

**MINUTES OF THE
ARKANSAS CRIME INFORMATION CENTER
SUPERVISORY BOARD**

JUNE 1, 2012

The meeting was held in the ACIC training room at One Capitol Mall in Little Rock. Members present:

Chief Danny Bradley, Vice-Chairman
Hon. Dustin McDaniel by Ms. Kathryn Henry
Sheriff Larry Sanders
Mr. Larry Robinson
Colonel JR Howard by Lt. Cora Gentry
Mr. J. D. Gingerich
Mr. Harold Pointer
Sgt. Lloyd White
Ms. Debbie Wise
Mr. David Guntharp
Mr. Marc McCune

Also attending were: Jay Winters, ACIC Director; Bill Clinton, Administrator of the Operations Division; Mary Rogers, Administrative Services Manager; Warren Readnour; Ralph Ward, ACIC; Paula Stitz, ACIC; Ann Peters, ACIC; J. C. Hedrick, ACIC; Bill Mabrey, ACIC; Rick Stallings, ACIC; Karen Burgess, ACIC; Angie Tatom, ACIC and Judy Lepper, ACIC.

Vice-Chairman Chief Danny Bradley called the meeting to order and asked for approval of the minutes of the March 2, 2012 regular meeting.

MOTION: That the minutes of the March 2, 2012 regular meeting be approved.

MOTION BY: Sgt. Lloyd White

SECONDED BY: Mr. Harold Pointer

VOTING: Unanimous

Operations Committee Report

New Terminal Site Applications

Bill Clinton reported and said that the Operations Committee met prior to the Board meeting to consider two applications which are in the packets. One was from Independence County District Court and the other was from Saline County District Court, Shannon Hills Division. Mr. Clinton said the Committee reviewed these two applications and recommended approval.

MOTION: That the applications for Independence County District Court and Saline County District Court, Shannon Hills Division, be approved.

VOTING: Unanimous

Division Status Reports

Operations Division

On-Line System

Karen Burgess reported and stated that Network Control hired Jimmy Everett, effective April 16, 2012. She also said that the Operations Division had configured three servers, 40 MDT's and nine workstations, and all are listed in your packet.

Ms. Burgess said that they also had two constables who met the requirements and were issued an ORI. They assigned 316 advance authentication tokens within the last three months. There are 11 agencies that those are assigned to, and 113 tokens have been activated. They also implemented several upgrades to the messenger software and Ms. Burgess gave a presentation on that at the ACIC Conference.

On the next page of the handout, there are a total of 457 missing persons in Arkansas. 211 of those have been missing for over a year and there have been 79 unidentified persons for over a year. Next is missing persons by age. The next three pages with the graph are Network Control statistics that are broken down by month.

Chief Danny Bradley asked what special interest vehicles were. Ms. Burgess explained special interest vehicles. She said at times there may be a case being worked, and ACIC can enter that vehicle or person into its system and it will provide a notification every time that vehicle is run.

Field Services Division

Training and Legal

Jay Winters reported and included a training handout in the packets that shows the on-site training that is held in the ACIC training room and also the mobile training unit that we take to the agencies for training. The handout is simply a breakdown of the training that has been done in the second quarter. Mr. Winters also mentioned that ACIC is doing some online training for recertification. Bill Clinton explained and said that they are prompted when their expiration date is approaching, and they can log on to our website and take a test that renews the certification for another two years. On the legal side, Mr. Winters reported that ACIC is not currently involved in any litigation at this point.

Vine/JusticeXchange

Rick Stallings reported for Vine, JusticeXchange, AlertXpress, LeadsOnLabs and Field Agents, etc., and included a handout in the packets. Mr. Stallings said that the field agents continue to perform their normal duties throughout the state replacing equipment and training new operators.

He said the agents held a roundtable discussion at the ACIC Conference and did an excellent job. Mr. Stallings said he thought that was one of the better topics presented at the conference. Melissa Gladden resigned her position as field agent on May 29, and some of the field agents are covering her area until a replacement is hired.

Mr. Stallings reported for Vine/JusticeXchange, etc., and stated that there are six DSI sites that we're still trying to put out there. There are six remaining out of the 32 SOMS-Lite sites that we started with. We have added Lonoke Police Department, which makes the total seven. Training was held on April 24 through 26 around the state with 77 people in attendance. There will be some additional training held in the fall of this year. Mr. Stallings said that there will be a user group training for the super users of JusticeXchange on July 24th and July 25th at ACIC.

