

**MINUTES OF THE  
ARKANSAS CRIME INFORMATION CENTER  
SUPERVISORY BOARD**

**JUNE 7, 2013**

The meeting was held in the ACIC training room at One Capitol Mall in Little Rock. Members present:

Mr. Jack Lassiter, Chairman  
Hon. Dustin McDaniel by Ms. Kathryn Henry  
Mr. David Guntharp  
Mr. Ray Hobbs  
Mr. Harold Pointer  
Mr. J. D. Gingerich  
Sgt. Lloyd White  
Ms. Debbie Wise  
Col. Stan Witt  
Capt. Antonio Swygart

Also attending were: Jay Winters, ACIC Director; Letha Osborne, Administrator of the Information Services Division, Bill Clinton, Administrator of the Operations Division; Brad Cazort, Administrator of the Repository Division; Mary Rogers, Administrative Services Manager; Warren Readnour; Rick Stallings, ACIC; Ralph Ward, ACIC; Karen Burgess, ACIC; Rhonda Harris, ACIC; Steve Johnson, ACIC; Angie Tatom, ACIC and Judy Lepper, ACIC.

Chairman Jack Lassiter called the meeting to order and asked for approval of the minutes of the March 1, 2013 regular meeting.

**MOTION:** That the minutes of the March 1, 2013 regular meeting be approved.

**MOTION BY:** Sgt. Lloyd White

**SECONDED BY:** Mr. Ray Hobbs

**VOTING:** Unanimous

**Introduction of new Board member Captain Antonio Swygart, representing the Arkansas Association of Chiefs of Police. Captain Swygart replaces Chief Danny Bradley.**

Chairman Jack Lassiter welcomed Captain Antonio Swygart to the Board. Captain Swygart replaces Chief Danny Bradley and is representing the Association of Chiefs of Police.

## **Operations Committee Report**

### **New Terminal Site Applications**

Bill Clinton reported that the Operations Committee met prior to the Board meeting to consider three applications. These applications are in your packets.

The first application was for the Springdale City Attorney's Office. The Committee reviewed this report and recommended approval.

Bill Clinton said that the second application was from Northwest Arkansas Community College Police Department. The Committee also recommended approval of this application.

Mr. Clinton said that the final application was from the City of Pottsville. The district court and police department were on the application. We contacted them and told them that we need one agency to be responsible for the workstation. So, this application is actually for the police department. They are located in the same building as the courts and will be able to share information with the Pope County District Court of Pottsville. The Committee recommended approval of this application.

**MOTION:** That the applications for the Springdale City Attorney's Office, Northwest Arkansas Community College-DPS and City of Pottsville be approved.

**MOTION BY:** David Guntharp

**SECONDED BY:** J. D. Gingerich

**VOTING:** Unanimous

## **Division Status Reports**

### **Operations Division**

#### **On-Line System**

Karen Burgess reported and said that they have been working closely with ISD. Ann Peters, who has recently retired, has been a huge help on the vehicle conversion that we have coming up in September. We've had most everything completed before she retired. We have configured two new ACIC transactions and we are going to be a participating state in three more Nlets transactions as well. Arkansas is the number one state for Nlets transactions, with Texas being number two. As of September, we will have three more transactions on board to try to stay ahead of Texas.

We have configured 11 workstations, 52 Mobile Data Terminals, and two servers in the last three months, and those are listed in the handout. We have also had five agencies give up their ACIC access. Carroll County didn't actually give up access. They came off of the circuits and routers and are actually running off of their own network. The other four gave up access altogether.

David Guntharp asked Ms. Burgess what running off of their own network meant.

Karen Burgess responded that Carroll County has their own DSL and they are running off of that instead of using the DIS router and phone circuit.

Mr. Guntharp assumed they were not asking to give up their ACIC access.

Ms. Burgess said no. We're talking about them giving up the DIS equipment because they chose to go with their own network.

She said that the other four agencies chose to give up their access for various reasons.

Ms. Burgess reported that there were four agencies that came on board with iPatrol, which is the mobile phone application. We have a total of ten devices with those four agencies. We've also requested 12 ORI's from NCIC, all of which have been issued. Nine of the twelve ORI's are constables, two are district courts, and the other is a police department.

As far as our Advanced Authentication, also referred to as tokens, in the last three months we have issued 280 of the tokens and have activated 267 tokens. Keep in mind that we have a deadline to get those all activated. Total from the beginning of when we started the tokens until now, we have activated 1,404 tokens and we still have 437 pending, with a grand total of 1,841 tokens altogether.

