For instance, if four Offender Segments are submitted, the sequence numbers would normally be 01, 02, 03, and 04; but could be 02, 03, 05, and 07.

The gaps in numbers could occur, for instance, where all offenders had initially been entered into the participant’s data base with consecutive sequence numbers. Then, one of the offenders was subsequently deleted, thus possibly leaving a gap in the sequence numbers. Forcing a renumbering of these numbers would be a complicated process, especially when multiple victims would have to be adjusted to reflect the renumbered offender numbers in Data Element 34 (Offender Numbers to be Related).

(none)

**7. RECORDS MUST BE ON THE FBI’S DATA BASE TO BE MODIFIED**

When submitting a transaction to M = Modify an existing segment on the FBI’s data base, the record to be modified must have been successfully added to the FBI’s data base in a prior submission.

The “modify” transaction implies that Exceptional Clearance, Recovered Property, and/or Arrestee Segments had previously been submitted as W = Time-Window segments. For additional information, refer to Volume 2, section I, subsection 6, part A (Time-Window). The methodology the FBI uses to delete Group “A” Incident Reports after archiving them to backup is discussed under “Data No Longer Maintained Will Be Removed From the FBI’s Data Base And Stored On Permanent Backup Tapes.” This archival mechanism may also create “Time-Window” segments in which the participant could submit “modify” transactions as necessary.

(053)

## **Data Element Edits**

### **8. THE FBI PROCESSING DATE CANNOT BE BEFORE THE DATE THE MAGNETIC MEDIA REPRESENTS**

The Month/Year in positions 7-12 of each record cannot be after the month and year the FBI processes the magnetic media.

(060)

### **9. ALL SEGMENTS ON THE MAGNETIC MEDIA MUST HAVE SAME CONTROL INFORMATION**

Each segment on the magnetic media submitted to the FBI must contain the same “Month of Tape” and “Year of Tape” values in positions 7-12. The first segment processed will be compared with all other segments to check for this condition.

(058)

### **10. ONLY ONE MONTHLY “MAGNETIC MEDIA” PER MONTH CAN BE SUBMITTED**

Once a monthly submission has been processed by the FBI, the participant cannot submit another magnetic media having the same values for “Month of Tape” and “Year of Tape.” The next submission would contain the value for the next month. Although an error message is not produced in this situation, control mechanisms are in place that will detect this situation operationally, and the FBI’s UCR would then investigate the facts concerning this duplication.

(none)

### **11. ALL SEGMENTS MUST BE FROM SAME STATE**

For non-federal participants, all segments on the submitted tape must be from the same state. This will be checked by comparing the two-character state abbreviation in Data Element 1 (ORI Number); all must have the same value.

(059)

### **12. ALL SEGMENTS FOR AN INCIDENT MUST BE IN NUMERIC ORDER**

All segments for a Group “A” Incident Report must be in numeric order. For example, an incident having segments 1, 2, 2, 3, 4, 4, 4, 5 must be written in that order, not as 1, 2, 2, 5, 3, 4, 4, 4.

(050)



**13. VALID RECORD LEVELS ARE 0 THRU 7 AND L**

Every record submitted must have a valid record level as reflected in above. Levels 1-7 are for Group “A” Incident Reports and Group “B” Arrest Reports, Level L for Law Enforcement Officers Killed and Assaulted (LEOKA), and Level 0 for Zero-Reporting.

(051)

**14. WHEN “WINDOW” SEGMENTS HAVE PREVIOUSLY BEEN SUBMITTED, DO NOT SUBMIT A GROUP “A” INCIDENT REPORT**

Before a Group “A” Incident Report is added to a file, the software checks for the presence of any “Time-Window” segments on file, i.e., an “Exceptional Clearance” Administrative Segment, a “Recovered” Property Segment, or an Arrestee Segment. If any are present, the submission is rejected. To reduce the chance of this error occurring, participant’s software should address the following circumstances that could cause the error: (1) The participant previously submitted “Time-Window” segments and then submitted the complete Group “A” Incident Report; and (2) the participant’s computer was not programmed properly to account for the FBI’s purge process. (During the FBI’s annual purge of 2-year-old incidents, “Window” records were created as specified in Volume 2, section 1, subsection 6 [Determining Amount of Data to be Submitted], part A [Time-Window]; computers must account for this purge.)

(087)

**ADMINISTRATIVE SEGMENT EDITS**

**15. EXCEPTIONALLY CLEARED SUBMISSIONS REQUIRE TWO DATA ELEMENTS**

Administrative Segments (Level 1) submitted with a Segment Action Type of W = Time-Window Submission must contain Data Elements 4 (Cleared Exceptionally) and 5 (Exceptional Clearance Date).

(157)

**16. DATA RECEIVED PRIOR TO “BASE DATE” WILL BE REJECTED**

Refer to Volume 2, section I, subsection 6 (Determining Amount of Data to be Submitted), for specifications concerning the FBI’s 2-year data base.

## Data Element Edits

If an I = Incident Report was submitted with a date entered into Data Element 3 (Incident Date/Hour) that is outside the base-date calculation reflected in the above documentation, the incident will be rejected. For example, if the “Month of Tape” and “Year of Tape” contains a value of 01/1996, but the incident date is 12/25/1994, the segment will be rejected. The exception occurs when an exceptional clearance is being submitted with a Segment Action Type of W = Time-Window Submission. The incident date may be any past date but cannot be any earlier than January 1, 1950.

(171)

### 17. TIME-WINDOW SEGMENT BEING MODIFIED MUST HAVE OFFENSE CODE

Administrative Segments (Level 1) submitted with a Segment Action Type of M = Modify for a previously submitted W = Time-Window Submission must have at least one UCR Offense Code in the Window Offense Code area starting in position 58.

(169)

### 18. INCIDENTS BEING “MODIFIED” MUST BE ON FILE

Administrative Segments (Level 1) submitted with a Segment Action Type of M = Modify must already be on the FBI file with Data Element 1 (ORI Number) and Data Element 2 (Incident Number). The participant’s software must be able to determine this.

(160)

### 19. SEGMENT ACTION TYPE W MUST HAVE OFFENSE(S) ENTERED

Administrative Segments (Level 1) submitted with a Segment Action Type of W = Time-Window Submission must have at least one UCR Offense Code entered in the Window UCR Offense Code area starting in position 58.

(158)

Also, offenses must be Group “A” offenses, not Group “B.”

(177)

### 20. POSITIONS 58-87 MUST BE BLANK FOR GROUP “A” INCIDENT REPORTS

Administrative Segments (Level 1) submitted with a Segment Action Type that is not W = Time-Window Submission cannot have an entry in the Window UCR Offense Code area starting in position 58.

(159)

**21. GROUP “A” CANNOT HAVE OFFENSES IN POSITIONS 58-87 ON TAPE SEGMENT**

Administrative Segments (Level 1) submitted with a Segment Action Type of M = Modify for a previously submitted I = Incident Report cannot have any entries in the Window Offense Code area starting in position 58.

(168)

**22. INCIDENT DATE CANNOT BE AFTER YEAR [yyyy] and MONTH [mm] OF TAPE**

The date entered into Data Element 3 (Incident Date/Hour) cannot be later than that entered within the “Month of Tape” and “Year of Tape” fields on the data record. For example, if “Month of Tape” and “Year of Tape” are 06/1995, Data Element 3 then could not contain any date 07/01/1995 or later. On the other hand, this date can be earlier than 06/1995, thus including crimes occurring in previous months.

(170)

**23. NIBRS DATA RECEIVED FOR AN “ORI” FROM WHICH “SUMMARY DATA” WERE PREVIOUSLY RECEIVED WILL BE REJECTED**

At some point, the participant will convert its local agencies from “Summary” reporting to Incident-Based Reporting (IBR). Once the participant starts to send IBR data for a converted agency to the FBI, any data received from this agency that could possibly be interpreted as duplicate reporting within both the “Summary” and the FBI’s NIBRS systems for the same month will be rejected by the FBI.

In other words, if the participant sends IBR data for an agency for the first time on the September 1995, monthly tape, dates for incidents, recovered property, and arrests must be within September. The exception is when exceptional clearances occur for a pre-IBR incident. In this case, Data Element 3 (Incident Date/Hour) may be earlier than September 1995, but Data Element 5 (Exceptional Clearance Date) must be within September 1995. The FBI will reject data submitted for prior months.

Thereafter, all data coming from this agency must have dates subsequent to the initial start date of September 1995, except as mentioned previously. The summary system already contains aggregate data for the months prior to IBR conversion. Having the FBI accept IBR data for months previously reported as “Summary Data” would cause duplicate reporting within a month. Refer to Volume 3, section V (Implementation Procedures) for suggestions on procedures that can be incorporated into software to prevent duplicate reporting at the state level.

(173)

## Data Element Edits

### OFFENSE SEGMENT EDITS

#### 24. ONLY 10 OFFENSES PER GROUP “A” INCIDENT REPORT ALLOWED

The maximum number of offenses that can be submitted for a Group “A” Incident Report is 10.

(263)

#### 25. EACH OFFENSE SEGMENT MUST HAVE A VICTIM SEGMENT LINKED TO IT

Each Offense Segment must have at least one Victim Segment pointing to it via Data Element 24 (Victim Connected to UCR Offense Codes). An Offense Segment cannot stand alone; it must have at least one Victim Segment linked to it.

(065)

### PROPERTY SEGMENT EDITS

#### 26. PROPERTY OFFENSES MUST HAVE A PROPERTY SEGMENT

If an I = Incident Report is submitted that contains an Offense Segment for an offense of “Crime Against Property,” Kidnaping, Gambling, or Drug/Narcotic, a Property Segment must also be submitted.

(074)

#### 27. DRUG PROPERTY SEGMENT MUST HAVE AN OFFENSE SEGMENT FOR UCR OFFENSE CODE 35A

If a Property Segment containing 10 = Drugs/Narcotics for Data Element 15 (Property Description) is submitted and Data Element 16 (Value of Property) is blank, there must be an Offense Segment for 35A = Drug/Narcotic Violations.

(382)

#### 28. OFFENSES FOR “W” ACTION SEGMENTS PERTAINING TO RECOVERED PROPERTY MUST BE OFFENSES THAT REQUIRE “PROPERTY SEGMENTS”

When “Recovered Property” is submitted in a Property Segment (Level 3) with a Segment Action Type of W = Time-Window Submission, all associated offense codes must allow for a recovered property segment.

(371)

In addition, Data Element 14 (Type Property Loss/Etc.) must be 5 = Recovered. No other property loss, etc., code is valid.

(378)

**29. "CRIME AGAINST PROPERTY" OFFENSES MUST BE SUBMITTED WHEN PROPERTY SEGMENTS (LEVEL 3) ARE SUBMITTED**

Property Segments can only be submitted with offenses relating to "Crimes Against Property," Kidnaping, Gambling, or Drug/Narcotic offenses.

(076)

**30. "TYPE PROPERTY LOSS/ETC." CODES MUST BE APPLICABLE TO THE OFFENSE**

Refer to section I (Mandatories) for specifications about which Data Element 14 (Type Property Loss/Etc.) codes can be submitted for offenses requiring Property Segments (Level 3) submissions. For example, a completed ARSON (200) requires a loss code of 2 = Burned.

(081)

**31. POSITIONS 278-307 MUST BE BLANK ON GROUP "A" SUBMISSIONS**

Property Segments (Level 3) submitted with a Segment Action Type of W = Time-Window Submission and M = Modify (if record to be modified was a previously sent window record) are the only action types that can contain entries in the Window Offense Code area starting in position 278.

(369)

**32. TIME-WINDOW SUBMISSIONS MUST HAVE AN OFFENSE ENTERED STARTING IN POSITION 278**

Property Segments (Level 3) submitted with a Segment Action Type of W = Time-Window Submission must have at least one UCR Offense Code entered in the Window UCR Offense Code area starting in position 278.

(370)

## Data Element Edits

### 33. PROPERTY SEGMENTS SUBMITTED AS “TIME-WINDOW” CANNOT ALREADY EXIST ON THE FBI’S DATA BASE

Property Segments containing “Recovered Property” submitted with a Segment Action Type of W = Time-Window Submission will be added to the FBI’s data base if not already on file. If the Property Segment had been sent previously, it must first be deleted before resubmitting; otherwise, the submission will be rejected. Refer to Volume 2, section I, subsection 10 (Segment Action Types) for additional information.

(377)

### 34. MODIFYING OTHER THAN “RECOVERED” PROPERTY IS NOT ALLOWED

Property Segment (Level 3) submitted with a Segment Action Type of M = Modify must contain a 5 = Recovered in Data Element 14 (Type Property Loss/Etc.).

(379)

### 35. CANNOT MODIFY PROPERTY RECORD THAT IS NOT ON THE FBI’S DATA BASE

Property Segments (Level 3) submitted with a Segment Action Type of M = Modify can only modify a Property Segment that was previously submitted as a W = Time-Window Submission.

(380)

### 36. CANNOT DELETE PROPERTY RECORD THAT IS PART OF A GROUP “A” INCIDENT REPORT

Property Segments (Level 3) submitted with a Segment Action Type of D = Delete can only delete a Property Segment that was previously submitted as a W = Time-Window Submission.

(381)

### 37. PROPERTY LOSS = 6 AND OFFENSE 35A-35B REQUIRE SPECIFIC ATTENTION FOR PROPERTY DESCRIPTIONS OF 10 AND 11

To ensure that 35A-35B Drug/Narcotic Offenses are properly reported, Data Element 15 (Property Description) cannot be 11 = Drug/Narcotic Equipment for a 35A Drug/Narcotic Violation. Similarly, 10 = Drugs/Narcotics cannot be entered for a 35B Drug Equipment Violation. This is enforced by software when there is a single “Crime Against Property” offense.

However, in multiple “Crimes Against Property” offenses where one offense is a 35A Drug/Narcotic Violation and the other is, for example, a 120 Robbery that involves 11 = Drug/Narcotic Equipment, it can be entered. In this case, the above edit is bypassed by FBI software. Similarly, 10 = Drugs/Narcotics can be entered along with a 35B Drug Equipment Violation as long as that property is involved in the 120 Robbery.

(387)

**37.1 ILLOGICAL PROPERTY DESCRIPTION FOR THE OFFENSE(S) SUBMITTED**

Property offenses identified below cannot have illogical property descriptions for stolen and/or recovered property. This includes “Window” submissions of recovered property. When the offense has fewer “allowable” values than “not allowed,” the allowable values are shown instead. These are indicated by “YES” or “NO” under the “Allowed” column. If multiple property offenses are submitted in an incident and one or more property offenses not listed below are present (e.g., embezzlement, etc.), then this edit is bypassed.

