

Minutes of the Arkansas Crime Information Center Supervisory Board - Friday, December 1, 2017

David Eberdt Training Center:

Board Members present: Sergeant Lloyd White, Chairman; Sheriff Ron Nichols, Vice Chairman; Mr. Jack Lassiter; Mr. Marc McCune; Lt. Col. Shawn Garner for Col. Bill Bryant; Mr. Donald Ragland; Judge Lance Wright; Ms. Kathryn Henry for Mr. David Raupp; Chief Deputy Dale Reed for Ms. Wendy Kelley; Mr. Larry Brady for Mr. Marty Sullivan and Nga Mahfouz, ACIC Attorney.

Also attending - Brad Cazort, Director; Lesa Winston, Administrator of Repository; Michael Tackett, Administrator of Information Services; Mary Rogers, Administrative Services Manager; Karen Burgess, ACIC; Ralph Ward, ACIC; Paula Stitz, ACIC; Rick Stallings, ACIC; Benny Battles, ACIC; Angie Tatom, ACIC and Bliss Boever, ACIC.

Call to Order:

Sgt. Lloyd White called the meeting to order at 10:02am.

Approval of Previous Minutes: September 8, 2017 and Special Sessions October 6, 2017 and October 20, 2017:

Motion to Approve: Mr. Donald Ragland

Seconded by: Mr. Marc McCune

Voting: Unanimous

Introduction of Mr. Brad Cazort, ACIC Director, effective October 20, 2017

Mr. Brad Cazort: Thanks the Board for its confidence.

New Board Member:

- Mr. Marty Sullivan, Director of Administrative Office of the Courts. Mr. Larry Brady is filling in for Mr. Sullivan who is out of state attending a conference.

ACIC Division Reports:

Operations:

Requests for Workstations:

Rick Stallings:

- ✧ **Dyer Police Department:** Mobile Access
- ✧ **Jericho Police Department:** Mobile Access
 - Issues with questions number 5 and 7 on application, Operations committee has questions and recommends tabling application until next meeting.
- ✧ **Northwest Arkansas Regional Airport Police:** Full Access with eventual Mobile Access
- ✧ **North Arkansas College:** Mobile Access
 - Mr. Lassiter Asked about college size. Mr. Ragland says it is a community college in Harrison with three different campuses.

Dyer P.D.; Northwest AR Regional Airport Police and North AR College:

Motion to Approve: Sheriff Ron Nichols

Seconded by: Mr. Marc McCune

Voting: Unanimous

Jericho Police Department:

Motion to table for further information: Mr. Jack Lassiter

Seconded by: Judge Lance Wright

Voting: Unanimous

Karen Burgess:

- Configured Workstations; Mobile data terminals.
- Deleted one Workstation; Removed DIS routers and requested ORI's from NCIC.
- Processed hot files, One Audit and five Re-Audits.
- Logged offline searches; Password resets; Token re-sinks and Password extensions.
- Processed stolen vehicles; Processed/resolved/dispatched trouble calls.
- Missing persons/Unidentified persons.

Benny Battles:

- Basic/Advanced/VINE/JusticeXchange/Nplex/CENSOR training statistics.
- Developing additional training materials to help students testing online.
- Advanced training curriculum update should be finished by January.
- The Basic training workbook is such a success they are now working on an Advanced workbook.
- Training calendars for 2018 are out, already booking for March/April.

Rick Stallings:

- Hired new field agent, Zachary Osborne.
- Agent Tiffanie Ward is developing a criminal history disposition-reporting audit.
- VINE/JusticeXchange act 539 (juveniles have to be eligible for parole) we are in the final process of having notification ready.
- Working with Department of Corrections/ACC/ to improve data feed with VINE 3 implementation.
- Working with Department of Corrections to show all parolees and probationers.
- VINE/JusticeXchange/AlertXpress/Nplex/Scrap Metal Statistics.

Ralph Ward:

- Current NIBRS program status.
- Working with RMS software vendors and agencies that have technical reporting issues.
- Ms. Jackie Warren is currently collecting a full time law enforcement officer and civilian employee counts from majority of Arkansas agencies. We report it to FBI and add it to our website.
- Wrapping up the collection of 2017 NIBRS data.
- Upgraded our new NIBRS.net platform to the latest compatible sequel version and converting our legacy database over to our new system.
- Received and Processed several request for statistics.

Repository:

Paula Stitz:

- Arkansas Sex Offender statistics
- Moving forward with Offender Watch to replace CENSOR program.
 - Mr. Jack Lassiter asked for details on Offender Watch program.
 - Paula gives details on how it gives law enforcement the chance to register and keep track of sex offenders and communicate with other states.
 - Brad adds that when we developed CENSOR, NCIC told us it was okay, but changed their mind after we got it up and running. This was one of the emphasis' to look for a new system. Offender Watch covers over 60% of offenders in the country.

Lesla Winston:

- Assisting Tiffanie Ward with the criminal history disposition-reporting audit.
- Criminal History files worked. No backlog.

Administrative:

Mary Rogers:

- Budget seems to be well but will take a good look in three months to see how we will come out in the year-end to see if we need to go to the legislature for more money.

ISD:

Michael Tackett:

- Officially completed the move off the main frame.
- DFA projects: CSN upgrading their systems and online insurance verification.
- Working on Offender Watch sending them our databases so we can data map.
- Working with AOC on a grant to help us work with protection orders.
- Sex offender website had issues. Data was inaccurately reporting. We brought it down for a short time until INA corrected it.
- Missing persons website, we worked with NCIC to get photos uploaded correctly to the website.
- Infrastructure - Servers/warranty agreements, Microsoft licensing.
- Worked with Faulkner County to set up a secure ACIC Backup. Once we work out details, we will move it to DIS.
- CJIS Compliance side is growing. Working with agencies to upgrade their projects.
 - Sgt. Lloyd White asked about medical marijuana.
 - Mr. Tackett says they are still working on the information we are going to give officers. At one time, the agency was asked to sign a HIPAA agreement but declined.
 - Mr. Cazort confirms we felt the agreement violated our CJIS security agreement. Attorneys are now investigating whether or not they can disclose information to officers.

Board Meeting Dates for 2018:

Friday, March 2
Friday, June 1
Friday, September 7
Friday, December 7

Other Business:

Brad Cazort:

- At my first staff meeting, I reminded everyone that we are a customer service agency. It is our primary focus.
- Entire staff attended training on seven habits of highly effective people.
- Announces the promotion of Ms. Lesa Winston to Repository Administrator.
- Act 781, reporting on rules, we are prepared but waiting on form.
- ACIC Conference is moved up to April 10th through 12th of 2018.
- Invites Board to join our holiday celebration after meeting.

Sgt. Lloyd White:

- Thanks the Board Members during the Director hiring process.

Adjournment: (10:46 am)

Motion to Approve: Sheriff Ron Nichols

Seconded by: Mr. Jack Lassiter

Voting: Unanimous



ACIC Director

2/26/18

Date