The Operations Division has entered 15 special interest vehicles. We have performed 482 offline searches in the last three months. We have also taken 1,396 calls for password resets. The rest is on the next three pages of graphs, which breaks down those statistics on a daily basis. For missing persons, we have 420 missing persons as of June 1, 2013 and we have 79 unidentified persons. The next page is from our Training Division and in the last three months we have trained 676 students for Level I, 68 students for Level II and 9 students for Level II refresher. We have also continued having in-house classes for ACIC staff. We have taught 73 personnel and some of the topics are Diversity, Sexual Harassment and Personal Boundaries. ACIC also had the Conference May 21-22, 2013. At the Conference we offer the ability to recertify to extend their certification for two more years. This year, we had 214 people who recertified. The breakdown is 77 Level I recertifications and 137 Level II recertifications.

### **Vine/JusticeXchange**

Rick Stallings reported for Vine, JusticeXchange, AlertXpress, LeadsOnLabs and Field Agents and included a handout in the packets. He covered the Field Agents, and they are continuing to train and perform their audits. He pointed out that since the first of the year they have handled 54 calls as it relates to CENSOR, whether it's troubleshooting, installs or training requests. They're doing an excellent job in that area as well as their other duties.

Mr. Stallings said that for Vine/JusticeXchange, we held classes around the state and back in April we had 70 people attend those. In May we decided to do those classes a little differently. We held one here at ACIC and we gave the people who attended hands-on access to Vine/JusticeXchange and actually turned them around to a computer and allowed them to work and experience the system firsthand. Mr. Stallings thought it was a great success with 11 people

signed up. We are also going to give our in-house Criminal History staff two days of training. We will bring half in on one day and the other half on another day. Those classes will be held on June 18 and 19 and the Board is welcome to attend.

We attended a STARS Conference, a training and auditing resources workshop. Mr. Stallings said those who attended were two field agents, himself and three other people from Operations. It was of benefit and Mr. Stallings thanked the agency for the opportunity to attend the conference. There were several contacts attending from states that are in their same roles.

Michele Kulesa and Mr. Stallings attended the LeadsOnLabs Conference last month. APPRISS launched the Vine Mobile App where victims can download the App on their smartphone and register for victim notification to keep up with their offender.

On the next page, as of June 3, 2013, we had 56,349 people registered on inmates and 18,109 registered on probationers and parolees. This year we have seen 39,544 new registrations for Vine. For JusticeXchange, we had 3,871 and since the first of the year those users have performed over 294,000 searches. DL photos accessed through JusticeXchange were almost 55,000. Epic submissions are 49 for this year. LeadsOnLabs transactions for the last seven months were 116,389. 2,953 of those were blocked. And there are some Scrap Metal statistics. From March 1-May 31, we saw almost 700,000 scrap transactions, with 3,096 persons of interest hits.

David Guntharp asked Rick Stallings what kind of information you obtain from a Scrap Metal place.

Mr. Stallings said that all non-ferrous metals are supposed to be loaded into that system. We have weight, height, and any type of metal entered into that system.

Bill Clinton said that we get the identification of the person selling the scrap metal.

Mr. Stallings said when a person goes to sell a piece of scrap metal, they have to have their driver's license. The scrap yard takes a picture of that driver's license and they also capture a picture of the license plate of the vehicle. That is on file with the Scrap Metal/LeadsOnLine Investigative System.

Mr. Guntharp asked if local law enforcement receives this information.

Mr. Stallings responded yes, that we provide them access.

Mr. Guntharp asked if they see some of those names come up regularly, are they working on the investigation case.

Mr. Stallings said that the scrap yard is supposed to take a picture of items that are scrapped as well.

### **Arkansas Incident Based Reporting System (AIBRS)**

Ralph Ward reported and included a handout. Current NIBRS program status is there are 269 agencies cleared to report and nine agencies changing systems and testing with us. We are assisting other agencies and their vendors to help them submit their 2012 NIBRS data and correct some of the data issues. Regarding the NIBRS Repository Upgrade, we are going to be expanding the NIBRS collection process for the year 2014. We will be incorporating the latest NIBRS data accepted by the FBI. These include new location types, property descriptions, bias motivation, updated race, human trafficking and LEOKA, which is Law Enforcement Officers Killed or Assaulted. These are listed on page 4 of your handout.