<b><u>Offense</u></b>	<b><u>Allowed</u></b>	<b><u>Property Descriptions</u></b>
220 BURGLARY		
240 MOTOR VEHICLE THEFT		
	NO	29-Structures-Single Occupancy Dwellings
	NO	30-Structures-Other Dwellings
	NO	31-Structures-Commercial/Business
	NO	32-Structures-Industrial/Manufacturing
	NO	33-Structures-Public/Community
	NO	34-Structures-Storage
	NO	35-Structures-Other
23A LARCENY/POCKET-PICKING		
23B LARCENY/PURSE-SNATCHING		
	NO	01-Aircraft
	NO	03-Automobiles
	NO	04-Bicycles
	NO	05-Buses
	NO	12-Farm Equipment
	NO	15-Heavy Construction/Industrial Equipment
	NO	18-Livestock
	NO	24-Other Motor Vehicles
	NO	28-Recreational Vehicles
	NO	29-Structures-Single Occupancy Dwellings
	NO	30-Structures-Other Dwellings

**Data Element Edits**

NO	31-Structures-Commercial/Business
NO	32-Structures-Industrial/Manufacturing
NO	33-Structures-Public/Community
NO	34-Structures-Storage
NO	35-Structures-Other
NO	37-Trucks
NO	39-Watercraft

**23C LARCENY/SHOPLIFTING**

NO	01-Aircraft
NO	03-Automobiles
NO	05-Buses
NO	12-Farm Equipment
NO	15-Heavy Construction/Industrial Equipment
NO	18-Livestock
NO	24-Other Motor Vehicles
NO	28-Recreational Vehicles
NO	29-Structures-Single Occupancy Dwellings
NO	30-Structures-Other Dwellings
NO	31-Structures-Commercial/Business
NO	32-Structures-Industrial/Manufacturing
NO	33-Structures-Public/Community
NO	34-Structures-Storage
NO	35-Structures-Other
NO	37-Trucks
NO	39-Watercraft

**23D LARCENY/THEFT FROM BUILDING**

**23E LARCENY/THEFT FROM COIN-OPERATED MACHINE OR DEVICE**

**23F LARCENY/THEFT FROM MOTOR VEHICLE**

NO	03-Automobiles
NO	05-Buses
NO	24-Other Motor Vehicles
NO	28-Recreational Vehicles
NO	29-Structures-Single Occupancy Dwellings
NO	30-Structures-Other Dwellings
NO	31-Structures-Commercial/Business
NO	32-Structures-Industrial/Manufacturing
NO	33-Structures-Public/Community
NO	34-Structures-Storage
NO	35-Structures-Other
NO	37-Trucks



**23G LARCENY/THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES**

YES	38-Vehicle Parts/Accessories
YES	88-Pending Inventory

**23H LARCENY/ALL OTHER LARCENY**

NO	03-Automobiles
NO	05-Buses
NO	24-Other Motor Vehicles
NO	28-Recreational Vehicles
NO	37-Truck

(390)

**37.2 WARNING - 280 OFFENSE HAS “RECOVERED” VEHICLE BUT 240 DOES NOT SHOW “STOLEN”**

When a Stolen Property Offense (280) and a Motor Vehicle Theft (240) are connected to an incident in which vehicles are recovered, stolen vehicles should also be reported.

(343)

**VICTIM SEGMENT EDITS**

**38. A VICTIM MUST BE CONNECTED TO ALL OFFENDERS**

When a victim is connected to a “Crime Against Person” or Robbery UCR Offense Code, all Offender Sequence Numbers (Data Element 36) must be entered in Data Element 34 (Offender Numbers to be Related). If more than 10 offenders, use the 10 “closest” in relationship to the victim. In other words, if there were 15 offenders and 14 were neighbors and 1 was the brother, ensure that the brother was 1 of the 10 offenders entered.

(085)

**39. CRIMES AGAINST SOCIETY CAN ONLY HAVE ONE VICTIM SEGMENT**

If the only Offense Segment (Level 2) submitted is a “Crime Against Society,” there can only be one Victim Segment. This victim must have a value of S = Society/Public in Data Element 25 (Type of Victim).

(080)

## **Data Element Edits**

### **40. VICTIM REFERENCES TO OFFENSE CODES MUST HAVE OFFENSE SEGMENT COUNTERPARTS**

Each UCR Offense Code entered into Data Element 24 (Victim Connected to UCR Offense Codes) must have a corresponding Offense Segment. A victim cannot be connected to an offense when the offense itself is not present.

(466)

## **ARRESTEE SEGMENT EDITS**

### **41. PARTICIPANT MUST KEEP TRACK OF ARRESTEE SEQUENCE NUMBERS**

When submitting Arrestee Segments (Level 6) or Group “B” Arrest Reports (Level 7) with Segment Action Type of A = Add Arrest, the participant’s data processing software must keep track of the correct value to assign to Data Element 40 (Arrestee Sequence Number). Normally, the first arrestee should have a value of 01. But when there are multiple arrestees for the same incident, the next sequential number would be assigned by the participant. Submitting Arrestee Segments with duplicate numbers will result in a “Segment Already On File” error message.

(661, 751)

### **42. ARREST SEGMENT REQUIRES “CLEARANCE INDICATOR” FOR “TIME-WINDOW” SUBMISSIONS**

Arrestee Segments (Level 6) submitted with a Segment Action Type of W = Time-Window Submission must have a Y or N in the Window Clearance Indicator (position 80 of the Segment).

(657)

### **43. GROUP “A” INCIDENT REPORT “ARRESTEE SEGMENTS” MUST HAVE A BLANK IN TIME-WINDOW POSITIONS**

Arrestee Segments (Level 6) submitted with a Segment Action Type other than W = Time-Window Submission must have a blank in the Window Clearance Indicator (position 80 of the Segment) and no UCR Offense Codes can be entered in the Window Offense Code area in positions 81 through 110.

(658)

**44. SEGMENT ACTION TYPE W MUST HAVE OFFENSE(S) ENTERED**

Arrestee Segments (Level 6) submitted with a Segment Action Type of W = Time-Window Submission must have at least one UCR Offense Code entered in the Window Offense Code area in positions 81-110.

(659)

Also, offenses must be Group “A” offenses, not Group “B.”

(671)

**45. GROUP “A” INCIDENT REPORT MUST BE ON FILE WHEN ARREST SEGMENTS ARE SUBMITTED AS ADDS**

The initial Group “A” Incident Report must be on the FBI’s data base when subsequent Segment Action Types of A = Add Arrestee are submitted for additional arrestees.

(660)

**46. CANNOT DELETE AN ARREST WHEN THE GROUP “A” INCIDENT REPORT IS ON THE FBI’S DATA BASE**

A submission cannot be made to delete an Arrest Segment from a Group “A” Incident Report currently active in the FBI’s data base. Arrestee Segments (Level 6) submitted with a Segment Action Type of D = Delete must have been previously submitted as a W = Time-Window Submission for the “delete” request to be valid.

(662)

**47. CANNOT MODIFY AN ARREST WHEN THE GROUP “A” INCIDENT REPORT IS ON THE FBI’S DATA BASE**

A submission cannot be made to modify an Arrest Segment on a Group “A” Incident Report currently active in the FBI’s data base. Arrestee Segments (Level 6) submitted with a Segment Action Type of M = Modify must have been previously submitted as a W = Time-Window Submission for the “modify” request to be valid.

(663)

## **Data Element Edits**

### **48. ONLY ONE ARRESTEE RECORD CAN HAVE A “Y” IN THE CLEARANCE BYTE ON TIME-WINDOW SUBMISSION**

When two or more Arrestee Segments (Level 6) are submitted as W = Time-Window Submission segments in the same incident, only one can have a Y in the Window Clearance Indicator in position 80 of the Segment.

(668)

### **49. NO ARRESTEE RECORDS ARE PERMITTED FOR A JUSTIFIABLE HOMICIDE**

Group “A” Incident Reports cannot have arrests when Data Element 6 (UCR Offense Code) is 09C = Justifiable Homicide. By definition a justifiable homicide never involves an arrest of the offender (the person who committed the justifiable homicide).

(669)

### **50. CANNOT SUBMIT DUPLICATE GROUP “B” ARRESTEE SEGMENTS TO THE FBI**

The Group “B” Arrest Report (Level 7) submitted as an “Add” cannot currently be active in the FBI’s data base. If multiple arrestees are involved in the incident, ensure that Data Element 40 (Arrestee Sequence Number) is unique for each Arrestee Segment submitted.

(759)

### **51. LEVEL 7 ARRESTS MUST HAVE A GROUP “B” OFFENSE**

Group “B” Arrestee Segments (Level 7) must contain a Group “B” Offense Code in Data Element 45 (UCR Arrest Offense).

(760)

### **52. NO ARRESTEE SEGMENTS ALLOWED WHEN INCIDENT IS CLEARED EXCEPTIONALLY**

Whenever an Exceptional Clearance is submitted in the Administrative Segment (Level 1), there can be no Arrestee Segments (Level 6) associated with the Group “A” Incident Report. This is also true for Segment Action Type of W = Time-Window Submissions.

(071)

**53. NUMBER OF ARRESTEES CANNOT BE GREATER THAN NUMBER OF OFFENDERS**

When arrests are made for Group “A” Incident Report incidents, the number of arrests cannot be greater than the number of offenders. For example, if the number of offenders was at first unknown and the case was later cleared with an arrest, the Group “A” Incident Report must be resubmitted with at least one offender. Another example would be if the incident was initially submitted with one offender and three months later two arrests were made. In this case, the incident would be resubmitted showing two offenders and two arrests.

(656)

**D. UCR OFFENSE CODE EDITS**

In addition to edits specified within section I (Mandatories), a finer level of editing criteria is presented below for selected offenses. These edits should also be incorporated into the participant’s software. The number in parentheses following each edit description is the corresponding error number that will be generated by the FBI’s software if the error condition is found.

**OFFENSE    EDIT**

**09C            JUSTIFIABLE HOMICIDE**

a) Data Element 31 (Aggravated Assault/Homicide Circumstances) can only have codes of:

- 20 = Criminal Killed by Private Citizen
- 21 = Criminal Killed by Police Officer

No other code is allowable.

(463)

b) When a Justifiable Homicide is reported, no other offense may be reported in the Group “A” Incident Report. Other offenses would be submitted on another Group “A” Incident Report.

(266)

c) Administrative Segments (Level 1) submitted with a Segment Action Type of W = Time-Window Submission cannot have this offense entered in the Window UCR Offense Code area starting in position 58.

## Data Element Edits

Property Segments (Level 3) submitted with a Segment Action Type of W = Time-Window Submission cannot have this offense entered in the Window UCR Offense Code area starting in position 278.

Arrestee Segments (Level 6) submitted with a Segment Action Type of W = Time-Window Submission cannot have this offense entered in the Window UCR Offense Code area starting in position 81. By definition a justifiable homicide never involves an arrest of the offender (the person who committed the justifiable homicide).

For any subsequent M = Modify of a previously submitted W = Time-Window Submission, this is also true.

(121, 321, 621)

- d) Group “A” Incident Reports cannot have arrests when Data Element 6 (UCR Offense Code) is 09C = Justifiable Homicide. By definition a justifiable homicide never involves an arrest of the offender (the person who committed the justifiable homicide).

(669)

### 11A FORCIBLE RAPE

Data Element 27 (Sex of Victim) must be M = Male or F = Female to be connected to this offense code.

(469)

### 13A AGGRAVATED ASSAULT

Data Element 31 (Aggravated Assault/Homicide Circumstances) can only have codes of 01 through 06, and 08 through 10. All other codes, including 07 = Mercy Killing, are not valid because they do not relate to an aggravated assault.

(462)

**13B**            **SIMPLE ASSAULT**

Data Element 13 (Type Weapon/Force Involved) can only have codes of:

- 40 = Personal Weapons
- 90 = Other
- 95 = Unknown
- 99 = None

All other codes are invalid because they do not relate to a simple assault.

(265)

**220**            **BURGLARY/BREAKING AND ENTERING**

Data Element 25 (Type of Victim) cannot have a value of S = Society/Public.

(461)

**23A-23H**      **LARCENY OFFENSES**

When only larceny offenses are submitted, Property Descriptions (Data Element 15) for “vehicles” cannot be entered. In order to report stolen vehicles, one or more of the property offenses must logically allow for stolen vehicles. The following vehicle codes are considered invalid: 03 = Automobiles, 05 = Buses, 24 = Other Motor Vehicles, 28 = Recreational Vehicles, and 37 = Trucks.

(268)

**36B**            **STATUTORY RAPE**

Data Element 27 (Sex of Victim) must be M = Male or F = Female to be connected to this offense code.

(469)

**90I**            **RUNAWAY**

Data Element 47 (Age of Arrestee) must be 01 to 17 on a Group “B” Arrest Report.

(761)

### III. ERROR NUMBERS AND MESSAGES

#### A. GENERAL INFORMATION

Do not use this section to determine how to program your computer system; instead, use section I (Mandatories) and section II (Data Element Edits) for that purpose. The reasons for not using this section in this manner are set forth below. Section III (Error Numbers and Messages) can be used as a reference source when encountering FBI-detected errors that are returned on the Error Data Set (EDS) described in Volume 2, section III, subsection 5.

Some errors involve multiple data elements, and there can be any number of reasons that can cause the specific error to be detected. In some cases, correcting the error condition may involve adjusting data relationships and/or data elements not specifically mentioned within the error explanation. Therefore, it is not practical to attempt to show every possible “cause” for each specific error detected. Instead, this document will only describe the “end effect” of the error condition detected by the computer.

Furthermore, programming your software based on the error messages and descriptions will embed ambiguities and inconsistencies into the software. In many cases, other factors must be considered that are not provided in the error message and description in order to correctly program the computer. Again, section I (Mandatories) and section II (Data Element Edits) provide all editing criteria necessary for software development concerning edit checks.

#### 1. MULTIPLE-CAUSE ERROR SITUATIONS

Some errors have multiple-cause possibilities. For example, if Data Element 4 (Cleared Exceptionally) contained a value of N = Not Applicable and Data Element 5 (Exceptional Clearance Date) was entered, what is the error? Is it that the date was entered, or was an N value entered incorrectly? In these situations, the explanation provided will describe the overall problem; the true cause of the error will have to be determined by analysis. The following example shows the Error Number and Message with description for the above error situation.

<b><u>ERROR NUMBER</u></b>	<b><u>MESSAGE</u></b>
--------------------------------	-----------------------

153	<b>VALUE ENTERED CONFLICTS WITH PRESENCE OF AN ENTRY IN EXCEPTIONAL CLEARANCE DATE</b>
-----	--

Data Element 4 (Cleared Exceptionally) cannot be “N” = Not Applicable if Data Element 5 (Exceptional Clearance Date) is entered.

#### 2. ADDITIONAL ERROR RESOLUTION INFORMATION



## **Error Numbers and Messages**

Within the Error Data Set (EDS) error records are additional identifying data that, when taken together, uniquely identify an error. These data are Year, Month, Magnetic Media Record Number, Segment Action Type, ORI Number, Incident Number, Segment Level, UCR Offense Code, Person Sequence Number, Type Property Loss/Etc., Data Element Number, Error Number, Data Value/Code in Error, Error Message, and Tape Volume Serial Number. These will assist with error resolution.

As previously mentioned, use section I (Mandatories) and section II (Data Element Edits) as necessary for instructions on how to program your computer for correct submission of data. The error descriptions contained within section III (Error Numbers and Messages) will only describe the “end effect” of an error condition, not necessarily what the underlying data error was that triggered the error condition. Therefore, in some cases additional error analysis will be necessary to determine the precise cause of FBI-detected errors.

If participating computer systems are properly programmed, there will not be any errors. As a result, researching reasons for FBI-detected errors and correcting those errors will not be necessary.

### **3. ERROR NUMBER ASSIGNMENT**

The error numbers are presented in numerical sequence. All errors pertaining specifically to an Administrative Segment (Level 1) will be in the numeric range of 100 through 199; each error for an Offense Segment (Level 2) will be in the numeric range of 200 through 299; etc.

The exceptions are errors found in FBI control programs and structure checks. These types of errors will be in the numeric range of 001 through 089 and indicate exceptional conditions such as missing segments, duplicate segments, etc. Zero-Reporting Segment (Level 0) errors are in the range of 090 through 099. Warning messages are assigned n40 through n49; these will not cause a rejection of the incident.

### **4. SOURCE OF DATA ELEMENT “VALUES”**

Located in Volume 1, section VI (Data Elements and Data Values) are all the valid codes and their meanings applicable for each data element. Refer to that section when establishing computer codes for data submitted to the FBI. The personnel responsible for software development should also be aware of the FBI editing performed for each data element as described in section I (Mandatories) and section II (Data Element Edits).

**B. ERROR NUMBERS AND MESSAGES**

**STRUCTURE CHECK ERRORS**

**ERROR  
NUMBER**

**MESSAGE**

**001            MUST BE PRESENT -- MANDATORY FIELD**

The data field must be entered; it is required on the Zero-Reporting Segment (Level 0).

**015            CANNOT HAVE EMBEDDED "BLANKS" BETWEEN FIRST AND LAST  
NON-BLANK CHARACTERS**

Zero-Reporting Segment (Level 0). Although Data Element 2 (Incident Number) should be entered with 12 zeroes, a pre-edit found embedded blanks between the first and last significant characters.

