

Minutes of the Arkansas Crime Information Center Supervisory Board - Friday, June 7, 2019

David Eberdt Training Center:

Board Members present: Sergeant Lloyd White, Chairman and Sheriff Ron Nichols, Vice Chairman; Col. Bill Bryant; Mr. Matthew Durrett; Asst. Chief Hayward Finks; Mr. Dan Harness; Ms. Wendy Kelley; Larry Brady for Mr. Marty Sullivan; Judge Lance Wright and Nga Mahfouz, Attorney.

Also attending - Brad Cazort, Director; Lesa Winston, Administrator of Repository; Michael Tackett, Administrator of Information Services; Rick Stallings, Administrator of Operations; Deana Speer, Administration Manager; Karen Burgess, ACIC; Benny Battles, ACIC; Ralph Ward, ACIC; Paula Stitz, ACIC; Julia Alvarez, ACIC and Bliss Boever, ACIC.

Call to Order:

Sgt. Lloyd White called the meeting to order at 10:01am.

Approval of Previous Minutes: March 8, 2019:

Motion to Approve: Mr. Larry Brady

Seconded by: Asst. Chief Hayward Finks

Voting: Unanimous

Sgt. Lloyd White:

- Welcomes Mr. Matthew Durrett, replacing Mr. Marc McCune.

Director Brad Cazort:

- Introduces Ms. Deana Speer, replacing retired Fiscal Administrator Mary Rogers.

Audit assessment and Compliance – Franklin County Sheriff's Office (FCSO) - UPDATE

Rick Stallings: FCSO was re-audited by Field Agent Kim Freeman.

- Ms. Freeman found errors in protection order and wanted person file.
- Some incomplete information in the protection order and inaccurate and incomplete information in wanted file.
- FCSO were found to be within the threshold that we set for the audits.
- They did not fail this audit and there was improvement.

Advanced Authentication Token –UPDATE

Brad Cazort: Last Board Meeting we talked about tokens and you asked that we look into other options.

- A police car is considered a secure location as far as CJIS is concerned.
- A token is not necessary if that mobile data terminal is in a locked position.
- If the local agency has a policy that says these units will not be used to make inquiries to our system unless they are in the car or in a law enforcement building then tokens are no longer needed.
- We would like to work with State Police and Little Rock (our two largest token users) and develop a policy that says that, and then they would be able to return all those tokens to us.
- This would give us a large inventory, which means we don't need to go buy anymore.

Asst. Chief Hayward Finks: Someone has already reached out?

Brad Cazort: No, we will do that.

ACIC Division Reports:

Operations:

Requests for Workstations:

Rick Stallings:

- ◇ **5th Division Circuit Court:** Full Access (No issues, Recommends approval for Limited access)
Mr. Matthew Durrett: Is this a specialty court or does it handle criminal stuff?
Mr. Rick Stallings: I believe it does handle criminal.
- ◇ **Brinkley District Court:** Limited Access (No issues, Recommends approval)
- ◇ **Harrisburg Police Department:** Limited/Mobile Data Access (No issues, Recommends approval)
- ◇ **White Hall Police Department:** Limited Access (Recommends approval)

Approve the above listed Applications:

Motion to Approve: Sheriff Ron Nichols

Seconded by: Mr. Larry Brady

Voting: Unanimous

Karen Burgess:

- Configured Workstations and Mobile data terminals.
- Removed five (5) DIS routers, and two (2) messenger workstations.
- Eleven (11) Requests to NCIC to assign, reactive, or retire ORI's.
- Processed 1,326 hot files; 212 lean holder requests.
- Processed fifty nine (59) Audits reports.
- Logged 649 offline searches.
- Password resets; Token resyncs and Password extensions.
- Processed stolen vehicles; processed/resolved/dispatched trouble calls.
- Network fielded 7,051 phone calls.
- Created five (5) new messenger transactions for law enforcement to use.
- 490 active missing persons in Arkansas.
- 139,734 Wanted Persons in Arkansas
- Average of 5,565,708 Transactions per month in the last 14 months
- An increase of almost 2.8 million transactions per month from October 2011 until May 2019.

Benny Battles:

- Basic/Advanced/JusticeXchange/Nplex/ and TAC training statistics.
- Added study materials to the portal.
- Over 10,050 total training class hours.
- VINE registration/notification statistics.
- Metal theft report.