Law Enforcement National Data Exchange, or N-DEX, since April of 2011 we have processed and submitted over 135,000 records including updates for the Little Rock and North Little Rock Police Department. Later this month we will begin testing a new mapping and analysis program. We have also received and processed several requests for statistics in our section. Some of the more notable ones are from the Arkansas Legislative Research, Arkansas State Fusion Center, University of Arkansas at Little Rock, Department of Criminal Justice, Craighead County Sheriff, Monroe County Sheriff, Faulkner and St. Francis County Sheriff's, who are currently applying for grants, and also Van Buren Police Department. You will find on the last page of your handout the grand total for participating NIBRS agencies for the years 2003-2012. Total offenses reported is almost 1.9 million, total arrests reported for Group A offenses was 527,016. Group B arrests reported is almost 900,000. Both arrest categories combined is almost 1.5 million arrests since 2003 for NIBRS reporting agencies. The total number of victims reported since 2003 through the NIBRS program is 1,136,447. And \$1.7 billion worth of property has been processed since that time. That includes damaged, destroyed, vandalized, recovered, all of the above categories.

Mr. David Guntharp asked what the difference was between certified, testing to assure that it's certified, and 100 percent NIBRS.

Mr. Ralph Ward responded that the first category was NIBRS certified. Those things are certified with a state repository that accepts NIBRS submissions from one agency to 300 agencies. At the state level they are certified by the FBI and have gone through the certification process to processing NIBRS submissions to the FBI. Developing NIBRS means that they have a system that they're developing within the state to accept NIBRS, to process NIBRS and they're probably going through a testing phase. The next one is testing NIBRS. That's where the FBI, as a committee, performs testing that the state repository makes sure that it's submitting correctly. The error rate is below four percent. And no formal plans are the ones that are not going to participate in NIBRS. They may not even be participating in summary, which is what we used to use.

Mr. Guntharp said if there's stolen property in those states, no one would know because there's no central location to report that.

Mr. Ward said that was correct. They may be doing summary, and not the electronic format which is NIBRS. There are two ways to report NIBRS. One is the paper summary form, which the FBI doing away with on July 1<sup>st</sup> and the other is the NIBRS format.

Mr. Guntharp said so they may be reporting, but it may be on paper.

Mr. Ward said that of the 100 percent of all other agencies that are reporting NIBRS, there's not one reporting summary. ACIC became certified in 2002, and started reporting NIBRS to the FBI on January 1, 2003. Some agencies were still reporting summary, and some were reporting NIBRS. In the middle of 2004, they switched from summary to NIBRS. From 2003 to 2009, the agencies were reporting summary and reporting NIBRS at different levels. From 2009 to date, we've been 100 percent NIBRS compliant. So at the end of this year, we will have five years of analysis on our state statistics for agencies that are reporting NIBRS.

## **Repository Division**

### **Legal**

Brad Cazort was happy to report that ACIC was not currently involved in any litigation.

### **Sex Offender Registry**

Brad Cazort reported and said that there was a chart included for the quarter on the totals for the Sex Offender Registry. We continue to grow the numbers and continue to maintain the average of adding about 900 sex offenders yearly. The important thing to see is even though our total numbers are actually growing, the actual hard-count numbers on those who are address unknown, the absconders, continue to drop. Again, we attribute this to CENSOR, the electronic system.

We added one sentence at the bottom of the handout. Last year, the Sex Offender Registry became 15 years old. Under Arkansas law, certain sex offenders may apply to the court to be removed from the Sex Offender Registry after being on it for 15 years. To date, the number that we have removed by court order is 145 people, with 37 being within the last year since that 15-year period became effective. Most of the others tend to be juveniles and they come off of the Sex Offender Registry 10 years after their offense or at age 21, whichever is later. We had a handful of others that may have been registered in another state. That state released them from registration and they obtained a court order here to release them.

Mr. David Guntharp asked if the 15 years was after they had completed their sentence or 15 years on probation and parole.

Mr. Cazort answered that it was 15 years after they had completed their sentence. Incarceration does not count towards the 15 years. Probation time does. As long as they are in prison, that clock is not running but if they are on probation or parole the clock is running.

Mr. Guntharp said 15 years after they get out of prison, even though they're on parole they can petition the court to be removed.