**016            MUST BE LEFT-JUSTIFIED -- BLANK DETECTED IN FIRST POSITION**

Zero-Reporting Segment (Level 0). Although Data Element 2 (Incident Number) should be entered with 12 zeroes, a pre-edit found a "blank" in the first position. It must begin in position 1 and must also contain 12 zeroes.

**017            CANNOT HAVE CHARACTERS OTHER THAN A-Z, 0-9, HYPHEN, AND/OR BLANKS**

Zero-Reporting Segment (Level 0). Although Data Element 2 (Incident Number) should be entered with 12 zeroes, a pre-edit discovered characters other than A-Z, 0-9, Hyphen, and/or Blanks had been entered.

**050            LEVELS ARE OUT OF NUMERIC ORDER FOR THIS INCIDENT**

All segments for a Group "A" Incident Report must be in numeric order. In this case, one was not. For example, an incident having segments 1, 2, 2, 3, 4, 4, 4, 5 must be written in that order, not as 1, 2, 2, 5, 3, 4, 4, 4.

**051            INVALID RECORD LEVEL ON TAPE**

Any record level on the tape that is other than 0 through 7 and L (LEOKA) will generate an error.

**052            NOT A VALID ORI -- NOT ON UCR ORI FILE**

Data Element 1 (ORI Number) must be a valid 9-character NCIC number.

## Error Numbers and Messages

### 053 RECORD NOT ON FILE

A transaction was submitted to M = Modify an existing segment on the FBI's data base. However, the record to be modified is not on file.

The "modify" transaction implies that Exceptional Clearance, Recovered Property, and/or Arrestee Segments are on file as "window" records, not complete Group "A" Incident Reports. Regardless, the data segment to be modified is not in the FBI's file.

### 055 CANNOT HAVE AN INITIAL INCIDENT RECORD WITHOUT STARTING WITH RECORD LEVEL 1

When an I = Incident Report is submitted, the first segment must be the Administrative Segment (Level 1). In this case, the first record received for the incident was not the Administrative Segment.

### 056 INCIDENT ALREADY ON FILE -- PREVIOUSLY ADDED TO FILE ON [mm/dd/yyyy]

A Group "A" Incident Report was previously added to the FBI's data base on the date shown within the error message and is presently on file. Another report was processed with the same ORI and Incident Number, resulting in this error.

### 057 ACTION TYPE IS NOT VALID FOR THIS RECORD LEVEL

The values of I = Incident Report, A = Add, M = Modify, W = Time-Window Submission, and D = Delete must be applicable to appropriate Segment Levels (0 through 7) as the following shows:

#### ACTION      VALID ONLY WITH THESE LEVELS

I	Segment levels 1 through 6
A	0 = Zero-Reporting Segment 6 = Arrestee Segment 7 = Group "B" Arrest Report
M	1 = Administrative Segment *3 = Property Segment *6 = Arrestee Segment 7 = Group "B" Arrest Report
W	1 = Administrative Segment 3 = Property Segment 6 = Arrestee Segment

## Error Numbers and Messages

- D            0 = Zero-Reporting Segment  
              1 = Administrative Segment  
              \*3 = Property Segment  
              \*6 = Arrestee Segment  
              7 = Group "B" Arrest Report

\*Valid only when previously submitted as W.

**058            ALL SEGMENTS ON MAGNETIC MEDIA MUST HAVE SAME CONTROL INFO -  
              YR=[year] MO=[month]**

Each segment on the magnetic media submitted to NIBRS must contain the same "Month of Tape" and "Year of Tape" values in positions 7-12. The first segment processed will be compared with all other segments to check for this condition. In this case, the record processed did not have the same information and was rejected.

**059            ALL SEGMENTS ON MAGNETIC MEDIA MUST BE FROM SAME  
              STATE - STATE=[state]**

All segments on the submitted magnetic media must be from the same state for non-federal participants. This will be checked by comparing the 2-character state abbreviation in Data Element 1 (ORI Number); all must have the same value.

**060            PROCESSING DATE [mmyyyy] PRECEDES MONTH/YEAR IN POSITIONS 7-12  
              CONTAINING [mmyyyy]**

The FBI received and processed the magnetic media on a date that was earlier than that reflected within positions 7-12 (Month/Year) of each record. This is an error because data were submitted for a month that is a future month.

The Month/Year in positions 7-12 of each record cannot be after the month and year the FBI processes the magnetic media.

**065            EACH LEVEL 2 OFFENSE MUST HAVE AT LEAST ONE VICTIM**

Each Offense Segment submitted must have at least 1 Victim Segment(s) pointing to it via Data Element 24 (Victim Connected to UCR Offense Code). In this case, no Victim Segment points to the referenced Offense Segment. An Offense Segment cannot stand alone; it must have a Victim Segment linked to it.

**070            THE CORRESPONDING OFFENDER RECORD MUST BE PRESENT**

Data Element 34 (Offender Numbers To Be Related) has a value that does not have a corresponding Offender Segment. For example, if the field value shown in Data Element 34 is 15, an Offender Segment does not exist with a value of 15 in Data Element 36 (Offender Sequence Number).

## Error Numbers and Messages

### 071 CANNOT HAVE ARRESTS IF CLEARED EXCEPTIONALLY

Whenever an Exceptional Clearance is submitted in the Administrative Segment (Level 1), there can be no Arrestee Segments (Level 6) associated with the Group "A" Incident Report. In this instance, the incident had been exceptionally cleared, but there were arrestee segments also submitted.

### 072 RECOVERED PROPERTY MUST ALSO BE SUBMITTED AS STOLEN

Data Element 15 (Property Description) contains property that was reported as recovered without also being reported as stolen. Any property being reported as recovered must first be reported as stolen. This edit does not apply for property description 38 = Vehicle Parts/Accessories only, to allow reporting of 5 = Recovered in Data Element 14 when property descriptions of 03 = Automobiles, 05 = Buses, 37 = Trucks, 28 = Recreational Vehicles, or 24 = Other Motor Vehicles are reported as stolen.

Ensure that the property description code was entered correctly. Perhaps the stolen or recovered property "codes" were entered incorrectly, or the recovered property had not originally been reported as stolen.

### 073 NUMBER OF RECOVERED VEHICLES CANNOT BE GREATER THAN THE NUMBER STOLEN

When Data Element 18 (Number of Stolen Motor Vehicles) is 01 to 99, the number must be equal to or greater than the number entered in Data Element 19 (Number of Recovered Motor Vehicles).

### 074 PROPERTY RECORD (LEVEL 3) MUST EXIST WITH THIS OFFENSE

When an I = Incident Report is submitted that contains an Offense Segment for a "Crime Against Property," Kidnaping, Gambling, or Drug/Narcotic offense, Property Segment(s) must also be submitted. In this case, no Property Segments were submitted.

### 075 MISSING A MANDATORY RECORD LEVEL FOR A COMPLETE INCIDENT

When an I = Incident Report is submitted, the following segments must be included: Administrative Segment, Offense Segment, Victim Segment, and an Offender Segment. One or more of these segments is missing.

### 076 PROPERTY RECORD (LEVEL 3) CANNOT EXIST WITH OFFENSES SUBMITTED

A Property Segment (Level 3) was submitted for a Group "A" Incident Report without an applicable "property" offense code. Property Segments can only be submitted with offenses relating to "Crimes Against Property," Kidnaping, Gambling, or Drug/Narcotic offenses.

## Error Numbers and Messages

### 077 NEED A PROPERTY LOSS CODE OF 1 OR 8 WHEN THIS OFFENSE IS ATTEMPTED

Data Element 7 (Offense Attempted/Completed) is A = Attempted and Data Element 6 (UCR Offense Code) is a “Crime Against Property,” Gambling, Kidnaping, or Drug/Narcotic offense. However, there is no Data Element 14 (Type Property Loss/Etc.) of 1 = None or 8 = Unknown.

### 078 A VALID PROPERTY LOSS CODE DOES NOT EXIST FOR THIS COMPLETED OFFENSE

If Data Element 6 (UCR Offense Code) is a “Crime Against Property,” Kidnaping, Gambling, or Drug/Narcotic offense, and Data Element 7 (Offense Attempted/Completed) is C = Completed, a Property Segment (Level 3) must be sent with a valid code in Data Element 14 (Type Property Loss/Etc.).

### 080 CRIMES AGAINST SOCIETY CAN ONLY HAVE ONE VICTIM

The Group “A” Incident Report submission contains only offense(s) that are “Crimes Against Society.” When this is so, Data Element 25 (Type of Victim) must be S = Society/Public, and only 1 victim can be submitted. In this instance, more than 1 victim segment was submitted.

### 081 THIS PROPERTY LOSS CODE CANNOT EXIST WITH THE OFFENSES SUBMITTED

Data Element 14 (Type Property Loss/Etc.) has a loss code that is not applicable to any of the offenses submitted. Refer to section I (Mandatories) for the correct values to use for each of the offenses.

### 084 RECOVERED PROPERTY VALUE CANNOT BE GREATER THAN THE VALUE WHEN STOLEN

When Data Element 14 (Type Property Loss/Etc.) contains Property Segments for both 7 = Stolen/Etc. and 5 = Recovered, the recovered “property” cannot have value(s) greater than corresponding value(s) reported stolen.

If this error appears for Property Description 38 = Vehicle Parts/Accessories, the value exceeded the value of the stolen vehicles.

### 085 WHEN CONNECTED, EACH VICTIM MUST BE CONNECTED TO ALL OFFENDERS

When a victim is connected to a “Crime Against Person” or Robbery UCR Offense Code, all Offender Sequence Numbers (Data Element 36) must be entered in Data Element 34 (Offender Numbers to be Related). If there are more than 10 offenders, use the 10 “closest” to the victim. In this case, the Victim Segment does not point to all the offenders.

## **Error Numbers and Messages**

### **086 THE LAST 2 POSITIONS OF THE PARTICIPANT'S ORI ARE INVALID**

A non-federal participant must have 00 in positions 8 and 9 of Data Element 1 (ORI Number). A federal participant must use its 2-character code assigned by the UCR; no other participant's code can be used. In this submission, the last 2 positions were entered incorrectly.

### **087 "WINDOW" SEGMENTS ALREADY ON FILE WITH THIS INCIDENT NUMBER**

A Group "A" Incident Report was submitted but was not added to the FBI's data base. Already on file is either (1) a "Recovered" Property Segment or (2) an Arrestee Segment.

There are several reasons this situation could occur. First, a duplicate incident number might have been assigned. Second, the participant previously submitted "Time-Window" segments and then submitted the complete Group "A" Incident Report. Last, during the FBI's annual purge of 2-year old incidents, "Window" records were created as specified in Volume 2, section 1, subsection 6 (Determining Amount of Data to be Submitted), part A (Time-Window). The participant's computer was not programmed properly to account for the purge process.

### **088 GROUP "A" AND GROUP "B" REPORTS CANNOT HAVE SAME IDENTIFIER (CONFLICT IN SEG = X)**

Segment Level 7 (Group "B" Arrest Report) cannot be submitted when a Segment Level 1, 3, or 6 exists with the same control identifiers of Data Element 1 (ORI) and Data Element 2 (Incident Number) as the Segment Level 7's ORI and Data Element 41 (Arrest Transaction Number). Similarly, a Segment Level 1, 3, or 6 cannot be submitted when a Segment Level 7 already exists. This edit includes any "Time-Window" Submissions.

#### Possible Causes:

- 1) Group "A" Incident Report is immediately followed by a Group "B" Arrest Report. The Group "A" is added to the FBI's data base; the Group "B" is rejected. Refer to Volume 1 instructions concerning the proper way to submit an incident that has both Group "A" and "B" offenses.
- 2) Ensure that a Group "B" Arrest Report submitted as a Segment Level 7 has a unique value in Data Element 41 (Arrest Transaction Number) that does NOT match an unrelated Group "A" Incident Report submission for the same ORI.

**ZERO-REPORTING SEGMENT ERRORS**

**ERROR  
NUMBER     MESSAGE**

**090                    ZERO-REPORTING MONTH IS NOT 01-12**

A Segment Level 0 was submitted that had an invalid reporting month in positions 38-39. The data entered must be a valid month of 01 through 12.

**091                    ZERO-REPORTING YEAR IS INVALID**

A Segment Level 0 was submitted that did not have four numeric digits in positions 40-43.

**092                    ZERO-REPORTING INCIDENT NUMBER MUST BE ALL ZEROES**

A Segment level 0 was submitted, but the incident number entered into positions 26-37 was not all zeroes.

**093                    ZERO-REPORTING MONTH/YEAR WAS PRIOR TO THE “BASE DATE”**

A Segment Level 0 was submitted with a month and year entered into positions 38-43 that is earlier than January 1 of the previous year or before the date the agency converted over to NIBRS.

**094                    ZERO-REPORTING MONTH/YEAR EXCEEDED MONTH/YEAR OF TAPE**

A Segment Level 0 was submitted with a month and year entered into positions 38-43 that was later than the “Month of Tape” and “Year of Tape” entered into positions 7-12.

[NOTE: Error Numbers 001, 015, 016, and 017 are also Zero-Reporting segment errors.]

**ADMINISTRATIVE SEGMENT ERRORS**

**ERROR  
NUMBER     MESSAGE**

**101                    MUST BE PRESENT -- MANDATORY FIELD**

The data field must be entered; it is required.



## Error Numbers and Messages

### 104            **INVALID DATA VALUE -- NOT ON FBI VALIDATION TABLE**

The data within the referenced data element contain a value that is not specified within Volume 1, section VI (Data Elements and Data Values).

### 105            **[An Appropriate DATE Error Message]**

The data element in error contains a date that is not entered correctly. Each component of the date must be valid; that is, months must be 01-12, days must be 01-31, and year must include the century (i.e., 19xx, 20xx). In addition, days cannot exceed maximum for the month (e.g., June cannot have 31 days). Also, the date cannot exceed the current date.

The date cannot be later than that entered within the “Month of Tape” and “Year of Tape” fields on the data record. For example, if “Month of Tape” and “Year of Tape” are 06/1995, the date entered cannot be 7/01/1995 or greater.

The error message will pinpoint what error occurred. For example, DAT11: MONTH EXCEEDS 12 and DAT14: DAY EXCEEDS 31 are some of the “date” error messages that are displayed.

### 115            **CANNOT HAVE EMBEDDED “BLANKS” BETWEEN FIRST AND LAST NON-BLANK CHARACTERS**

Data Element 2 (Incident Number) contains embedded blanks between the first and last significant characters.

### 116            **MUST BE LEFT-JUSTIFIED -- BLANK DETECTED IN FIRST POSITION**

Data Element 2 (Incident Number) must be left-justified with blank right-fill. Since the number is less than 12 characters, it must begin in position 1; one or more blanks were entered starting in position 1 followed by the data.

### 117            **CANNOT HAVE CHARACTERS OTHER THAN A-Z, 0-9, HYPHEN, AND/OR BLANKS**

Data Element 2 (Incident Number) can only have character combinations of A-Z, 0-9, Hyphen, and/or Blanks. For example, 89-123-SC is valid, but 89+123\*SC is invalid.

### 118            **DATE CANNOT BE ON OR AFTER THE INACTIVE DATE [yyyymmdd] OF THE ORI**

The UCR Program has determined that an ORI will no longer be submitting data to the FBI as of an “inactive date.” No data from this ORI will be accepted after this date.

## Error Numbers and Messages

**120            EXCEPTIONAL CLEARANCE DATE CANNOT PREDATE BASE DATE**

Administrative Segments (Level 1) submitted with a Segment Action Type of W = Time-Window Submission cannot have an Exceptional Clearance Date (Data Element 5) earlier than the “Time-Window” Base Date. For any subsequent M = Modify of a previously submitted W = Time-Window Submission, this is also true. Refer to Volume 2, section I, subsection 6 (Determining Amount of Data to be Submitted) for additional information on the Base Date.