Michele Kulesa has been hired as the new Vine coordinator and is doing an excellent job. Included on page 2 of the handout are the Vine statistics. As of May 25th, there were 46,084 registrations on inmates and 2,970 registrations on parolees.

There have been 3,738 users for JusticeXchange and they have been active in using the system this year. A little over 46,000 DL photos have been accessed. The number of Epic Submissions this year is 78.

Mr. Stallings said that there have been 1,009 AlertXpress notifications sent out. Agencies can use this in any way. Benton County uses it to check on the elderly and Independence County uses it for severe weather notifications.

Mr. Stallings said that on the next page of the handout is LeadsOnLabs and Scrap Metal. The number of transaction tickets that have been processed from dealers this year is 197,943.

Sex Offender Registry

Paula Stitz reported and included a handout of statistics of the current numbers for the Sex Offender Registry for this quarter. Ms. Stitz stated that the Sex Offender Registry is still continuing to decrease the address unknowns, thanks in part to the U. S. Marshall's Office. The number of incarcerated has been increasing somewhat. She said that a large part of that is due to the AR Department of Correction now registering sex offenders.

Ms. Stitz reported that the Sex Offender Registry's new training manuals have been published and printed. There will be seven or eight training classes conducted for sex offender registration and assessment that are held every couple of years.

Ms. Stitz mentioned an organization called "Time after Time" that has been organized by two sex offenders in Little Rock, one a level 3 and the other a level 4. Mr. Dewey Magar and Mr. Robert Combs have formed this organization and are trying to organize sex offenders to go before the State Legislature to fight some of the sex offender laws. They don't like the assessment process, and hold monthly meetings at the Little Rock public library. The organization has sent fliers out to over 400 law enforcement agencies in the state, asking law enforcement to please hand the fliers out to their local sex offenders asking them to join this

organization. Law enforcement started calling us right away, so ACIC sent out an AlertXpress notification that our agency did not send this out.

Chief Danny Bradley asked Paula Stitz if she knew what the lag time was on the assessments now. Ms. Stitz responded that it is less and less. The assessment process is a lengthy investigative process and it's improving all the time. Communication is improving and information is being exchanged electronically. It still takes SORSA a little time, because the sex offender has 10-15 days to protest the assessment before it can be released. But it is getting shorter all the time and has improved greatly.

Chief Bradley asked Ms. Stitz if she was aware of any states that have some means or some requirements for sex offenders to report places that they visit. He said that one of the issues that had come up at the Chief's Association is that there are sex offenders who are registered at their official place of residence, but they may stay with a cousin or with their mother for a week or two at a time.

Ms. Stitz responded that is a constant issue that she hears from every state that she talks to. Another problem is long distance truck drivers being away from their established address for a month at a time, which is always an issue. Ms. Stitz said that Arkansas law states that sex offenders have to report their address if they're establishing residence. That's always been a challenge for law enforcement. She said sex offenders can visit family and go on vacation, but the key is establishing residency. Different prosecutors view that differently, because it's so broadly written. Ms. Stitz said that law enforcement is getting very good at articulating the law and obtaining probable causes for warrants. We are actually getting more convictions on failure to comply in that area, but it is hard to prove.

Criminal Justice Information Division

Arkansas Incident Based Reporting System (AIBRS)

Ralph Ward provided a handout of the current NIBRS program status. He stated there were 269 agencies cleared to report with three agencies testing. Mr. Ward said that they are helping some of these agencies submit their 2011 data. Regarding the NIBRS repository upgrade, they are loading 2012 data and almost in sync with the Legacy system.

Mr. Ward stated that they are in the process of reviewing some of the validation edits that run against these submissions as well. The National Law Enforcement Data Exchange (N-DEX) has processed and submitted over 71,000 records from the North Little Rock Police Department since April of last year. The XML conversion application has been completed and we are awaiting approval from the FBI to proceed with the Little Rock Police Department. We are currently planning to implement N-DEX at the Pulaski County Sheriff's Office. We have received several requests for statistics. Some of the more notable ones are UALR Department of Criminal Justice, Carroll County, Garland County Sheriff's Office, University of Chicago, FBI Intelligence Section, UALR Department of Economics and the New York University School of Law. Mr. Ward noted that the last page of the handout is a grand total for the participating agencies that reported for NIBRS for the years 2003 through 2012. Total offenses reported was 1.6 million; total arrest reports was approximately 500,000; total Group B arrests reported was

800,000 and arrest groups combined totaled 1.3 million. The total number of victims reported was 1.3 million and 1.7 billion dollars of property was reported and processed.