Mr. Cazort said that was correct. Everybody is on the registry for life. Three categories of offenders may not apply to get off of the registry. Those are Level 4, if you are convicted of a

violent, aggravated sex offense, or if you have ever been convicted of more than one sex offense you may not petition to be removed.

Mr. Guntharp asked if that was more than one offender, or the same offender.

Mr. Cazort said it's more than one victim. If a person has been convicted of more than one sex offense, then they cannot apply to get off of the registry.

### **Criminal History Division**

Rhonda Harris reported for the Criminal History Division and included a chart which detailed the months of March, April and May. The total amount entered was 26,220, amount verified was 21,465, QC'd worked was 2,030, DOCS received was 15,982, AFIS received was 29,106 and AFIS worked was 28,157.

### **Administrative Division**

Mary Rogers reported for the Administrative Division and provided a handout detailing the budget and expense report and the remaining budget available. ACIC has additional money that will be applied for our salaries and matching for the end of the fiscal year, due to merit bonus payments to employees that was approved by the Legislature and the Department of Finance and Administration. That was added to the remaining budget to take care of that. Revenues to Date listed at the bottom of the handout are what we have received for different categories that we collect fees for.

Mr. David Guntharp asked if there was a pay increase for state employees.

Ms. Rogers answered yes, there's a 2 percent increase for the new fiscal year. That is applicable to every employee.

### **Information Services Division**

Letha Osborne reported for the ISD Division and provided a handout. The handout detailed most of their day-to-day functions and ISD has mostly been focusing on the move scheduled for next month. Our division has really been working on that. Hopefully, we will have everything working seamlessly.

Mr. David Guntharp asked about the recidivism report from DCC.

Ms. Osborne replied that they have already done that. They usually send us a list of names. We went in and checked our files to see if they had been arrested, and we provided that to them last week.

### **Legislative Update**

Brad Cazort reported and said that included in the packets the tracking list maintained of legislation we were following that may have affected ACIC this last session. The first few pages are the ones that actually became acts, everything after that are the bills we were following that died somewhere along the way. Mr. Cazort wanted to make note of Act 508, which is partial Adam Walsh compliance. A few meetings ago he gave a presentation on Adam Walsh. The

federal mandate was if we were not Adam Walsh compliant, the state would lose 10 percent of its JAG grant funds, which we have lost for the last two to three years. We were one of the states who did not apply to get that 10 percent back. The rules and regulations at that point were that you had to use that money to become Adam Walsh compliant, and there was no way we were going to become fully compliant. They have since changed that regulation. You can now get that 10 percent back just to help you get closer to become Adam Walsh compliant. So, we in fact did ask for reinstatement of that 10 percent JAG grant and the SMART Office in Washington approved it. It's going through the process, and Mr. Cazort anticipates it will all be approved. Normally, that JAG grant does not come to ACIC but by regulation that 10 percent will go back to the Sex Offender Registry. We're getting closer to Adam Walsh compliance. Act 508 did get us a little closer and mandated us to start collecting more information. They also mandated we start collecting palm prints. We are going to use that 10 percent JAG grant to start working on collecting palm prints, and also where State Police would store the palm prints. We are anticipating that grant to be right at \$131,522. We will use that to update our web page and the information we have to collect and also to figure out how to start collecting palm prints statewide.

Mr. David Guntharp asked what sexual grooming was.

Mr. Cazort said that sexual grooming was the term used for the process whereby an offender takes a small child and slowly indoctrinates and trains him to become a sexual partner. The process of teaching that is called grooming. Until this last session, there was not actual crime against that. The crime was for the actual sex offense.

Mr. Ray Hobbs asked Mr. Cazort about sex offenders not being provided Medicaid Services.

Mr. Cazort said that was one of the last bills that got through the session. He said it wasn't that sex offenders couldn't receive Medicaid services, but a sex offender cannot be a provider of any kind of service that's paid for by Medicaid. That was about the last week of the session that it went through and finally passed.

Mr. David Guntharp asked about the sex offender to serve full term of sentence. He asked if they had to go back to the court and be resentenced. He referred to SB 257 by Senator Sanders.

Mr. Cazort said that if it only has the Senate bill number listed, then it died in the Senate.

Chairman Jack Lassiter said that there was an act that dealt with the overall expungement laws in the state and Brad Cazort has put together a move to create new forms as a result of that act he has done all of the work on that. Chairman Lassiter thanked Mr. Cazort for his work on that.