**121            JUSTIFIABLE HOMICIDE (09C) IS NOT A VALID WINDOW OFFENSE CODE**

Administrative Segments (Level 1) submitted with a Segment Action Type of W = Time-Window Submission cannot have a Window UCR Offense Code (Data Element 6) of 09C = Justifiable Homicide. For any subsequent M = Modify of a previously submitted W = Time-Window Submission, this is also true.

**151            REPORT INDICATOR MUST BE BLANK OR “R”**

Within Data Element 3 (Incident Date/Hour) is a report indicator. This field must be “blank” if the incident date is known. If the incident date is unknown, then the report date would be entered instead and must be indicated with an R in the Report Indicator field within the Administrative Segment.

**152            INVALID HOUR ENTRY**

If HOUR is entered within Data Element 3 (Incident Date/Hour), it must be 00 through 23. If 00 = Midnight is entered, be careful that the INCIDENT DATE is entered as if the time was 1 minute past midnight.

**153            VALUE ENTERED CONFLICTS WITH PRESENCE OF AN ENTRY IN EXCEPTIONAL CLEARANCE DATE**

Data Element 4 (Cleared Exceptionally) cannot be N = Not Applicable if Data Element 5 (Exceptional Clearance Date) is entered.

**154            CLEARED EXCEPTIONALLY CANNOT CONTAIN “N” WITH SEGMENT ACTION TYPE “W”**

Administrative Segments (Level 1) submitted with a Segment Action Type of W = Time-Window Submission cannot contain an N = Not Applicable in Data Element 4 (Cleared Exceptionally).

**155            CLEARANCE DATE [yyyymmdd] PREDATES INCIDENT DATE [yyyymmdd]**

Data Element 5 (Exceptional Clearance Date) is earlier than Data Element 3 (Incident Date/Hour).

## **Error Numbers and Messages**

**156 AN ENTRY MUST BE MADE WHEN CLEARED EXCEPTIONALLY HAS ENTRIES OF A-E**

Data Element 5 (Exceptional Clearance Date) must be present if the case was cleared exceptionally. Data Element 4 (Cleared Exceptionally) has an entry of A-E; therefore, the date must also be entered.

**157 MUST BE PRESENT FOR TIME-WINDOW SEGMENT**

Administrative Segments (Level 1) submitted with a Segment Action Type of W = Time-Window Submission must contain Data Elements 4 (Cleared Exceptionally) and 5 (Exceptional Clearance Date). Both must be present to be a valid submission.

**158 OFFENSE CODE FIELD MUST HAVE ENTRY WITH SEGMENT ACTION TYPE "W"**

Administrative Segments (Level 1) submitted with a Segment Action Type of W = Time-Window Submission must have at least one UCR Offense Code entered in the Window UCR Offense code section.

**159 POSITIONS 58-87 MUST BE BLANK FOR GROUP "A" INCIDENT REPORT**

Administrative Segments (Level 1) submitted with a Segment Action Type that is not W = Time-Window Submission cannot have an entry in the Window UCR Offense code section.

**160 INCIDENT NOT ON FILE**

Administrative Segments (Level 1) submitted with a Segment Action Type of M = Modify must already be on the FBI file with Data Element 1 (ORI Number) and Data Element 2 (Incident Number).

**161 CANNOT MODIFY GROUP "A" INCIDENT DATE THIS WAY -- ON FILE IS [yyyymmddrhh]**

Administrative Segments (Level 1) submitted with a Segment Action Type of M = Modify cannot change the date in Data Element 3 (Incident Date/Hour) of Segments which were previously submitted with a Segment Action Type of I = Incident Report.

## Error Numbers and Messages

- 162           **CANNOT MODIFY GROUP “A” REPORT FLAG THIS WAY -- ON FILE IS [yyyymmddrhh]**
- Administrative Segments (Level 1) submitted with a Segment Action Type of M = Modify cannot change the Report Date Indicator (position 46 of the segment) of Segments which were previously submitted with a Segment Action Type of I = Incident Report.
- 163           **CANNOT MODIFY GROUP “A” INCIDENT HOUR THIS WAY -- ON FILE IS [yyyymmddrhh]**
- Administrative Segments (Level 1) submitted with a Segment Action Type of M = Modify cannot change the hour in Data Element 3 (Incident Date/Hour) of Segments which were previously submitted with a Segment Action Type of I = Incident Report.
- 164           **CLEARED EXCEPTIONALLY FIELD MUST CONTAIN “N” WHEN ARRESTEES WERE REPORTED**
- Administrative Segments (Level 1) submitted with a Segment Action Type of M = Modify must have an N = Not Applicable in Data Element 4 (Exceptional Clearance Indicator) when arrestees were already present for the Group “A” Incident Report.
- 165           **CANNOT BE BLANK OR EQUAL “N” FOR NON GROUP “A” SEGMENT**
- Administrative Segments (Level 1) submitted with a Segment Action Type of M = Modify cannot have an N = Not Applicable in Data Element 4 (Exceptional Clearance Indicator) when the Incident was previously submitted as a W = Time-Window Submission.
- 166           **CANNOT HAVE ENTRY IN EXCEPTIONAL CLEARANCE DATE IF CLEARED EXCEPTIONALLY IS “N”**
- Administrative Segments (Level 1) submitted with a Segment Action Type of M = Modify with an N = Not Applicable in Data Element 4 (Exceptional Clearance Indicator) cannot have an entry in Data Element 5 (Exceptional Clearance Date).
- 167           **DATE CANNOT BE BLANK FOR NON GROUP “A” SEGMENT**
- Administrative Segments (Level 1) submitted with a Segment Action Type of M = Modify for a previously submitted W = Time-Window Submission must have a date in Data Element 5 (Exceptional Clearance Date).

## Error Numbers and Messages

**168            GROUP "A" CANNOT HAVE OFFENSES IN POSITIONS 58-87 ON MAGNETIC MEDIA SEGMENT**

Administrative Segments (Level 1) submitted with a Segment Action Type of M = Modify for a previously submitted I = Incident Report cannot have any entries in the Window Offense Code section (Positions 58-87 on the tape).

**169            TIME-WINDOW SEGMENT BEING MODIFIED MUST HAVE OFFENSE CODE**

Administrative Segments (Level 1) submitted with a Segment Action Type of M = Modify for a previously submitted W = Time-Window Submission must have at least one UCR Offense Code in the Window Offense Code section (Positions 58-87 on the tape).

**170            INCIDENT DATE CANNOT BE AFTER YEAR [yyyy] AND MONTH [mm] OF TAPE**

Data Element 3 (Incident Date/Hour) date is later than the year and month that the magnetic media represents. For example, the May 1995 magnetic media cannot contain incidents happening later than this date.

**171            INCIDENT DATE IS OUTSIDE THE BASE DATE CALCULATION**

A Group "A" Incident Report was submitted with a date entered into Data Element 3 (Incident Date/Hour) that is earlier than January 1 of the previous year, using the "Month of Tape" and "Year of Tape" as a reference point.

For example, if the "Month of Tape" and "Year of Tape" contain a value of 01/1996, but the incident date is 12/25/1994, the incident will be rejected. Refer to Volume 2, section I, subsection 6 (Determining Amount of Data to be Submitted) for specifications concerning the FBI's 2-year data base.

[Note: The exception is when an exceptional clearance is being submitted with a Segment Action Type of W = Time-Window Submission. The incident date may be any "past" date, but cannot be any earlier than January 1, 1950.]

**172            INCIDENT DATE/HOUR FOR "I" RECORDS CANNOT PREDATE 01/01/1991**

Data Element 3 (Incident Date/Hour) cannot be earlier than 01/01/1991. This is applied to all I = Incident Report submissions. This beginning date will eliminate dates that are known to be obviously incorrect since NIBRS began accepting data on this date.

173

**INCIDENT DATE CANNOT BE BEFORE DATE ORI WENT IBR**

A Group “A” Incident Report was submitted with Data Element 3 (Incident Date/Hour) containing a date that occurred before the agency converted over to NIBRS. Because of this, the record was rejected.

At some point, the participant will convert its local agencies from “Summary” reporting to “Incident-Based Reporting.” Once the participant starts to send NIBRS data for a converted agency to the FBI, any data received from this agency that could possibly be interpreted as duplicate reporting within both the “Summary” and NIBRS systems for the same month will be rejected by the FBI.

In other words, if the participant sends IBR data for an agency for the first time on September 1995, monthly submittal, dates for incidents, recovered property, and arrests must be within September. The exception is when exceptional clearances occur for a pre-IBR incident. In this case, Data Element 3 (Incident Date/Hour) may be earlier than September 1995, but Data Element 5 (Exceptional Clearance Date) must be within September 1995. The FBI will reject data submitted for prior months.

Thereafter, all data coming from this agency must have dates subsequent to the initial start date of September 1995, except as mentioned previously. The summary system already contains aggregate data for the months prior to NIBRS conversion. Having the FBI accept NIBRS data for months previously reported as “Summary Data” would cause duplicate reporting within a month.

Refer to Volume 3 for suggestions on which procedures the participant’s software needs in order to prevent duplicate reporting.

174

**EXCEPTIONAL CLEARANCE DATE PREDATES DATE ORI WENT IBR [yyyymmdd]**

Administrative Segments (Level 1) submitted with a Segment Action Type of W = Time-Window Submission or M = Modify cannot have a date earlier than when the ORI converted to Incident-Based Reporting (IBR). Data Element 5 (Exceptional Clearance Date) was earlier.

175

**CANNOT CALCULATE BASE DATE FROM INCIDENT DATE [yyyymmdd]**

The tape control date (positions 7-12, month and year) and Data Element 3 (Incident Date/Hour) must both be valid dates for calculating timeframes.

## Error Numbers and Messages

**176 INCIDENT DATE FOR WINDOW RECORDS CANNOT BE WITHIN BOUNDARIES OF GROUP "A" INCIDENT**

Administrative Segments (Level 1) submitted with a Segment Action Type of W = Time-Window Submission cannot have a date in Data Element 3 (Incident Date/Hour) which would be a valid date for a Group "A" Incident. For any subsequent M = Modify of a previously submitted W = Time-Window Submission, this is also true.

**177 GROUP "B" OFFENSE CODES CANNOT BE ENTERED IN POSITIONS 58-87 ON SEGMENT 1**

A Segment Action Type of W = Time-Window Submission contains one or more Group "B" offense codes and should not. On this type of submission, only Group "A" offenses are allowable; this is the same requirement for submitting a Group "A" Incident Report.

## OFFENSE SEGMENT ERRORS

<b><u>ERROR NUMBER</u></b>	<b><u>MESSAGE</u></b>
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<b>201</b>	<b>MUST BE PRESENT -- MANDATORY FIELD</b>
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The data field must be entered; it is required.

<b>202</b>	<b>CONTAINS NONNUMERIC ENTRY</b>
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Data Element 10 (Number of Premises Entered) is not a numeric entry of 01-99.

<b>204</b>	<b>INVALID DATA VALUE -- NOT ON FBI VALIDATION TABLE</b>
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The data within the referenced data element contains a value that is not specified within Volume 1, section VI (Data Elements and Data Values).

<b>206</b>	<b>ERROR - DUPLICATE VALUE=[value]</b>
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The data element in error is one that contains multiple data values. When more than one code is entered, none can be duplicate codes.

<b>207</b>	<b>ERROR - MUTUALLY EXCLUSIVE VALUE=[value]</b>
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The data element in error can have multiple data values and was entered with multiple values. However, the entry shown between the brackets in [value] above cannot be entered with any other data value.

<b>215</b>	<b>CANNOT HAVE EMBEDDED "BLANKS" BETWEEN FIRST AND LAST NON-BLANK</b>
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**CHARACTERS**

Data Element 2 (Incident Number) contains embedded blanks between the first and last significant characters.

**216 MUST BE LEFT-JUSTIFIED -- BLANK DETECTED IN FIRST POSITION**

Data Element 2 (Incident Number) must be left-justified with blank right-fill. Since the number is less than 12 characters, it must begin in position 1; one or more blanks were entered starting in position 1 followed by the data.

**217 CANNOT HAVE CHARACTERS OTHER THAN A-Z, 0-9, HYPHEN, AND/OR BLANKS**

Data Element 2 (Incident Number) can only have character combinations of A-Z, 0-9, Hyphen, and/or Blanks. For example, 89-123-SC is valid, but 89+123\*SC is invalid.

**219 DATA CAN ONLY BE ENTERED FOR SPECIFIC OFFENSES**

Data Element 12 (Type Criminal Activity) can only be entered when UCR Offense Code is:

- 250 = Counterfeiting/Forgery
- 280 = Stolen Property Offenses
- 35A = Drug/Narcotic Violations
- 35B = Drug Equipment Violations
- 39C = Gambling Equipment Violations
- 370 = Pornography/Obscene Material
- 520 = Weapon Law Violations

Data Element 13 (Type of Weapon/Force Involved) can only be entered when UCR Offense Code is:

- 09A = Murder and Nonnegligent Manslaughter
- 09B = Negligent Homicide
- 09C = Justifiable Homicide
- 100 = Kidnaping/Abduction
- 11A = Forcible Rape
- 11B = Forcible Sodomy
- 11C = Sexual Assault With An Object
- 11D = Forcible Fondling
- 120 = Robbery
- 13A = Aggravated Assault
- 13B = Simple Assault
- 210 = Extortion
- 520 = Weapon Law Violations



## Error Numbers and Messages

**251            INVALID CODE**

Data Element 7 (Offense Attempted/Completed) must be a valid code of A or C.

**252            OFFENSE CODE MUST BE 220 WITH A LOCATION TYPE OF 14 OR 19 FOR DATA TO BE ENTERED**

When Data Element 10 (Number of Premises Entered) is entered, Data Element 9 (Location Type) must be 14 = Hotel/Motel/Etc. or 19 = Rental Storage Facility, and Data Element 6 (UCR Offense Code) must be 220 (Burglary).

**253            MUST BE PRESENT WHEN OFFENSE CODE IS 220**

Data Element 11 (Method of Entry) was not entered; it must be entered when UCR Offense Code of 220 = Burglary has been entered.

**254            MUST BE BLANK WHEN OFFENSE IS OTHER THAN 220**

Data Element 11 (Method of Entry) only applies to UCR Offense Code of 220 = Burglary. Since a burglary offense was not entered, the "Method of Entry" should not have been entered.

**255            AUTOMATIC INDICATOR MUST BE BLANK OR "A"**

In Data Element 13 (Type of Weapon/Force Involved), the third character must be A = Automatic or blank. In this case, a value other than the two mentioned was entered.

**256            OFFENSE CODES OF 09A, 09B, 09C, 13A, 13B, AND 13C MUST HAVE ENTRY OF "C"**

Data Element 7 (Offense Attempted/Completed) code must be C = Completed if Data Element 6 (UCR Offense Code) is an Assault or Homicide.

**257            MUST BE PRESENT WITH AN OFFENSE CODE OF 220 AND A LOCATION TYPE OF 14 OR 19**

Data Element 10 (Number of Premises Entered) must be entered if offense code is 220 (Burglary) and if Data Element 9 (Location Type) contains 14 = Hotel/Motel/Etc. or 19 = Rental Storage Facility.

**258 WEAPON TYPE MUST = 11, 12, 13, 14, OR 15 FOR AN “A” IN THE AUTO INDICATOR**

In Data Element 13 (Type of Weapon/Force Involved), A = Automatic is the third character of code. It is valid only with the following codes:

- 11 = Firearm (Type Not Stated)
- 12 = Handgun
- 13 = Rifle
- 14 = Shotgun
- 15 = Other Firearm

A weapon code other than those mentioned was entered with the automatic indicator. An automatic weapon is, by definition, a firearm.

**262 DUPLICATE OFFENSE SEGMENT**

When a Group “A” Incident Report is submitted, the individual segments comprising the incident cannot contain duplicates. In this case, two Offense Segments were submitted having the same offense in Data Element 6 (UCR Offense Code).

**263 CANNOT HAVE MORE THAN 10 OFFENSES**

A Group “A” Incident Report was submitted with more than 10 Offense Segments (Level 2). The maximum number allowable is 10.

