



## Minutes of the Arkansas Crime Information Center Supervisory Board - Friday, December 6, 2019

David Eberdt Training Center:

**Board Members present: Sergeant Lloyd White, Chairman and Sheriff Ron Nichols, Vice Chairman; Lt. Col. Shawn Garner for Col. Bill Bryant; Mr. T.J Curtis; Mr. Matthew Durrett; Asst. Chief Hayward Finks; Mr. Zach Mayo; Mr. Dexter Payne; Joe West for the Hon. Leslie Rutledge; Larry Brady for Mr. Marty Sullivan; Judge Lance Wright and Attorney Olan Reeves.**

**Also attending** - Brad Cazort, Director; Rick Stallings, Administrator of Operations; Michael Tackett, Administrator of Information Services; Lesa Winston, Administrator of Repository; Benny Battles, ACIC; Kristian Lanes, ACIC; Ralph Ward, ACIC; Paula Stitz, ACIC; Monica Newman, ACIC and Bliss Boever, ACIC.

### Call to Order:

Sgt. Lloyd White called the meeting to order at 10:02am.

### Approval of Previous Minutes: September 6, 2019:

**Motion to Approve:** Mr. Larry Brady

**Seconded by:** Mr. Joe West

Sgt. Lloyd White:

- Welcomes Zach Mayo, replacing Mr. Doug Smith.

*Mr. Zach Mayo: Happy to be here representing the Governors' office, feel free to reach out to me at any given time.*

- Welcomes Jami Cook, Cabinet Secretary - Department of Public Safety.

*Ms. Jami Cook: Good morning! I don't know how much you guys know about Transformation but ACT 610 passed in this last legislation session. What it did was took 42 state agencies and Assoc. boards and commissions and placed them under an umbrella of 15 Departments. Our Department is the Department of Public Safety. Under the Department of Public Safety or within is ACIC, Crime Lab, State Police, Commission on Law Enforcement, Crime Victim Reparations Board, and Department of Emergency Management. We are working to combine those efforts. Seeing some great results, learning a lot. I don't think it's going to effect the operations of this Board at all. It's just more of not duplicated services and things like Fiscal, IT, and HR and different things like that to make those resources to be a more efficient Government. We should be accountable to the State Tax Payers and that is what we're trying to do. So, with that I'm glad to take any questions. I've been reading your minutes, I appreciate the work that you guys do.*

### ACIC Division Reports:

**Operations:**

#### Requests for Workstation Applications:

*Rick Stallings:*

- ❖ **Benton County Environmental Services:** Mobile Access (No issues, Recommends approval)

- ✧ *Crawford Co. Circuit Court*: Messenger Access (No issues, Recommends approval)
- ✧ *Drew Co. Sheriff Department*: Messenger Access (No issues, Recommends approval)
- ✧ *Marshall Police Department*: Limited Access (No issues, Recommends approval)
- ✧ *Waldron Police Department*: ATLAS Access (No issues, Recommends approval)

**Approve the above-discussed Applications:**

**Motion to Approve:** Mr. Matthew Durrett

**Seconded by:** Asst. Chief Hayward Finks

**Voting:** Unanimous

*Rick Stallings:*

- Configured 49 messenger workstations; 133 Mobile data terminals.
- Removed 3 DIS routers, and 2 messenger workstations.
- 5 ORI requests.
- Processed 1,374 hot files; 362 via walk-in.
- 2 audits and 8 re-audits.
- 591 offline searches.
- 303 Password resets; Token resyncs and Password extensions.
- 465 active missing persons in Arkansas.
- We have an insurance change for vehicle returns. (Testing phase w/DFA).
- Added features in Messenger.
- Implemented a validation notification, where monthly each agency is responsible for validating 1/12 of the records they enter in the system.