### **Status of Furnishing Hardware**

Jay Winters said that back several years ago we were able to get some federal grants and we were able to purchase equipment to install for agencies that could not afford their own equipment. We have done that along, but we are starting to get to the end of that equipment that we bought and there is no federal funding to continue to purchase that. We think it's going to get to a point where we are not going to be able to furnish that equipment. But before we got to that



point, we wanted to talk to the Board and get the Board's blessing and make sure you understand what we're trying to do. Mr. Winters said cities and counties typically go from January to December on their budgets, so if we are going to go to that point, we wanted to make sure we gave them plenty of time where they could incorporate anything they needed into their budget. Mr. Winters asked Letha Osborne and Bill Clinton if we still had some equipment.

Letha Osborne answered yes.

Mr. Winters said we would continue to give out what we have. What we want to do is let everybody know that at some point in time, beginning January 1, 2014, we would not be able to furnish any more equipment. Again, that would give agencies the opportunity to incorporate that into their 2014 budgets.

Bill Clinton said that we have around 250 PC's, screens and printers out there that belong to us. We maintain those and if something goes wrong, we go out and replace or fix them. Any new people that have come on within the last several years have been supplying their own equipment anyway. We still have Legacy equipment out there that we continue to maintain and fix if it breaks. We are just looking at the easiest way on us and the user to get out of that.

J. D. Gingerich asked if ACIC was not going to upgrade it or take it out completely.

Bill Clinton said he didn't think there were any plans to pull it out, but if something breaks, we're not going to be able to fix it anymore. So at that point they would have to supply their own equipment.

David Guntharp asked how much we were talking about on average for an agency.

Bill Clinton responded that we actually have 250 PC's out there, and we charge them \$25.00 a month in addition to their bill for using our equipment.

David Guntharp asked what it would cost an agency on average to replace it.

Bill Clinton said that they could go to Best Buy or Wal Mart to pick up a desktop computer and printer. They could choose what they wanted. The software that ACIC provides will run on most any computer.

David Guntharp asked if the software would continue to be provided.

Bill Clinton answered yes.

Chairman Jack Lassiter asked if there were any other questions.

Jay Winters asked if the Board was good with us moving forward with that.

The Board agreed.

## **Election of Officers (Chairman and Vice-Chairman)**

**MOTION:** That David Guntharp be nominated as Chairman of the ACIC Supervisory Board.

**MOTION BY:** J. D. Gingerich

**SECONDED BY:** Ray Hobbs

**VOTING:** Unanimous

**MOTION:** That Sgt. Lloyd White be nominated as Vice-Chairman of the ACIC Supervisory Board.

**MOTION BY:** Ray Hobbs

**SECONDED BY:** Col. Stan Witt

**VOTING:** Unanimous

## **Other Business**

Jay Winters bragged on ACIC and its staff, and thanked everyone for an exceptional conference this year. He appreciated Sgt. Lloyd White and Warren Readnour for attending. We changed the Conference from 2-1/2 days to 2 days to accommodate some of the agencies so that they could cut back on the cost of an additional overnight stay. Mr. Winters thought overall everyone was happy with that. We had a pretty aggressive agenda, but the comments that we received were very positive. There were approximately 300 people who attended the Conference, and we only had 70 or 80 comments. Karen Burgess, Bill Clinton and he read every one of them and will meet again to discuss them. Last year we had the field agents do a Round Table where they sat in front of the group and presented some information and asked for questions. Everyone liked that, so we did that again. We did a little more this year. We received some comments about some other things they would like to see next year and we will incorporate those. Mr. Winters announced that for the next three years the ACIC Conference will be in Little Rock, at the Marriott (formerly the Peabody). Brad Cazort has helped us to secure this location. The positive thing is Little Rock is centralized and it makes it a little easier for everyone to attend. Mr. Winters said that the staff did a great job at getting the conference together and he appreciated the hard work that they do.

Mr. Winters said that he stepped out to call Mike Oglesby, the Marshall in Fort Smith, to find out why they shut down their ACIC access. He told me within the last six months they have used it six times. As you know, their budget was hammered. They were not using it, and most everything they need they can obtain other ways. They can also work through a sheriff's office or police department.

Bill Clinton said that they're on a federal system, which has access to NCIC and Nlets.