**264 GROUP “A” OFFENSE CANNOT CONTAIN A GROUP “B” OFFENSE**

Data Element 6 (UCR Offense Code) must be a Group “A” UCR Offense Code, not a Group “B” Offense Code.

**265 INVALID WEAPON [weapon-code] WITH AN OFFENSE OF 13B**

An Offense Segment (Level 2) was submitted for 13B = Simple Assault. Accordingly, Data Element 13 (Type Weapon/Force Involved) can only have codes of 40 = Personal Weapons, 90 = Other, 95 = Unknown, and 99 = None. All other codes are not valid because they do not relate to a simple assault.

**266 NO OTHER OFFENSE CAN BE SUBMITTED WITH AN 09C OFFENSE**

When a Justifiable Homicide is reported, no other offense may be reported in the Group “A” Incident Report. These should be submitted on another Group “A” Incident Report.

## Error Numbers and Messages

**267            INVALID WEAPON [weapon-code] WITH AN OFFENSE OF [offense]**

The homicide offense shown within the error message must have a code in Data Element 13 (Type Weapon/Force Involved) other than 99 = None. In this case, None was entered. Some type of weapon/force must be used in a homicide offense.

**268            A LARCENY OFFENSE CANNOT HAVE A MOTOR VEHICLE PROPERTY DESCRIPTION ENTERED**

The only property offenses submitted were larceny offenses that contained Property Descriptions (Data Element 15) for one or more of the vehicle codes. Stolen vehicles cannot be reported for a larceny.

Analysis will be necessary to see how to correct the problem. Perhaps a data entry error was made resulting in a vehicle code being entered by mistake, or maybe a second property offense segment should be submitted that logically allows for stolen vehicles, etc. FBI software cannot determine the intent.

**269            POSSIBLE CLASSIFICATION ERROR OF AGGRAVATED ASSAULT 13A CODED AS SIMPLE 13B**

A Simple Assault (13B) was submitted, but Data Element 13 (Type Weapon/Force Involved) has a weapon code reflecting an Aggravated Assault (13A) offense. Either the wrong weapon code was entered or the offense should have been classified as an Aggravated Assault (13A).

## PROPERTY SEGMENT ERRORS

<b><u>ERROR NUMBER</u></b>	<b><u>MESSAGE</u></b>
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<b>301</b>	<b>MUST BE PRESENT -- MANDATORY FIELD</b>
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The data field must be entered; it is required.

<b>302</b>	<b>CONTAINS NONNUMERIC ENTRY</b>
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Must be numeric entry with zero left-fill.

If Data Element 21 (Estimated Quantity) has the error, note that any decimal fractional quantity must be expressed in thousandths as three numeric digits. If no fractional quantity was involved, then all zeroes should be entered.

## Error Numbers and Messages

### 304            **INVALID DATA VALUE -- NOT ON FBI VALIDATION TABLE**

The data within the referenced data element contain a value that is not specified within Volume 1, section VI (Data Elements and Data Values).

### 305            **[An Appropriate DATE Error Message]**

Data Element 17 (Date Recovered) date components must be valid; that is, months must be 01-12, days must be 01-31, and year must include the century (i.e., 19xx, 20xx). In addition, days cannot exceed maximum for the month (e.g., June cannot have 31 days). Also, the date cannot be earlier than Data Element 3 (Incident Date/Hour).

The date cannot be later than that entered within the “Month of Tape” and “Year of Tape” fields on the data record. For example, if “Month of Tape” and “Year of Tape” are 06/1995, the date entered cannot be 07/01/1995 or later.

The error message will pinpoint what error occurred. For example, DAT11: MONTH EXCEEDS 12 and DAT14: DAY EXCEEDS 31 are some of the “date” error messages that are displayed.

### 306            **ERROR - DUPLICATE VALUE=[value]**

The data element in error is one that contains multiple data values. When more than one code is entered, none can be duplicate codes.

If more than one code is entered in Data Element 20 (Suspected Drug Type), the same code cannot be entered within the same “type measurement” category. In other words, cocaine cannot be reported in grams and pounds (same weight category), but can be reported in grams and liters (weight and capacity categories). For the drug type of U = Unknown, this does not apply; U = Unknown can be entered only once.

### 315            **CANNOT HAVE EMBEDDED BLANKS BETWEEN FIRST AND LAST NON-BLANK CHARACTERS**

Data Element 2 (Incident Number) contains embedded blanks between the first and last significant characters.

### 316            **MUST BE LEFT-JUSTIFIED -- BLANK DETECTED IN FIRST POSITION**

Data Element 2 (Incident Number) must be left-justified with blank right-fill. Since the number is less than 12 characters, it must begin in position 1; one or more blanks were entered starting in position 1 followed by the data.

## Error Numbers and Messages

**317 CANNOT HAVE CHARACTERS OTHER THAN A-Z, 0-9, HYPHEN, AND/OR BLANKS**

Data Element 2 (Incident Number) can only have character combinations of A-Z, 0-9, Hyphen, and/or Blanks. For example, 95-123-SC is valid, but 95+123\*SC is invalid.

**320 RECOVERED DATE CANNOT PREDATE BASE DATE**

Property Segments (Level 3) submitted with a Segment Action Type of W = Time-Window Submission cannot have a Date Recovered (Data Element 17) before the date which is calculated using the base date technique (January 1 of the year prior to the current year, or earlier than the date the agency converted to IBR). For any subsequent M = Modify of a previously submitted W = Time-Window Submission, this also applies.

**321 JUSTIFIABLE HOMICIDE IS NOT A VALID WINDOW OFFENSE CODE**

Property Segments (Level 3) submitted with a Segment Action Type of W = Time-Window Submission cannot have a Window UCR Offense Code (Data Element 6) of 09C = Justifiable Homicide. For any subsequent M = Modify of a previously submitted W = Time-Window Submission, this also applies.

**340 WARNING - PROPERTY VALUE WAS CHANGED TO ZERO FOR DESCRIPTION  
[property description code]**

This warning message has been replaced by error number 391.

**341 WARNING - 35A OFFENSE AND 1=NONE ENTERED; MISSING SUSPECTED DRUG  
TYPE (20)**

This warning message has been replaced by error number 392.

**342 WARNING - PROPERTY DESC(15) HAD VALUE (16) THAT EXCEEDED  
THRESHOLD OF [\$ value]**

This is a warning message only.

Data Element 16 (Value of Property) contains a value that exceeds an FBI-assigned threshold amount. The participant should check to see if the value entered is a data entry error, or if it is correct. In addition to various thresholds assigned to particular property descriptions, a warning message is always produced when the value is \$1,000,000 or greater.

For example, if the value of a property is \$12,000.99 but is inadvertently entered as \$1,200,099 in the computer record sent to the FBI, a “warning” message is generated. In this case, the cents were entered as whole dollars.

**343      WARNING - 280 OFFENSE HAS RECOVERED VEHICLE BUT 240 DOESN'T SHOW STOLEN**

This is a warning message only.

This warning is generated when a 280 Stolen Property Offense and a 240 Motor Vehicle Theft are submitted that contain questionable property reporting. When the incident contains a recovered vehicle but does not also have a stolen vehicle, this warning message is created.

The incident should be reviewed and if there was indeed a stolen vehicle, the incident should be resubmitted reflecting both stolen and recovered vehicles.

**351      PROPERTY VALUE OF ZERO IS NOT ALLOWED**

Data Element 16 (Value of Property) has a value of zero entered for dependent code in Data Element 15 (Property Description); zero (0) value cannot be entered for this property description. If the value is unknown, enter a value of \$1; otherwise, the value of the property must be entered for the code.

Zero values must be entered for:

- 09 = Credit/Debit Cards
- 22 = Nonnegotiable Instruments

Zero values are optional for:

- 77 = Other
- 99 = (special category)

**352      DATA ELEMENTS 15 - 22 MUST BE BLANK WHEN PROPERTY LOSS CODE = 1 OR 8**

When this error occurs, data were found in one or more of the referenced data elements. These data elements must be blank based on other data element values that prohibit data being entered in these data elements.

For example, if Data Element 14 (Type property Loss/Etc.) is 8 = Unknown, Data Elements 15-22 must be blank. If it is 1 = None and offense is 35A, then Data Elements 15-19 and 21-22 must be blank. If it is 1 = None and offense is not 35A, then Data Elements 15-22 must be blank.

**353      PENDING INVENTORY MUST HAVE PROPERTY VALUE OF 1**

Data Element 15 (Property Description) is 88 = Pending Inventory, but Data Element 16 (Value of Property) is not 1 dollar. Determine which of the data elements was entered incorrectly.

## Error Numbers and Messages

- 354           **DATA ELEMENT 15 WAS NOT ENTERED, BUT VALUE (\$) WAS**
- Data Element 16 (Value of Property) contains a value, but Data Element 15 (Property Description) was not entered.
- 355           **PROPERTY LOSS CODE (14) MUST = 5 (RECOVERED) FOR DATA TO BE ENTERED**
- Data Element 14 (Type Property Loss/Etc.) must be 5 = Recovered for Data Element 17 (Date Recovered) to be entered.
- 356           **PROPERTY DESCRIPTION (15) AND VALUE (16) MUST BOTH EXIST IF DATA ARE PRESENT**
- Data Element 17 (Date Recovered) was entered, but Data Elements 15 (Property Description) and/or 16 (Property Value) were not entered.
- 357           **PROPERTY LOSS (14) MUST BE 7 WITH AN OFFENSE CODE OF 240 FOR DATA TO BE ENTERED**
- Data Element 18 (Number of Stolen Motor Vehicles) was entered. However, Data Element 14 (Type Property Loss/Etc.) 7 = Stolen/Etc. was not entered, and/or Data Element 6 (UCR Offense Code) of 240 = Motor Vehicle Theft was not entered, and/or Data Element 7 (Offense Attempted/Completed) was A = Attempted.
- 358           **DATA MUST EXIST WITH AN OFFENSE CODE OF 240 AND A PROPERTY LOSS OF 7**
- Entry must be made for Data Element 18 (Number of Stolen Motor Vehicles) when Data Element 6 (UCR Offense Code) is 240 = Motor Vehicle Theft, Data Element 7 (Offense Attempted/Completed) is C = Completed, and Data Element 14 (Type Property Loss/Etc.) is 7 = Stolen/Etc.
- 359           **ALL NONVEHICULAR PROPERTY DESCRIPTIONS WERE ENTERED**
- When Data Element 18 (Number of Stolen Motor Vehicles) is entered, Data Element 15 (Property Description) must contain at least one of the following vehicle codes:
- 03 = Automobiles
  - 05 = Buses
  - 24 = Other Motor Vehicles
  - 28 = Recreational Vehicles
  - 37 = Trucks

## Error Numbers and Messages

When Data Element 19 (Number of Recovered Motor Vehicles) is entered and is 00 through 99, Data Element 15 (Property Description) must contain at least one of the following vehicle codes:

- 03 = Automobiles
- 05 = Buses
- 24 = Other Motor Vehicles
- 28 = Recreational Vehicles
- 37 = Trucks

**360 PROPERTY LOSS (14) MUST BE 5 WITH AN OFFENSE CODE OF 240 FOR DATA TO BE ENTERED**

Data Element 19 (Number of Recovered Motor Vehicles) was entered. However, Data Element 14 (Type Property Loss/Etc.) 5 = Recovered was not entered, and/or Data Element 6 (UCR Offense Code) of 240 = Motor Vehicle Theft was not entered, and/or Data Element 7 (Offense Attempted/Completed) was A = Attempted.

**361 DATA MUST EXIST WITH AN OFFENSE CODE OF 240 AND A PROPERTY LOSS OF 5**

Entry must be made for Data Element 19 (Number of Recovered Motor Vehicles) when Data Element 6 (UCR Offense Code) is 240 = Motor Vehicle Theft, Data Element 7 (Offense Attempted/Completed) is C = Completed, Data Element 14 (Type Property Loss/Etc.) is 5 = Recovered, and vehicle codes were recovered.

**362 TWO OTHER CODES MUST BE ENTERED WHEN AN "X" IS PRESENT**

Since X = Over 3 Drug Types was entered in Data Element 20 (Suspected Drug Type), two other codes must also be entered. There are less than three codes present.

**363 WITH A CODE OF "X" BOTH QUANTITY (21) AND MEASUREMENT (22) MUST BE BLANK**

Since Data Element 20 (Suspected Drug Type) contains X = Over 3 Drug Types, Data Element 21 (Estimated Quantity) and 22 (Type Measurement) must be blank; one or both of them were entered.

**364 WITH DATA ENTERED BOTH QUANTITY (21) AND MEASUREMENT (22) MUST BE PRESENT**

When Data Element 6 (UCR Offense Code) is 35A = Drug/Narcotic Violations, 14 (Type Property Loss/Etc.) is 6 = Seized, 15 (Type Property Loss/Etc.) is 10 = Drugs, and Data Element 20 (Suspected Drug Type) are entered, both Data Element 21 (Estimated Quantity) and 22 (Type Measurement) must also be entered.



## Error Numbers and Messages

### 365 OFFENSE = 35A AND PROPERTY LOSS = 6 AND DESCRIPTION = 10 MUST EXIST

Data Element 20 (Suspected Drug Type) was entered, but one or more required data elements were not entered. Data Element 6 (UCR Offense Code) must be 35A = Drug/Narcotic Violations, Data Element 14 (Type Property Loss/Etc.) must be 6 = Seized, and Data Element 15 (Property Description) must be 10 = Drugs/Narcotics.

There could be multiple underlying reasons causing this error to be detected. One of them might be that Data Element 20 (Suspected Drug Type) was entered by mistake. Perhaps the code entered in Data Element 15 (Property Description) should have been 01 = Aircraft, but by entering it as 10 = Drugs/Narcotics, someone thought that Data Element 20 must be entered, etc.

### 366 WITH DATA ENTERED BOTH TYPE (20) AND MEASUREMENT (22) MUST BE PRESENT

Data Element 21 (Estimated Quantity) was entered, but 20 (Suspected Drug Type) and/or 22 (Type Measurement) were not entered; both must be entered.

### 367 DRUG TYPE MUST BE "E", "G", OR "K" FOR A VALUE OF "NP"

Data Element 22 (Type Measurement) was entered with NP in combination with an illogical drug type. Based upon the various ways a drug can be measured, very few edits can be done to check for illogical combinations of drug type and measurement. The only restriction will be to limit NP = Number of Plants to the following drugs:

<u>DRUG</u>	<u>MEASUREMENT</u>
E = <u>Marijuana</u>	NP
G = <u>Opium</u>	NP
K = <u>Other Hallucinogens</u>	NP

All other Data Element 22 (Type Measurement) codes are applicable to any Data Element 20 (Suspected Drug Type) code.

### 368 WITH DATA ENTERED BOTH TYPE (20) AND QUANTITY (21) MUST BE PRESENT

Data Element 22 (Type Measurement) was entered, but 20 (Suspected Drug Type) and/or 21 (Estimated Quantity) were not entered; both must be entered.

**369 MUST BE BLANK WHEN ACTION TYPE = I (INITIAL)**

Property Segments (Level 3) submitted with a Segment Action Type code of W = Time-Window Submission and M = Modify (if record to be modified was a previously sent window record) are the only action types that can contain entries in the Window Offense Code area in positions 278-307.

**370 MUST HAVE AN ENTRY WITH AN ACTION TYPE OF W (WINDOW)**

Property Segments (Level 3) submitted with a Segment Action Type of W = Time-Window Submission or M = Modify must have at least one UCR Offense Code entered in the Window UCR Offense Code Section (positions 278-307).

**371 GAMBLING, KIDNAPING, AND CRIMES AGAINST PROPERTY ARE THE ONLY VALID OFFENSES**

A Segment Action Type of W = Time-Window Submission or M = Modify was submitted for "Recovered Property" on a Property Segment (Level 3). When submitted, all associated offense codes must allow for a recovered property segment. In this instance, offense codes other than those mentioned were submitted.