Criminal History Division

Bill Mabrey reported and said that in the packets you will see the Criminal History bar graph for March and April, 2012. He said that on the graph, there were 18,924 transactions run, but there were only 9,260 transactions verified. Lesa Winston wanted Mr. Mabrey to point out the reason for the discrepancy between what was entered and what was verified was because of a glitch at the FBI Sync System. 5,000 updates did not come through and had to be entered manually.

Mr. Mabrey said that everything else QC'd totaled 2,294. Fingerprint cards received was 11,088; AFIS was 21,043; AFIS that have been worked was 22,143. Lesa Winston also wanted to inform the Board that they are working one week on doing only JNC's and dispositions, and one week catching up on other work.

David Guntharp asked how many sites are doing electronic fingerprinting. Lt. Cora Gentry responded that there were 40 sites and they are located within law enforcement agencies. They are placed by volume of arrest.

Mr. Guntharp asked if there was any movement to install more sites across the state. The long-range goal is to place them in more agencies once the revenue is available. Mr. Guntharp asked if that was supported by Arkansas State Police and Lt. Gentry answered yes.

Administrative Division

Mary Rogers reported for the Administrative Division and included a handout in the packets with the budget and expenditures for the year. We are currently getting ready for the end of fiscal year, which is June 30. Ms. Rogers stated that ACIC is looking good on the budget. We have moved a few things into the budget, especially for matching on salaries due to the end of the fiscal year payouts for people who have retired and/or left the agency. Also, merit bonuses will be paid in a lump sum this fiscal year. That will be on the last payment for this year, and we have had to make some adjustments in the budget to account for the payouts for that.

Ms. Rogers reported that the remaining budget amount is looking good and she will be looking at the biannual budget. She has recently completed the review of the annual budget. The biannual budget is due on June 14th, and she is currently working on that along with budget and payroll.

Information Services Division

J.C. Hedrick, the Network Services Manager, reported for the ISD Division. Mr. Hedrick stated that a couple of things ISD was working on is a new website for ACIC.org. It will have the common look and feel of the state standard website. It will be a little easier to use and more friendly as far as public relations goes. We are working with INA on a mobile device application for the public sex offender registry information. They will actually be able to load the application. Mr. Hedrick said that he thought everything else was self-explanatory in the handout.

Update on ACIC and ACIC Conference

Jay Winters reported and said that the 2013 ACIC Conference will be held in Hot Springs. These conferences have to be planned about 2-3 years ahead of time. So actually, as we were setting up the conference for this year, we had to sign a contract for two years. If you do a multi-year contract the rates are better. Mr. Winters said that he was very proud of this year's conference. Rick Stallings mentioned the round table with the field agents. They talked to everybody about some of the things that were going on and then let them ask questions. Mr. Winters said he thought that was very beneficial. Our feedback was that the attendees wanted us to do that again. Bill Clinton and his group are going to oversee the 2013 ACIC Conference and have already met a couple of times to put the agenda together. The conference will be held for two days, making it more affordable and beneficial for agencies. Mr. Winters said that we looked at all the feedback we received from the conference. Karen Burgess and her section prepared a spreadsheet showing what attendees liked and didn't like. And honestly, there were very few dislikes. Some of the dislikes included being too cold or the chairs being too hard. Some of those things we can't do anything about, but the things we can change we are going to. We are actually looking at talking with AAPCO, which are kind of the 911 people. They have some of the same audience that we have, so we are at least going to meet with them and find out if there are some things that we can do together. Mr. Winters said it might save some people money, if they can attend one conference instead of two. So we're going to look at that and see if those options are there and if it makes sense to do that. Overall, it was a good conference and we were able to get a lot of information out. Most of the ratings were very good.