*Benny Battles:*

- 1,668 users certified during the rating period with CJIS Online Security Training.
- 12,394 vendors certified (Nationwide).
- Basic training: 1,262 users with a 88.7% pass rate.
- Advanced training: 88 users with a 97.7% pass rate.
- Recertification: 168 users with a 79.8% pass rate.
- 3,332 total training class hours.
- 50,782 VINE searches for inmates.
- 30,440 searches on Parolees; and 7,118 searches on court cases.
- 214,833 VINE Notifications delivered by phone, text and email.
- JusticeXchange had 119,586 law enforcement searches.
- AlertXpress was used 144 times during this quarter.
- NPLeX blocked 1,271 attempts to buy pseudoephedrine.
- Metal Theft tracking Program reported 65,803 tickets, 1,901 of those tickets yielded a hit on reported stolen items.

*Ralph Ward:*

- Current NIBRS program status; there are 324 agencies cleared to request & report.
- Working with RMS software vendors and agencies that have technical reporting issues.
- We currently have been in contact with 406 law enforcement agencies this quarter.
- Wrapping up collection of the 2019 NIBRS data, sending letter to chiefs and sheriffs next month.
- Researched and updated the ACIC Charge Code Dictionary.
- Received and Processed several request for statistics.

## Repository:

### *Paula Stitz:*

- I attribute our good numbers to our association with US Marshals and NCMEC.
- Address Unknown, Incarcerated and out of state number are down.
- Are numbers are good if not better than most.
- If you have any questions about the numbers, I am happy to assist.

### *Monica Newman:*

- 243,441 records entered, quality controlled, verified, and processed for accuracy in 2019.
- Quarterly: September – November: 11,924 records entered; 33,128 records verified; 20,983 misc. transactions processed; 66,035 total records entered, quality controlled, verified, or processed for accuracy.

*Ms. Lesa Winston: When she said records entered, (11,924) that is Finger print cards, not all of the other data we enter.*

## ISD:

### *Michael Tackett:*

#### *Applications & Programming:*

- CSN Project.
- AMF.
- Trying to get contract support.
- Online Insurance w/ DFA. Working with ATLAS & MOVE Team.

#### *Infrastructure:*

- Replaced machines.
- Office 365 rollout.
- Preparing for January IT Security Audits.
- Schools can now have a Police Dept.
- Put together a new checklist for schools to have a Police Dept.
- We are making sure our ducks are in a row so if more of these requests come in we are assuring that ACIC and DPS' Network is secure from outside.
- The O365 rollout requires changes on ACIC's standpoint. We have to re-IP our entire network. We are taking this opportunity to work close with DIS. This rolling out of the O365 solution means we are going to be on one domain. Which means all the state is going to share one Network to an extent.

#### *CJIS Compliance & Auditing:*

- Working with DIS to Audit everything they have. Hopefully by the next Board meeting we will have more or hopefully be on that network.
- One of the big driving forces for us, because as DPS as a whole were not able to fully function and communicate most efficiently on separate networks.

#### *DPS IT Shared Service:*

- We've taken the IT departments from every agency and combined them in to one. Allen Fitzgerald leads us.

Director Brad Cazort: As Secretary Cook mentioned in our Transformation we combined in to Shared Services all of our Fiscal, Procurement, and HR functions. They are now physically at the State Police Headquarters. You have a budget in front of you. John Smith is the Chief Fiscal Officer; he keeps me updated where we are budget wise. We are in good shape financially.

### **Part-time Officers:**

Director Brad Cazort: At the last Board Meeting, going through the Applications of who wanted access there was one PD that only had part-time officers (no full-time) and the Board on our recommendation didn't deny that access. Col. Bryant asked us to look into how many agencies do we who have direct access to ACIC who only have part-time officers. We only have three (3), Diamond City Police Department, Evening Shade Police Department, and Glenwood Police Department. They all have direct access and only have part-time officers. There is no Board Policy at this point to require that applicants for access to our system need full-time officers. That would be something for the Board to decide or we can add that requirement on the application. I'm only bringing this to you at this point based on the Colonel's request. Ultimately, if the Board wants to decide that you must have full-time officers to have access to our system, which is a policy that you have to determine.

Asst. Chief Hayward Finks: We don't know how long those three have had access.