**372 DATA ELEMENTS 15-22 WERE ALL BLANK WITH THIS PROPERTYLOSS CODE**

If Data Element 14 (Type Property/Loss/Etc.) is 2 = Burned, 3 = Counterfeited/Forged, 4 = Destroyed/Damaged/Vandalized, 5 = Recovered, 6 = Seized, or 7 = Stolen/Etc., Data Elements 15-22 must have applicable entries in the segment.

**375 MANDATORY FIELD WITH THE PROPERTY LOSS CODE ENTERED**

At least one Data Element 15 (Property Description) code must be entered when Data Element 14 (Type Property Loss/Etc.) contains Property Segment(s) for:

- 2 = Burned
- 3 = Counterfeited/Forged
- 4 = Destroyed/Damaged/Vandalized
- 5 = Recovered
- 6 = Seized
- 7 = Stolen/Etc.

**376 DUPLICATE PROPERTY SEGMENT ON MAGNETIC MEDIA (TYPE LOSS = [loss-code])**

When a Group "A" Incident Report is submitted, the individual segments comprising the incident cannot contain duplicates. In this case, two property segments were submitted having the same entry in Data Element 14 (Type Property Loss/Etc.).

## Error Numbers and Messages

- 377**            **PROPERTY SEGMENT A-O-F ADDED ON [yyyymmdd] RECOVERY DATE = [yyyymmdd]**
- A Property Segment (Level 3) was submitted with a Segment Action Type of W = Time-Window Submission that is already on the FBI's data base. Since the record is Already-On-File (AOF), it cannot be added again in this manner. Either delete and resubmit, or submit as a modify.
- 378**            **ATTEMPT TO ADD OTHER THAN "RECOVERED" PROPERTY IS NOT ALLOWED**
- A Segment Action Type of W = Time-Window Submission or M = Modify was submitted for a Property Segment (Level 3). Accordingly, Data Element 14 (Type Property Loss/Etc.) must be 5 = Recovered. In this instance, a code other than 5 = Recovered was submitted.
- 379**            **ATTEMPT TO MODIFY OTHER THAN RECOVERED PROPERTY IS NOT ALLOWED**
- Property Segment (Level 3) submitted with a Segment Action Type of M = Modify must contain a 5 = Recovered in Data Element 14 (Type Property Loss/Etc.).
- 380**            **CANNOT MODIFY PROPERTY -- GROUP "A" ADDED [yyyymmdd] DATA ELEMENT 3 = [yyyymmdd]**
- Property Segments (Level 3) submitted with a Segment Action Type of M = Modify can only modify a Property Segment that was previously submitted as a W = Time-Window Submission.
- 381**            **CANNOT DELETE PROPERTY -- GROUP "A" ADDED [yyyymmdd] DATA ELEMENT 3 = [yyyymmdd]**
- Property Segments (Level 3) submitted with a Segment Action Type of D = Delete can only delete a Property Segment that was previously submitted as a W = Time-Window Submission.
- 382**            **AN OFFENSE OF 35A MUST BE SUBMITTED WITH THIS DATA**
- A Property Segment was submitted with Data Element 15 (Property Description) of 10 = Drugs/Narcotics, and Data Element 16 (Value of Property) containing blanks. Under these circumstances, there must be an Offense Segment for 35A = Drug/Narcotic Violations. No such offense was submitted.

## Error Numbers and Messages

**383            PROPERTY VALUE MUST BE BLANK FOR 35A (SINGLE OFFENSE)**

Data Element 16 (Value of Property) has a non-zero value entered. Since Data Element 15 (Property Description) code is 10 = Drugs/Narcotics and the only “Crime Against Property” offense submitted is a 35A = Drug/Narcotic Violations, Data Element 16 (Value of Property) must be blank.

**384            WITH A MEASUREMENT OF “XX” (NOT REPORTED) DRUG QUANTITY MUST = 1**

Data Element 21 (Estimated Quantity) does not have a value of 1 where XX = Not Reported was entered for Data Element 22 (Type Measurement). Submission of a Not Reported indication requires that a value of 1 also be submitted as a quality assurance check. Once the Type Measurement has been determined, a Group “A” Incident Report containing the completed data should be resubmitted.

**387            WITH A PROPERTY LOSS = 6 AND ONLY OFFENSE 35A CANNOT HAVE DESCRIPTION 11**

or

**WITH A PROPERTY LOSS = 6 AND ONLY OFFENSE 35B CANNOT HAVE DESCRIPTION 10**

To ensure that 35A-35B Drug/Narcotic Offenses-Drug Equipment Violations are properly reported, Data Element 15 (Property Description) of 11 = Drug/Narcotic Equipment is not allowed with only a 35A Drug/Narcotic Violation.

Similarly, 10 = Drugs/Narcotics is not allowed with only a 35B Drug Equipment Violation.

**388            NUMBER STOLEN IS LESS THAN NUMBER OF VEHICLE CODES**

More than one vehicle code was entered in Data Element 15 (Property Description), but the number stolen in Data Element 18 (Number of Stolen Motor Vehicles) is less than this number. For example, if vehicle codes of 03 = Automobiles and 05 = Buses were entered as being stolen, then the number stolen must be at least 2, unless the number stolen was unknown (00).

**389            NUMBER RECOVERED IS LESS THAN NUMBER OF VEHICLE CODES**

More than one vehicle code was entered in Data Element 15 (Property Description), but the number recovered in Data Element 19 (Number of Recovered Motor Vehicles) was less than this number. For example, if vehicle codes of 03 = Automobiles and 05 = Buses were entered as being recovered, then the number recovered must be at least 2, unless the number recovered was unknown (00).

## Error Numbers and Messages

### 390 ILLOGICAL PROPERTY DESCRIPTION FOR THE OFFENSE(S) SUBMITTED

A property code was entered in Data Element 15 (Property Description) that is illogical for the property offense.

Either the offense was classified incorrectly in Data Element 6 (UCR Offense Code) or the wrong property description code was entered. For example, 18 = Livestock would be an illogical object of a Larceny/Pocket-Picking offense.

### 391 PROPERTY VALUE MUST BE ZERO FOR DESCRIPTION [property description code]

Data Element 15 (Property Description) has a code that requires a zero value in Data Element 16 (Value of Property). Either the wrong property description code was entered or the property value was not entered.

### 392 35A OFFENSE ENTERED AND 1 = NONE ENTERED; MISSING SUSPECTED DRUG TYPE (20)

An offense of 35A Drug/Narcotic Violations and Data Element 14 (Type Property Loss/Etc.) with 1 = None were entered but Data Element 20 (Suspected Drug Type) was not submitted. Since a drug seizure did not occur, the suspected drug type must also be entered.

## VICTIM SEGMENT ERRORS

<b><u>ERROR NUMBER</u></b>	<b><u>MESSAGE</u></b>
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<b>401</b>	<b>MUST BE PRESENT -- MANDATORY FIELD</b>
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The data field must be entered; it is required.

<b>402</b>	<b>CONTAINS NONNUMERIC ENTRY</b>
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Must contain numeric entry with zero left-fill.

<b>404</b>	<b>INVALID DATA VALUE -- NOT ON FBI VALIDATION TABLE</b>
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The data within the referenced data element contain a value that is not specified within Volume 1, section VI (Data Elements and Data Values).

<b>406</b>	<b>ERROR - DUPLICATE VALUE=[value]</b>
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The data element in error is one that contains multiple data values. When more than one code is entered, none can be duplicate codes.

## Error Numbers and Messages

**407            ERROR - MUTUALLY EXCLUSIVE VALUE=[value]**

Data Element 33 (Type Injury) can have multiple data values and was entered with multiple values. However, the entry shown between the brackets in [value] above cannot be entered with any other data value.

**408            EXACT AGE MUST BE IN FIRST TWO POSITIONS**

Data Element 26 (Age of Victim) contains data, but is not left-justified. A single 2-character age must be in positions 1-2 of the field.

**409            CONTAINS NONNUMERIC ENTRY**

Data Element 26 (Age of Victim) contains more than 2 characters indicating a possible age-range was being attempted. If so, the field must contain numeric entry of 4 digits.

**410            FIRST AGE MUST BE LESS THAN SECOND FOR AGE RANGE**

Data Element 26 (Age of Victim) was entered as an age-range. Accordingly, the first age component must be less than the second age.

**415            CANNOT HAVE EMBEDDED BLANKS BETWEEN FIRST AND LAST NON-BLANK CHARACTERS**

Data Element 2 (Incident Number) contains embedded blanks between the first and last significant characters.

**416            MUST BE LEFT-JUSTIFIED -- BLANK DETECTED IN FIRST POSITION**

Data Element 2 (Incident Number) must be left-justified with blank right-fill. Since the number is less than 12 characters, it must begin in position 1; one or more blanks were entered starting in position 1 followed by the data.

**417            CANNOT HAVE CHARACTERS OTHER THAN A-Z, 0-9, HYPHEN, AND/OR BLANKS**

Data Element 2 (Incident Number) can only have character combinations of A-Z, 0-9, Hyphen, and/or Blanks. For example, 89-123-SC is valid, but 89+123\*SC is invalid.

**419            DATA CAN ONLY BE ENTERED FOR SPECIFIC OFFENSES**

If Data Element 31 (Aggravated Assault/Homicide) was entered, then it can only be entered when one or more Data Element 24 (Victim Connected to UCR Offense Codes) entries are:

## Error Numbers and Messages

- 09A = Murder and Nonnegligent Manslaughter
- 09B = Negligent Homicide
- 09C = Justifiable Homicide
- 13A = Aggravated Assault

If Data Element 33 (Type Injury) was entered, then it can only be entered when one or more Data Element 24 (Victim Connected to UCR Offense Codes) entries are:

- 100 = Kidnaping/Abduction
- 11A = Forcible Rape
- 11B = Forcible Sodomy
- 11C = Sexual Assault With An Object
- 11D = Forcible Fondling
- 120 = Robbery
- 13A = Aggravated Assault
- 13B = Simple Assault
- 210 = Extortion/Blackmail

### 422 AGE-RANGE CANNOT HAVE "00" IN FIRST TWO POSITIONS

Data Element 26 (Age of Victim) was entered as an age-range. Therefore, the first age component cannot be 00 (unknown).

### 440 WARNING - WHEN ASSAULT/HOMICIDE (31) IS 08, MUST HAVE 2 OR MORE OFFENSES

This warning message has been replaced by error number 480.

### 450 VICTIM IS SPOUSE, BUT AGE IS LESS THAN 10

Data Element 35 (Relationship of Victim to Offender) contains a relationship of SE = Spouse. When this is so, the age of the victim cannot be less than 10 years.

### 451 VICTIM NUMBER ALREADY EXISTS

When a Group "A" Incident Report is submitted, the individual segments comprising the incident cannot contain duplicates. In this case, 2 victim segments were submitted having the same entry in Data Element 23 (Victim Sequence Number).

### 453 MUST BE PRESENT WHEN VICTIM TYPE (25) = I

The Data Element associated with this error must be present when Data Element 25 (Type of Victim) is I = Individual.

## Error Numbers and Messages

**455            ADDITIONAL JUSTIFIABLE HOMICIDE IS MANDATORY WITH A 20 OR 21 ENTERED**

Data Element 31 (Aggravated Assault/Homicide Circumstances) contains:

- 20 = Criminal Killed by Private Citizen
- or
- 21 = Criminal Killed by Police Officer,

but Data Element 32 (Additional Justifiable Homicide Circumstances) was not entered.

**456            ONLY ONE VALUE GREATER THAN OR EQUAL TO 10 CAN BE ENTERED**

Data Element 31 (Aggravated Assault/Homicide Circumstances) was entered with 2 entries, but was rejected for one of the following reasons:

- 1) Value 10 = Unknown Circumstances is mutually exclusive with any other value.
- 2) More than one category (i.e., Aggravated..., Negligent..., Justifiable...) was entered.

**457            WHEN DATA ELEMENT 32 IS ENTERED, DATA ELEMENT 31 MUST EQUAL 20 OR 21**

Data Element 32 (Additional Justifiable Homicide Circumstances) was entered, but Data Element 31 (Aggravated Assault/Homicide Circumstances) does not reflect a “justifiable homicide” circumstance.

**458            VICTIM TYPE (25) MUST BE “I” FOR DATA TO BE ENTERED**

The Data Element associated with this error cannot be entered when Data Element 25 (Type of Victim) is not I = Individual.

**459            NEED A CRIME AGAINST PERSON OR ROBBERY FOR DATA TO BE ENTERED**

Data Element 34 (Offender Numbers To Be Related) was entered but should only be entered if one or more of the offenses entered into Data Element 24 [Victim Connected to UCR Offense Code(s)] is a “Crime Against Person” or is a Robbery Offense (120). None of these types of offenses were entered.



## Error Numbers and Messages

- 460            RELATIONSHIP MUST BE ENTERED WHEN AN OFFENDER NUMBER (34) EXISTS**
- Corresponding Data Element 35 (Relationship of Victim to Offenders) data must be entered when Data Element 34 (Offender Numbers To Be Related) is entered with a value greater than 00.
- 461            VICTIM TYPE CANNOT EQUAL “S” WITH AN OFFENSE OF 220**
- Data Element 25 (Type of Victim) cannot have a value of S = Society/Public when the offense is 220 = Burglary/Breaking and Entering.
- 462            INVALID AGGRAVATED ASSAULT/HOMICIDE FOR 13A OFFENSE**
- An Offense Segment (Level 2) was submitted for 13A = Aggravated Assault. Accordingly, Data Element 31 (Aggravated Assault/Homicide Circumstances) can only have codes of 01 through 06, and 08 through 10. All other codes, including 07 = Mercy Killing, are not valid because they do not relate to an aggravated assault.
- 463            INVALID AGGRAVATED ASSAULT/HOMICIDE FOR 09C OFFENSE**
- When a Justifiable Homicide is reported, Data Element 31 (Aggravated Assault/Homicide Circumstances) can only have codes of 20 = Criminal Killed by Private Citizen or 21 = Criminal Killed by Police Officer. In this case, another code other than the two mentioned was entered.
- 464            ENTRY FOR TYPE OF VICTIM MUST BE “I” WHEN THIS OFFENSE CODE IS ENTERED**
- Data Element 24 (Victim Connected to UCR Offense Codes) contains a “Crime Against Person,” but Data Element 25 (Type of Victim) is not I = Individual.
- 465            ENTRY FOR TYPE OF VICTIM MUST BE “S” WHEN THIS OFFENSE CODE IS ENTERED**
- Data Element 24 (Victim Connected to UCR Offense Codes) contains a “Crime Against Society,” but Data Element 25 (Type of Victim) is not S = Society.
- 466            OFFENSE MUST BE SUBMITTED AS LEVEL 2 RECORD IF VICTIM IS CONNECTED**
- Each UCR Offense Code entered into Data Element 24 (Victim Connected to UCR Offense Codes) must have the Offense Segment for the value. In this case, the victim was connected to offenses that were not submitted as Offense Segments. A victim cannot be connected to an offense when the offense itself is not present.

## Error Numbers and Messages

**467 ENTRY FOR TYPE OF VICTIM CANNOT BE “S” WHEN THIS OFFENSE CODE IS ENTERED**

Data Element 24 (Victim Connected to UCR Offense Codes) contains a “Crime Against Property,” but Data Element 25 (Type of Victim) is S = Society. This is not an allowable code for “Crime Against Property” offenses.

**468 RELATIONSHIP CANNOT BE ENTERED WHEN RELATED TO OFFENDER NUMBER “00”**

Data Element 35 (Relationship of Victim to Offenders) cannot be entered when Data Element 34 (Offender Number to be Related) is zero. Zero means that the number of offenders is unknown; therefore, the relationship cannot be entered.

**469 VICTIM SEX MUST BE “M” OR “F” FOR AN 11A OR 36B OFFENSE**

Data Element 27 (Sex of Victim) must be M = Male or F = Female to be connected to offense codes of 11A = Forcible Rape and 36B = Statutory Rape.