Mr. Winters said that as far as ACIC itself, he didn't ever want to pass up an opportunity to brag on the agency. He said it was a great agency and said he was very blessed to be a part of it and thanked the Board for the opportunity. Mr. Winters said that the staff met on Wednesday, and the last sheet of your handout details some reorganization within ACIC. He has already spoken to everybody in the agency and they are all aware of it. It's really nothing new, but going back to the way a lot of it was in the past. Mary Rogers will still be over Administration for office management, accounting, budget, purchasing, human resources and inventory. Mr. Winters also said that Letha Osborne is continuing to improve and came into the office about three weeks ago and spent about an hour in the office. Mr. Winters said that he has asked Letha Osborne to continue in her role as Deputy Director and she agreed. She is also over the Information Services Division. He has asked Brad Cazort to take over Criminal History Management, data entry collection. Mr. Cazort is going to remain over the Sex Offender Registry. He is also going to continue to take care of misuse investigations. Mr. Cazort works with Bill Clinton and his staff on that. He will also continue to handle the public information side of it. Mr. Winters stated that the Field Agents and Training, NIBRS and statistical will be moved back under Bill Clinton. He has agreed to take care of that. The staff will still be answering to their same branch managers. Mr. Winters just rearranged who the administrator is over the different sections. It's not anything major, but he wanted to make the Board aware that these changes will be taking place. He stated that the staff does a great job keeping him informed of what's going on.

Mr. Winters spoke about the Missing Persons Day and said that the Attorney General's Office, Arkansas State Police, Arkansas State Crime Lab and ACIC are involved in this. The Crime Lab has approximately 100 remains that remain unidentified. The Attorney General's Office is putting together the media blitz for it now, but basically we're going to have a day at the

Arkansas State Police Headquarters encouraging agencies and victims of missing persons to come to State Police Headquarters and talk to us. ACIC will have some computers set up to make sure that the people are entered into ACIC to obtain as much of the information needed to verify the missing person. We're going to ask for some DNA samples if we don't have them. Mr. Winters said that there's a database for missing persons only and there are databases for DNA samples for criminal purposes. We're not going to run those through criminal at all. It's only for the Missing Persons database and it's just to help match missing persons. The Crime Lab has entered that into the CODIS system. If we get some of those DNA samples we may come up with something and help someone get some closure to their missing person's case. We actually had a case not too long ago out of Fort Smith where someone had been missing for approximately 30 years and the family had been doing everything they could. Somewhere along the line they checked and the report had been made, but that's as far as it got. For 30 years the family thought that person was in the Missing Persons file and they were not. We hope we don't run across any more of that, but if we do then they need to be in our missing persons file. The Crime Lab contacted me and started putting it together. Arkansas State Police and the Attorney General's Office jumped in to get things moving.

Warren Readnour noted that last year at the ACIC Conference Kermit Channell spoke about missing persons. He said he thought some of this all evolved after he spoke at the ACIC Conference. That's just another example from the conference of getting out and talking to law enforcement. He noted the Attorney General's Missing Persons League for Children.

Mr. Winters said that he wanted to go to the Department of Emergency Management, along with Rick Stallings, to talk to them about AlertXpress. While Mr. Winters was at EMS, everybody wanted grants to buy sirens for the storms and there are no grants out there. We are sitting here with AlertXpress that doesn't cost them a penny and there's no reason why some of these counties and cities aren't using AlertXpress. Several counties have spent several thousand dollars with a Code Red or some other type of program which is an offshoot of AlertXpress. We want to talk with some agencies about that and make them aware that this is out there and is something they can use. If it's not what they're looking for it will give them something to use until they find something else. Mr. Winters said that his goal for the next year was to be customer-service oriented. Another thing mentioned at the conference was some things that law enforcement can use that people may not be aware of, such as partial tag searches, etc. Mr. Winters mentioned that while working on the Morgan Nick case through ACIC, the Alma Police Department came up with a lead of a red Ford pickup. ACIC did a search and got every Ford pickup in that time frame registered in the State of Arkansas. Law enforcement, Arkansas State Police and county agencies went to every house that had that vehicle registered and started a search. That particular search didn't turn up anything, but he thinks there are a few things that law enforcement may not be aware of. So we are going to be working this year to make sure that they are aware of those types of things that are available.

Chief Danny Bradley told Jay Winters that the people from his department that attended the conference were very complimentary.

Jay Winters gave credit to the staff for the ACIC Conference.

Chief Bradley said that last year the Board took action on a misuse case concerning Monty Vickers and was wondering what the status on that was.

Jay Winters said there would be a report on that at the next Board meeting.

Sgt. Lloyd White said that he attended the conference this year and that it was very informative. He stated that he liked the break-out sessions and that the ACIC staff did an excellent job.

Chief Danny Bradley asked if there was any other business.

Other Business

There was no further business and the meeting was adjourned at 10:46 a.m.

ACIC Director

Date