Jay Winters wanted to mention the people in Scott County and the Game and Fish Officer Joel Campora and Sheriff Cody Carpenter. Mr. Winters had served with Sheriff Carpenter and actually taught him some in the new Sheriff's school. He was going to be sworn in in July as the

President of the Sheriff's Association. He said that he didn't know Game and Fish Officer Capora, but he knew some people who knew him, and obviously they were doing the right thing for the right reason. Mr. Winters said that it's been a tough year for law enforcement and emergency services. Keep them in your hearts and prayers.

Mr. Winters mentioned three of our staff. Ann Peters had previously retired. We have three staff people retiring. Between Ann Peters, Steve Johnson and Letha Osborne, we are losing 100 years of experience come July 1, 2013. He said that Ann Peters was not here but asked Steve Johnson to please stand. Steve Johnson is one of our field agents in Pulaski County. You don't see him much at the meetings because he is out working with the various agencies. And everyone knows Letha Osborne. Mr. Winters said that Ms. Osborne's last day is next Friday. Letha Osborne is our move captain and she and Steve Johnson are both working up to the last minute making sure that everything is together. Whether we will get through this move without a hitch or not, I don't know. But I can assure you that it's not because these folks haven't put every ounce of energy into it. Mr. Winters thanked Ms. Osborne and Mr. Johnson for what they have always done.

Mr. Winters said that the Searcy County Sheriff has been removed from office due to a previous conviction several years back. We have shut down any access he may have. He's not at the Sheriff's Office any longer and it's his understanding that the Chief Deputy is currently the acting Sheriff. On Monday, the Quorum Court is going to appoint a new Sheriff to serve out his term. That situation has been handled on our end.

The last thing concerns our move. This will be our last meeting at this location. We have a meeting next week with our mover and the Department of Community Correction is going to assist us with the move. We have also hired a mover to help us with our computers, files and things like that. We are going to have an organizational meeting next Wednesday and set up the times. There are a lot of things that have to be coordinated. We have to coordinate with the FBI, phone services, and with DIS. We are scheduled to meet Wednesday and we should have an idea about what date we are going to move and how that's going to go. Mr. Winters said he thought without question somewhere between the 15<sup>th</sup> and 22<sup>nd</sup> of July we ought to be moved in and functional. We'll certainly send out a notification when we're up and running, but that's the way it sets right now.

Colonel Stan Witt asked where ACIC was moving.

Mr. Winters responded the corner of 4<sup>th</sup> and Main. Our address will be 322 South Main, Suite 615. We are going to be in the old Pfeiffer-Blass Building and it's now called the Mann Building on Main. Child Support Enforcement is going to be on the first through the fifth floors of that building and we are going to be on half of the sixth floor and the entire seventh floor. The other half of the sixth floor will be the Arkansas Pharmacy Board. It's a good location and everything has been remodeled to our specifications. We will have a parking deck, and won't have to scurry for parking. Mr. Winters said that was a real positive.

David Guntharp stated that ACIC would have to remind the Supervisory Board of the new location for the next meeting.

Chairman Jack Lassiter asked if there was any other business.

J. D. Gingerich asked if it was possible to get some information on entry of warrants from Phillips County. He also wanted to know if there was any improvement.

Bill Clinton asked if Mr. Gingerich would like that sent directly to him.

Brad Cazort asked Mr. Gingerich if they had the number of the warrants that were issued that we could compare the warrants that were actually entered.

Mr. Gingerich responded that they could only do that from that location from individual paper files.

Brad Cazort said that we could certainly find out how many warrants were entered, but that doesn't tell you what percentage that is of the ones that were actually used.

Mr. Winters said that our field agent has visited there a couple of times and he saw the Sheriff and visited with him at the Conference. He had to shut his jail down, so that gave him a little more time to work on this other part. He seemed pretty content that they were going to be able to get things lined out and operational. Mr. Winters felt comfortable that you were going to see a good increase in the number of warrants they have entered.

Mr. Winters had one more thing. He said that Chairman Jack Lassiter was not leaving the ACIC Supervisory Board but was stepping down as its Chairman. And according to our records, he's been here since 1984 and has been either a Chairman or Vice-Chairman since he's been here. Mr. Winters presented Chairman Jack Lassiter with a plaque in recognition of his leadership, loyalty professionalism on the ACIC Supervisory Board serving as Chairman and Vice-Chairman for over 29 years dated today.

There was no further business and the meeting was adjourned at 10:55 a.m.

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ACIC Director

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Date