**470 WHEN “VO” RELATIONSHIP IS PRESENT, MUST HAVE TWO OR MORE VICTIMS AND OFFENDERS**

Data Element 35 (Relationship of Victim to Offenders) has a relationship of VO = Victim Was Offender. When this code is entered, a minimum of 2 victim and 2 offender segments must be submitted. In this case, only 1 victim and/or 1 offender segment was submitted.

Because VO was entered on one or more of the victims, this indicates situations such as brawls and domestic disputes. In the vast majority of cases, each victim is also the offender; therefore, every victim record would contain a VO code. However, there may be some situations where only one of the victims is also the offender, but where the other victim(s) is not also the offender(s).

**471 ONLY ONE “VO” RELATIONSHIP PER VICTIM**

Data Element 35 (Relationship of Victim to Offenders) has relationships of VO = Victim Was Offender that point to multiple offenders, which is an impossible situation. A single victim cannot be 2 offenders.

**472 WHEN OFFENDER AGE/SEX/RACE ARE UNKNOWN, RELATIONSHIP MUST BE “RU” = UNKNOWN**

Data Element 35 (Relationship of Victim to Offenders) has a relationship to the offender that is not logical. In this case, the offender was entered with “unknown” values for age, sex, and race. Under these circumstances, the relationship must be entered as RU = Relationship Unknown.

## Error Numbers and Messages

### 474 ONLY ONE "VO" RELATIONSHIP CAN BE ASSIGNED TO A SPECIFIC OFFENDER

Two or more Victim Segments have Data Element 35 (Relationship of Victim to Offenders) with a relationship of VO = Victim Was Offender that point to the same offender.

### 475 ONLY ONE "SE" RELATIONSHIP PER VICTIM

A victim can only have one spousal relationship. In this instance, the victim has a relationship of SE = Spouse to two or more offenders.

### 476 ONLY ONE "SE" RELATIONSHIP CAN BE ASSIGNED TO A SPECIFIC OFFENDER

An offender can only have one spousal relationship. In this instance, two or more victims have a relationship of SE = Spouse to the same offender.

### 477 INVALID AGGRAVATED ASSAULT/HOMICIDE CIRCUMSTANCES FOR [ucr offense code] OFFENSE

A victim segment was submitted with Data Element 24 (Victim Connected to UCR Offense Code) having an offense that does not have a permitted code for Data Element 31 (Aggravated Assault/Homicide Circumstances). Only those circumstances listed in Volume 1, section VI (Data Element and Data Values) are valid for the particular offense.

### 478 VICTIM CONNECTED TO AN INVALID COMBINATION OF OFFENSES

Mutually Exclusive offenses are ones that cannot occur to the same victim by UCR definitions. A Lesser Included offense is one that is an element of another offense and should not be reported as having happened to the victim along with the other offense. Lesser Included and Mutually Exclusive Offenses are defined as follows:

- 1) Murder - Aggravated assault, simple assault, and intimidation are all lesser included offenses of murder. Negligent manslaughter is mutually exclusive.
- 2) Aggravated Assault - Simple assault and intimidation are lesser included offenses of aggravated assault.

[Note: Aggravated assault is a lesser included offense of murder, forcible rape, forcible sodomy, sexual assault with an object, and robbery.]

## Error Numbers and Messages

- 3) Simple Assault - Intimidation is a lesser included offense of simple assault.

[Note: Simple assault is a lesser included offense of murder, aggravated assault, forcible rape, forcible sodomy, sexual assault with an object, forcible fondling, and robbery.]

- 4) Intimidation - Intimidation is a lesser included offense of murder, aggravated assault, forcible rape, forcible sodomy, sexual assault with an object, forcible fondling, and robbery.

- 5) Negligent Manslaughter - Aggravated assault, simple assault, and intimidation are mutually exclusive offenses. Negligent manslaughter involves "...the killing of another person through negligence." The assault offenses are characterized by "...unlawful attacks." Murder is mutually exclusive.

- 6) Forcible Rape - Aggravated assault, simple assault, intimidation, and forcible fondling are lesser included offenses of forcible rape.

Incest and statutory rape are mutually exclusive offenses and cannot occur with forcible rape. The prior two offenses involve consent, while the latter involves forced action against the victim's will.

- 7) Forcible Sodomy - Aggravated assault, simple assault, intimidation, and forcible fondling are lesser included offenses of forcible sodomy.

Incest and statutory rape are mutually exclusive offenses and cannot occur with forcible sodomy. The prior two offenses involve consent, while the latter involves forced action against the victim's will.

- 8) Sexual Assault with an Object - Aggravated assault, simple assault, intimidation, and forcible fondling are lesser included offenses of sexual assault with an object.

Incest and statutory rape are mutually exclusive offenses and cannot occur with sexual assault with an object. The prior two offenses involve consent, while the latter involves forced action against the victim's will.

- 9) Forcible Fondling - Simple assault and intimidation are lesser included offenses of forcible fondling.

Incest and statutory rape are mutually exclusive offenses and cannot occur with forcible fondling. The prior two offenses involve consent, while the latter involves forced action against the victim's will.

## Error Numbers and Messages

[Note: Forcible fondling is a lesser included offense of forcible rape, forcible sodomy, and sexual assault with an object.]

- 10) Incest - Forcible rape, forcible sodomy, sexual assault with an object, and forcible fondling are mutually exclusive offenses. Incest involves consent, while the prior offenses involve forced sexual relations against the victim's will.
- 11) Statutory Rape - Forcible Rape, forcible sodomy, sexual assault with an object, and forcible fondling are mutually exclusive offenses. Statutory rape involves consent, while the prior offenses involve forced sexual relations against the victim's will.
- 12) Robbery - Aggravated assault, simple assault, intimidation, and all theft offenses (including motor vehicle theft) are lesser included offenses of robbery.

The following chart shows the NIBRS offenses that cannot occur to the same victim in the same incident.

## **Error Numbers and Messages**

Each “X” on the chart where offenses intersect denotes that those two offenses cannot occur to the same victim in an incident.

## Error Numbers and Messages

- 479**            **SIMPLE ASSAULT (13B) CANNOT HAVE “MAJOR INJURIES”**
- A Simple Assault (13B) was committed against a victim, but the victim had major injuries/trauma entered for Data Element 33 (Type Injury). Either the offense should have been classified as an Aggravated Assault (13A) or the victim’s injury should not have been entered as major.
- 480**            **WHEN ASSAULT/HOMICIDE (31) IS 08, INCIDENT MUST HAVE 2 OR MORE OFFENSES**
- Data Element 31 (Aggravated Assault/Homicide Circumstances) has 08 = Other Felony Involved but the incident has only one offense entered for Data Element 6 (UCR Offense Code). Multiple offenses must be involved when the circumstance code is 08.
- 481**            **VICTIM’S AGE MUST BE LESS THAN [maximum for state] FOR STATUTORY RAPE (36B)**
- Among the states, the age at which a victim is considered a statutory rape victim varies. The victim’s age exceeds the maximum age possible for a statutory rape in the state.

## OFFENDER SEGMENT ERRORS

<b><u>ERROR NUMBER</u></b>	<b><u>MESSAGE</u></b>
<b>501</b>	<b>MUST BE PRESENT -- MANDATORY FIELD</b>
	The data field must be entered; it is required.
<b>502</b>	<b>CONTAINS NONNUMERIC ENTRY</b>
	Data Element 36 (Offender Sequence Number) must contain numeric entry (00 through 99) with zero left-fill.
<b>504</b>	<b>INVALID DATA VALUE -- NOT ON FBI VALIDATION TABLE</b>
	The data within the referenced data element contain a value that is not specified within Volume 1, section VI (Data Elements and Data Values).
<b>508</b>	<b>EXACT AGE MUST BE IN FIRST TWO POSITIONS</b>
	Data Element 37 (Age of Offender) contains data but is not left-justified. A single 2-character age must be in positions 1-2 of the field.

## Error Numbers and Messages

- 509**            **CONTAINS NONNUMERIC ENTRY**
- Data Element 37 (Age of Offender) contains more than 2 characters indicating a possible age-range is being attempted. If so, the field must contain a numeric entry of 4 digits.
- 510**            **FIRST AGE MUST BE LESS THAN SECOND FOR AGE-RANGE**
- Data Element 37 (Age of Offender) was entered as an age-range. Accordingly, the first age component must be less than the second age.
- 515**            **CANNOT HAVE EMBEDDED BLANKS BETWEEN FIRST AND LAST NON-BLANK CHARACTERS**
- Data Element 2 (Incident Number) contains embedded blanks between the first and last significant characters.
- 516**            **MUST BE LEFT-JUSTIFIED -- BLANK DETECTED IN FIRST POSITION**
- Data Element 2 (Incident Number) must be left-justified with blank right-fill. Since the number is less than 12 characters, it must begin in position 1; one or more blanks were entered starting in position 1 followed by the data.
- 517**            **CANNOT HAVE CHARACTERS OTHER THAN A-Z, 0-9, HYPHEN, AND/OR BLANKS**
- Data Element 2 (Incident Number) can only have character combinations of A-Z, 0-9, Hyphen, and/or Blanks. For example, 89-123-SC is valid, but 89+123\*SC is invalid.
- 522**            **AGE-RANGE CANNOT HAVE "00" IN FIRST TWO POSITIONS**
- Data Element 37 (Age of Offender) was entered as an age-range. Therefore, the first age component cannot be 00 (unknown).
- 550**            **OFFENDER IS SPOUSE, BUT AGE IS LESS THAN 10**
- Data Element 35 (Relationship of Victim to Offender) contains a relationship of SE = Spouse. When this is so, the age of the offender cannot be less than 10 years.
- 551**            **DUPLICATE OFFENDER SEGMENT ON TAPE**
- When a Group "A" Incident Report is submitted, the individual segments comprising the incident cannot contain duplicates. In this case, 2 Offender Segments were submitted having the same entry in Data Element 36 (Offender Sequence Number).



## Error Numbers and Messages

### 552 CANNOT BE PRESENT WHEN OFFENDER NUMBER IS "00" UNKNOWN

Data Element 37 (Age of Offender), Data Element 38 (Sex of Offender), and Data Element 39 (Race of Offender) cannot be entered when Data Element 36 (Offender Sequence Number) is 00 = Unknown.

### 553 SEX OF VICTIM AND OFFENDER DOES NOT REFLECT THE RELATIONSHIP

Data Element 35 (Relationship of Victim to Offenders) has a relationship that is inconsistent with the offender's sex. The sex of the victim and/or offender must reflect the implied relationship. For example, if the relationship of the victim to offender is SE = Spouse, then the victim's sex cannot be the same as the offender's sex.

The following relationships must reflect either the "Same" or "Different" sex codes depending upon this relationship:

<u>Relationship</u>	<u>Sex Code</u>
BG = <u>Victim was Boyfriend/Girlfriend</u>	Different
XS = <u>Victim was Ex-Spouse</u>	Different
SE = <u>Victim was Spouse</u>	Different
CS = <u>Victim was Common-Law Spouse</u>	Different
HR = <u>Homosexual Relationship</u>	Same

### 554 AGE OF VICTIM AND OFFENDER DOES NOT REFLECT THE RELATIONSHIP

Data Element 35 (Relationship of Victim to Offenders) has a relationship that is inconsistent with the offender's age. The age of the victim and/or offender must reflect the implied relationship. For example, if the relationship of the victim to offender is PA = Parent, then the victim's age must be greater than the offender's age.

The following relationships must be consistent with the Victim's age in relation to the Offender's age:

<u>Relationship</u>	<u>Victim's Age Is</u>
CH = <u>Victim was Child</u>	Younger
PA = <u>Victim was Parent</u>	Older
GP = <u>Victim was Grandparent</u>	Older
GC = <u>Victim was Grandchild</u>	Younger

## Error Numbers and Messages

### 555 OFFENDER "00" EXISTS -- CANNOT SUBMIT MORE OFFENDERS

When multiple Offender Segments are submitted, none can contain a 00 = Unknown value because the presence of 00 indicates that the number of offenders is unknown. In this case, multiple offenders were submitted, but one of the segments contains the 00 = Unknown value.

### 556 OFFENDER AGE MUST BE NUMERIC DIGITS

Data Element 37 (Age of Offender) must contain numeric entry of 00-99.

### 557 OFFENDER SEQUENCE NUMBER CANNOT BE UNKNOWN IF INCIDENT CLEARED EXCEPTIONALLY

Data Element 36 (Offender Sequence Number) contains 00 indicating that nothing is known about the offender(s) regarding number and any identifying information. In order to exceptionally clear the incident, the value cannot be 00.

The incident was submitted with Data Element 4 (Cleared Exceptionally) having a value of A through E.

### 558 AT LEAST ONE OFFENDER MUST HAVE KNOWN VALUES

None of the Offender Segments contain all known values for AGE, SEX, and RACE. When an Incident is cleared exceptionally (Data Element 4 contains an A - E), one offender must have all known values.

### 559 OFFENDER DATA MUST BE PRESENT IF OFFENSE CODE IS 09C, JUSTIFIABLE HOMICIDE

The incident was submitted with Data Element 6 (UCR Offense Code) value of 09C = Justifiable Homicide, but unknown information was submitted for all the offender(s). At least one of the offenders must have known information for Age, Sex, and Race.

### 560 VICTIM'S SEX CANNOT BE SAME AS ALL OFFENDERS FOR OFFENSES OF 11A AND 36B

If Data Element 36 (Offender Sequence Number) contains 00 (indicating that nothing is known about the offender(s) regarding number and any identifying information), the incident is rejected because one of the offenders must have known values.

## Error Numbers and Messages

### ARRESTEE SEGMENT ERRORS

#### **ERROR**

#### **NUMBER**

#### **MESSAGE**

**601**

**MUST BE PRESENT -- MANDATORY FIELD**

The data field must be entered; it is required.

**602**

**CONTAINS NONNUMERIC ENTRY**

Data Element 40 (Arrestee Sequence Number) must be numeric entry of 01 to 99 with zero left-fill.

**604**

**INVALID DATA VALUE -- NOT ON FBI VALIDATION TABLE**

The data within the referenced data element contains a value that is not specified within Volume 1, section VI (Data Elements and Data Values).

**605**

**[An Appropriate DATE Error Message]**

Data Element 42 (Arrest Date) date components must be valid; that is, months must be 01-12, days must be 01-31, and year must include the century (i.e., 19xx, 20xx). In addition, days cannot exceed maximum for the month (e.g., June cannot have 31 days). Also, the date cannot exceed the current date.

The date cannot be greater than that entered within the "Month of Tape" and "Year of Tape" fields on the data record. For example, if "Month of Tape" and "Year of Tape" are 06/1995, the date entered cannot be 07/01/1995 or greater.

The error message will pinpoint what error occurred. For example, DAT11: MONTH EXCEEDS 12 and DAT14: DAY EXCEEDS 31 are some of the "date" error messages that are displayed.

**606**

**ERROR - DUPLICATE VALUE=[value]**

Data Element 46 (Arrestee Was Armed With) contains multiple data values. When more than one code is entered, none can be duplicate codes.

**607**

**ERROR - MUTUALLY EXCLUSIVE VALUE=[value]**

Data Element 46 (Arrestee Was Armed With) can have multiple data values and was entered with multiple values. However, the entry shown between the brackets in [value] above cannot be entered with any other data value.