Rick Stallings: Diamond City installed on 10/08/2015; they have not run anything since 2017.

Evening Shade installed 07/20/2018, and Glenwood installed on 10/26/2017.

Judge Lance Wright: If their part-time departments are, they certified.

Dir. Brad Cazort: They are law enforcement agencies. We have Police Department's that are not 24/7 and a few Sheriff's Offices are not 24/7. We are talking about agencies that do not have a full-time employee as a certified officer; all their officers are part-time.

Rick Stallings: Thirty-six (36) agencies have a certified full-time police officer who works during the day but they have no other individuals.

### **Chairman Lloyd White: Table until next Board Meeting.**

Director Brad Cazort: Introduces Kristian Lanes for an in-depth look at VINE 3.

Ms. Kristian Lanes:

- VINE – Victim Information Notification Everyday
- What is VINE? VINE is a solution that lets victims of crime and other concerned citizen access timely and reliable information about offenders.
- VINE is free, confidential, with multiple language support.
- VINE was created because of Mary Byron.
- Mary Byron nor her family knew her ex-boyfriend who raped and stalked her was released on bail. As she left work, warming her car, Mary's ex shot her in the chest and head seven times.
- How does VINE work? When an offender is arrested and booked VINE has the information. The victim can go to the VINE website, App, or call the toll for number to register for updates.
- Benefits of VINE - Victims: Safety, Information, Peace of mind, Knowledge, Planning, and Empowerment. Law Enforcement & Criminal Justice Personnel: Safety, Information, Investigation, Tracking, and good public relations. Service Providers: Safety, Information, Time Savings, Knowledge, and good public relations. Public: Safety and Information.
- Features of VINE: <https://www.vinelink.com/#/home> : 1. Create an account. 2. Escape button for safety. 3. Not sure, Guide me. 4. Services Providers. 5. Notification Glossary.
- Walks through the process of setting up “notifications” and “watches” on test offenders.

Mr. Olan Reeves: Mr. Williams, let us say he goes out to court, how fast are you notified?

Rick Stallings: There should be a two (2) hour delay on notifications. If he does not leave ADC custody there won't be a notification.

Mr. Olan Reeves: Like if he changes a unit or something down there.

Rick Stallings: If he goes from one unit to another, there will be a transfer notification.

- Links to financial assistance.
- Arkansas Statewide VINE Glossary.
- Live VINE Map - <https://map.vineapps.com/>

Asst. Chief Hayward Finks: When you select a state, do you get information on Federal prisons also?

Kristian Lanes: It is just statewide.

Mr. Olan Reeves: If they are in this state from a compact from another state, does it still work that way?

Rick Stallings: With the Dept. of Corrections we will not allow a person who is on interstate compact to be able to register. They won't be in VINE because of restrictions and safety concerns. If the person is in community corrections, there is a chance for registration for notifications.

Kristian Lanes: Any other questions?

## **Directors Report:**

*Director Brad Cazort:*

- Parking deck changes. Making sure all our parking spaces are protected.
- Approved and received 2019 NCHIP Grant for three (3) LiveScan devices to be placed at Pulaski County Courthouse, Little Rock District Court, and North Little Rock District Court. SEARCH has developed a data quality Dashboard that we want to purchase to improve our analytics.
- Vendor Watch Systems after several tries we cannot make it work with our system. We have elected not to renew our contract. We are working on fixing our current system that we did build in house.
- Jack Lassiter, long time Board Member (34 years), retired. The Bar Association named Nicki Nicolo as his replacement.
- ACIC Conference is May5-7, 2020; our keynote speaker is Benjamin Franklin.

Chairman White: We were recently audited for dispositions. Ms. (Tiffanie) Ward, Agent (Zach) Osborne and Ms. Wards' assistant had a meeting last month and were on the right path. I just wanted to recognize them; they were very helpful and put on an excellent meeting.

## **Adjournment: (11:07 am)**

**Motion to Approve:** Mr. Matthew Durrett

**Seconded by:** Judge Lance Wright

**Voting:** Unanimous



ACIC Director

3/3/2020

Date