## Error Numbers and Messages

- 608**            **EXACT AGE MUST BE IN FIRST TWO POSITIONS**
- Data Element 47 (Age of Arrestee) contains data, but is not left-justified. A single 2-character age must be in positions 1-2 of the field.
- 609**            **CONTAINS NONNUMERIC ENTRY**
- Data Element 47 (Age of Arrestee) contains more than 2 characters indicating a possible age-range is being attempted. If so, the field must contain a numeric entry of 4 digits.
- 610**            **FIRST AGE MUST BE LESS THAN SECOND FOR AGE-RANGE**
- Data Element 47 (Age of Arrestee) was entered as an age-range. Accordingly, the first age component must be less than the second age.
- 615**            **CANNOT HAVE EMBEDDED BLANKS BETWEEN FIRST AND LAST NON-BLANK CHARACTERS**
- The data element in error contains embedded blanks between the first and last significant characters.
- 616**            **MUST BE LEFT-JUSTIFIED -- BLANK DETECTED IN FIRST POSITION**
- Data Element 41 (Arrest Transaction Number) must be left-justified; one or more blanks were entered starting in position 1 followed by the data.
- 617**            **CANNOT HAVE CHARACTERS OTHER THAN A-Z, 0-9, HYPHEN, AND/OR BLANKS**
- Data Element 41 (Arrest Transaction Number) can only have character combinations of A-Z, 0-9, Hyphen, and/or Blanks. For example, 89-123-SC is valid, but 89+123\*SC is invalid.
- 620**            **ARREST DATE CANNOT PREDATE BASE DATE**
- Arrestee Segments (Level 6) submitted with a Segment Action Type of W = Time-Window Submission cannot have Data Element 42 (Arrest Date) earlier than the Base Date.
- This also applies to any subsequent M = Modify of a previously submitted W = Time-Window Submission.

## Error Numbers and Messages

### 621 JUSTIFIABLE HOMICIDE IS NOT A VALID WINDOW OFFENSE

Arrestee Segments (Level 6) submitted with a Segment Action Type of W = Time-Window Submission cannot have a UCR Offense Code of 09C = Justifiable Homicide within the “window” offense area on the data record. By definition a justifiable homicide never involves an arrest of the offender (the person who committed the justifiable homicide).

This also applies to any subsequent M = Modify of a previously submitted W = Time-Window Submission.

### 622 AGE-RANGE CANNOT HAVE “00” IN FIRST TWO POSITIONS

Data Element 47 (Age of Arrestee) was entered as an age-range. Therefore, the first age component cannot be 00 (unknown).

### 640 WARNING - NO DISPOSITION FOR POSSIBLE JUVENILE ARRESTEE

Data Element 52 (Disposition of Arrestee Under 18) was not entered, but Data Element 47 (Age of Arrestee) indicates an age-range for a juvenile. The low age is a juvenile and the high age is an adult, but the average age is a juvenile.

[Note: When an age-range is not entered and the age is a juvenile, then the disposition must be entered.]

These circumstances were flagged by the computer as a possible discrepancy between age and disposition and should be checked for possible correction by the participant.

### 641 WARNING - ARRESTEE HAD AN AGE OF 99 OR OLDER

Data Element 47 (Age of Arrestee) was entered with a value of 99 which means the arrestee was over 98 years old. Verify that the submitter of data is not confusing the 99 = Over 98 Years Old with 00 = Unknown.

### 652 DISPOSITION MUST BE ENTERED WHEN AGE IS LESS THAN 18

Data Element 52 (Disposition of Juvenile) was not entered, but Data Element 47 (Age of Arrestee) is under 18. Whenever an arrestee’s age indicates a juvenile, the disposition must be entered.

### 653 FOR AGE GREATER THAN 17 DISPOSITION SHOULD NOT BE ENTERED

Data Element 52 (Disposition of Juvenile) was entered, but Data Element 47 (Age of Arrestee) is 18 or greater. Whenever an arrestee’s age indicates an adult, the juvenile disposition cannot be entered because it does not apply.

## Error Numbers and Messages

**654 AUTOMATIC INDICATOR MUST BE BLANK OR “A”**

Data Element 46 (Arrestee Was Armed With) does not have A = Automatic or blank in the third position of field.

**655 WEAPON TYPE MUST = 11, 12, 13, 14, OR 15 FOR AN “A” IN THE AUTO INDICATOR**

In Data Element 46 (Arrestee Was Armed With), A = Automatic is the third character of code. It is valid only with codes:

- 11 = Firearm (Type Not Stated)
- 12 = Handgun
- 13 = Rifle
- 14 = Shotgun
- 15 = Other Firearm

A weapon code other than those mentioned was entered with the automatic indicator. An automatic weapon is, by definition, a firearm.

**656 THIS ARRESTEE EXCEEDED THE NUMBER OF OFFENDERS (nn) ON THE GROUP “A” INCIDENT**

A Group “A” Incident Report was submitted with more arrestees than offenders. The number (nn) of offenders is shown within the message. Resubmit the incident with additional Offender Segments. This message will also occur if an arrestee was submitted and Data Element 36 (Offender Sequence Number) was 00 = Unknown.

**657 VALID VALUES FOR WINDOW CLEARANCE INDICATOR ARE “Y” OR “N”**

Arrestee Segments (Level 6) submitted with a Segment Action Type of W = Time-Window Submission must have a Y or N in the Window Clearance Indicator (position 80 of the Segment).

**658 MUST BE BLANK WHEN ACTION TYPE IS NOT “W” (WINDOW)**

Arrestee Segments (Level 6) submitted with a Segment Action Type other than W = Time-Window Submission must have a blank in the Window Clearance Indicator (position 80 of the Segment) and no UCR Offense Codes can be entered in the Window Offense Code Section (positions 81-110).

**659 AN OFFENSE MUST EXIST WHEN ACTION TYPE = “W” (WINDOW)**

Arrestee Segments (Level 6) submitted with a Segment Action Type of W = Time-Window Submission must have at least one UCR Offense Code entered in the Window Offense Code Section (positions 81-110).

## Error Numbers and Messages

### 660 GROUP "A" INCIDENT REPORT NOT ON FILE

The initial Group "A" Incident Report associated with the current submission is not on the FBI's data base. The Arrestee Segment (Level 6) submitted with a Segment Action Type of A = Add was rejected because the incident is not in the FBI's data base.

### 661 DUPLICATE ARRESTEE SEGMENT ON FILE -- ADDED ON [yyyymmdd]

When a Group "A" Incident Report or Segment Action Type of A = Add [Arrestee] is submitted, the individual segments comprising the incident cannot contain duplicates. In this case, two arrestee segments have the same entry in Data Element 40 (Arrestee Sequence Number).

### 662 CANNOT DELETE AN ARREST WHEN GROUP "A" INCIDENT REPORT ON FILE

A submission was made to delete an Arrest Segment from a Group "A" Incident Report currently active in the FBI's data base. The request was rejected because Arrestee Segments (Level 6) submitted with a Segment Action Type of D = Delete must have been previously submitted as a W = Time-Window Submission.

For some reason the participant's computer "thinks" that the FBI has only "Time Window" arrest segments on file for the incident.

### 663 CANNOT MODIFY AN ARREST WHEN GROUP "A" INCIDENT REPORT ON FILE

A submission was made to modify an Arrest Segment on a Group "A" Incident Report currently active in the FBI's data base. The request was rejected because Arrestee Segments (Level 6) submitted with a Segment Action Type of M = Modify must have been previously submitted as a W = Time-Window Submission.

For some reason the participant's computer "thinks" that the FBI has only "Time Window" arrest segments on file for the incident.

### 664 ARRESTEE AGE MUST BE NUMERIC DIGITS

Data Element 47 (Age of Arrestee) does not contain a numeric entry of 00-99 for an exact age.

### 665 ARREST DATE CANNOT BE BEFORE THE INCIDENT START DATE

Data Element 42 (Arrest Date) cannot be earlier than Data Element 3 (Incident Date/Hour). A person cannot be arrested before the incident occurred.

## Error Numbers and Messages

- 667**            **INVALID ARRESTEE SEX VALUE**
- Data Element 48 (Sex of Arrestee) does not contain a valid code of M = Male or F = Female.
- [Note: U = Unknown (if entered) is not a valid sex for an arrestee.]
- 668**            **ARRESTEE RECORD PREVIOUSLY SUBMITTED WITH A “Y” IN THE CLEARANCE BYTE**
- This error involves two or more Arrestee Segments (Level 6) in the same incident, where two or more contain a Y in the Window Clearance Indicator (position 80 of the Segment). Only one of the arrests can have this indicator value of Y.
- These were submitted as W = Time-Window Submission segments.
- 669**            **NO ARRESTEE RECORDS ALLOWED FOR A JUSTIFIABLE HOMICIDE**
- Group “A” Incident Reports cannot have arrests when Data Element 6 (UCR Offense Code) is 09C = Justifiable Homicide. By definition a justifiable homicide never involves an arrest of the offender (the person who committed the justifiable homicide).
- 670**            **JUSTIFIABLE HOMICIDE CANNOT BE AN ARREST OFFENSE CODE**
- Data Element 45 (UCR Arrest Offense Code) was entered with 09C = Justifiable Homicide. This is not a valid arrest offense.
- 671**            **GROUP “B” OFFENSE CODES CANNOT BE ENTERED IN POSITIONS 81-110 ON SEGMENT 6**
- A Segment Action Type of W = Time-Window Submission contains one or more Group “B” offense codes. On this type of submission, only Group “A” offenses are allowable; this is the same requirement for submitting a Group “A” Incident Report.

### GROUP “B” ARREST REPORT ERRORS

<b>ERROR NUMBER</b>	<b>MESSAGE</b>
-------------------------	----------------

- |            |   |
|------------|---|
| <b>701</b> | <b>MUST BE PRESENT -- MANDATORY FIELD</b>       |
|            | The data field must be entered; it is required. |



## **Error Numbers and Messages**

**702 CONTAINS NONNUMERIC ENTRY**

Data Element 40 (Arrestee Sequence Number) must be numeric entry of 01 to 99 with zero left-fill.

**704 INVALID DATA VALUE -- NOT ON FBI VALIDATION TABLE**

The data within the referenced data element contain a value that is not specified within Volume 1, section VI (Data Elements and Data Values).

**705 [An Appropriate DATE Error Message]**

Data Element 42 (Arrest Date) date components must be valid; that is, months must be 01-12, days must be 01-31, and year must include the century (i.e., 19xx, 20xx). In addition, days cannot exceed maximum for the month (e.g., June cannot have 31 days). Also, the date cannot exceed the current date.

The error message will pinpoint what error occurred. For example, DAT11: MONTH EXCEEDS 12 and DAT14: DAY EXCEEDS 31 are some of the “date” error messages that are displayed.

**706 ERROR - DUPLICATE VALUE=[value]**

Data Element 46 (Arrestee Was Armed With) contains multiple data values. When more than one code is entered, none can be duplicate codes.

**707 ERROR - MUTUALLY EXCLUSIVE VALUE=[value]**

Data Element 46 (Arrestee Was Armed With) can have multiple data values and was entered with multiple values. However, the entry shown between the brackets in [value] above cannot be entered with any other data value.

**708 EXACT AGE MUST BE IN FIRST TWO POSITIONS**

Data Element 47 (Age of Arrestee) contains data, but is not left-justified. A single 2-character age must be in position 1-2 of the field.

**709 CONTAINS NONNUMERIC ENTRY**

Data Element 47 (Age of Arrestee) contains more than 2 characters indicating a possible age-range is being attempted. If so, the field must contain numeric entry of 4 digits.

## Error Numbers and Messages

- 710 FIRST AGE MUST BE LESS THAN SECOND FOR AGE-RANGE**
- Data Element 47 (Age of Arrestee) was entered as an age-range. Accordingly, the first age component must be less than the second age.
- 715 CANNOT HAVE EMBEDDED BLANKS BETWEEN FIRST AND LAST NON-BLANK CHARACTERS**
- The data element in error contains embedded blanks between the first and last significant characters.
- 716 MUST BE LEFT-JUSTIFIED -- BLANK DETECTED IN FIRST POSITION**
- The data element in error must be left-justified with blank right-fill. Since the number is less than 12 characters, it must begin in position 1; one or more blanks were entered starting in position 1 followed by the data.
- 717 CANNOT HAVE CHARACTERS OTHER THAN A-Z, 0-9, HYPHEN, AND/OR BLANKS**
- The data element in error can only have character combinations of A-Z, 0-9, Hyphen, and/or Blanks. For example, 89-123-SC is valid, but 89+123\*SC is invalid.
- 720 ARREST DATE CANNOT PREDATE BASE DATE**
- Group "B" Arrest Report (Level 7) submitted with a Segment Action Type of A = Add cannot have Data Element 42 (Arrest Date) earlier than the Base Date.
- 722 AGE-RANGE CANNOT HAVE "00" IN FIRST TWO POSITIONS**
- Data Element 47 (Age of Arrestee) was entered as an age-range. Therefore, the first age component cannot be 00 (unknown).
- 740 WARNING - NO DISPOSITION FOR POSSIBLE JUVENILE ARRESTEE**
- Data Element 52 (Disposition of Arrestee Under 18) was not entered, but Data Element 47 (Age of Arrestee) indicates an age-range for a juvenile. The low age is a juvenile and the high age is an adult, but the average age is a juvenile.
- [Note: When an age-range is not entered and the age is a juvenile, then the disposition must be entered.]
- These circumstances were flagged by the computer as a possible discrepancy between age and disposition, and should be checked for possible correction by the participant.

## Error Numbers and Messages

### 741 WARNING - ARRESTEE HAD AN AGE OF 99 OR OLDER

Data Element 47 (Age of Arrestee) was entered with a value of 99 which means the arrestee is over 98 years old. Verify that the submitter of data is not confusing the 99 = Over 98 Years Old with 00 = Unknown.

### 751 ARRESTEE NUMBER ALREADY EXISTS

When a Group "B" Arrest Report (Level 7) has two or more arrestees, the individual segments comprising the report cannot contain duplicates. In this case, two arrestee segments were submitted having the same entry in Data Element 40 (Arrestee Sequence Number).

### 752 DISPOSITION MUST BE ENTERED WHEN AGE IS LESS THAN 18

Data Element 52 (Disposition of Juvenile) was not entered, but Data Element 47 (Age of Arrestee) is under 18. Whenever an arrestee's age indicates a juvenile, the disposition must be entered.

### 753 FOR AGE GREATER THAN 17 DISPOSITION SHOULD NOT BE ENTERED

Data Element 52 (Disposition of Juvenile) was entered, but Data Element 47 (Age of Arrestee) is 18 or greater. Whenever an arrestee's age indicates an adult, the juvenile disposition cannot be entered because it does not apply.

### 754 AUTOMATIC INDICATOR MUST BE BLANK OR "A"

Data Element 46 (Arrestee Was Armed With) does not have A = Automatic or blank in the third position of field.

### 755 WEAPON TYPE MUST = 11, 12, 13, 14, OR 15 FOR AN "A" IN THE AUTO INDICATOR

If Data Element 46 (Arrestee Was Armed With) weapon is an Automatic, add A as the third character of code; valid only with codes of:

- 11 = Firearm (Type Not Stated)
- 12 = Handgun
- 13 = Rifle
- 14 = Shotgun
- 15 = Other Firearm

A weapon code other than those mentioned was entered with the automatic indicator. An automatic weapon is, by definition, a firearm.

## Error Numbers and Messages

- 757            ARRESTEE AGE MUST BE NUMERIC DIGITS**
- Data Element 47 (Age of Arrestee) does not contain a numeric entry of 00-99 for an exact age.
- 758            INVALID ARRESTEE SEX VALUE**
- Data Element 48 (Sex of Arrestee) does not contain a valid code of M = Male or F = Female. Note that U = Unknown (if entered) is not a valid sex for an arrestee.
- 759            DUPLICATE GROUP “B” ARREST REPORT SEGMENT ON FILE**
- The Group “B” Arrest Report (Level 7) submitted as an Add is currently active in the FBI’s data base; therefore, it was rejected. If multiple arrestees are involved in the incident, ensure that Data Element 40 (Arrestee Sequence Number) is unique for each Arrestee Segment submitted so that duplication does not occur.
- 760            LEVEL 7 ARRESTS MUST HAVE A GROUP “B” OFFENSE**
- Group “B” Arrest Reports (Level 7) must contain a Group “B” Offense Code in Data Element 45 (UCR Arrest Offense). The offense code submitted is not a Group “B” offense code.
- 761            AGE MUST BE 01-17 FOR A RUNAWAY OFFENSE**
- Data Element 47 (Age of Arrestee) must be 01 to 17 for offense code of 90I = Runaway on a Group “B” Arrest Report.