Rick Stallings: VINE has a tool that you can see the numbers of real time registrations and notifications going out.

Ralph Ward:

- Current NIBRS program status.
- Working with RMS software vendors and agencies to insure the overall placement of the 2018 crime data.

- We will post the 2018 crime statistics at the end of this month.
- 2018 crimes against persons and crimes against society have increased by 2.8% and 6.89% while crimes against property have decreased by 3.05%.
- Worked with ASP for Arkansas DUI totals.
- Arkansas Code 12-12-207 concerning data collected by ACIC was amended; this requires law enforcement agencies to report complete address where an incident/offense occurs for NIBRs crime data reporting.
- Received and Processed several request for statistics.

Repository:

Paula Stitz:

- Sex Offender Statistics.
- Introduction of promoted SOR staff; Ms. Tinesha Caster.
- Weekly meetings on Offender Watch.

Julia Alvarez:

- Repository statistics – Fingerprint cards, dispositions, juvenile documents etc.
- Verified 43,457 records.
- Mail received for criminal history 18,132.
- Added 671 flags in domestic violence records.

Administrative:

Deana Speer:

- Hired Jennifer Stalling and Alice Ford from other departments.
- ACIC did very well for the conference this year; we stayed in the black with .96cents left out of our operating expense.

ISD:

Michael Tackett:

- Working with DFA on the CSN Project.
- MDM – Mobile Device Management (system).
- Working on new monitors/boards for training.
- Audit with Insurance – we are now up to date.
- Ordered new firewalls.
- Completed 42 compliance audits.
- National Governors Association (NGA) – Pairing criminal justice data with mental health data.
- NGA – June 12, 2019 meeting/speech.

Director Brad Cazort: Introduces Field Agent Rhonda Ratterree and Mr. Ralph Ward on a joint in-depth look at Missing Persons.

Rhonda Ratterree:

- Missing Persons by county as of 5/30/2019 – 489 in Arkansas.
- It is not a crime to be missing.
- No waiting period.

- Adam Walsh Act – requires that entry be made within 2 hours of receipt of notification of missing juvenile.
- Pack the entry or include as much information as possible.
- NCIC reviews files daily.
- Encourage agencies to classify or categorize their Missing Person Entry based on the situation or the person missing. Disability, Endangered, Involuntary, Juvenile, Victim (Catastrophe), and Other.
- Very important to use the correct codes.
- Incident Information: Non-Custodial Parent; Stranger; Runaway; 18-21 yoa only (Suzanne's law).
- National Center for Missing and Exploited Children will deploy additional resources if involuntary or endangered.
- Attach images of missing persons to file.
- Never Forgotten Website in partnership with the AR Attorney General's office and others.

Ralph Ward:

- Arkansas Missing Person Database and National Data Exchange (N-DEx).
- N-DEx is a National online investigative information sharing system.
- 7, 331 + Agencies contributing data; 798,000,000+ searchable records.
- Simple and Targeted Search's.
- Batch Search Function allows users to search multiples of people, phone numbers, vehicles or key words at one time.
- Took two (2) minutes to run all Arkansas Missing Persons.

Elections of Officers (Chairman and Vice-Chairman):

Motion: That Sgt. Lloyd White be nominated again for Chairman and Sheriff Ron Nichols be nominated again for Vice-Chairman of the ACIC Supervisory Board.

Motion to Approve: Mr. Dan Harness

Seconded by: Mr. Larry Brady

Voting: Unanimous

Judge Lance Wright moved that we elect the chair and vice-chair by acclamation.

Motion: Chairman and Vice-Chairman elected by acclamation.

Motion to Approve: Judge Lance Wright

Seconded by: Col. Bill Bryant

Voting: Unanimous

Directors Report:

Director Brad Cazort:

- All eight (8) FBI Audit Reports are completed.
- Four (4) of the Audits; The non-criminal Justice technical security audit; criminal justice technical security audit; NICS entry and NDEx Audit all came back with no findings.

- Our NCIC audit came back with minor findings; several agencies were using improper codes. FBI accepted our plan of additional training and actions we have taking to remunerate that problem.
- The Sex Offender Audit came back with the one finding we were expecting; they aren't happy with how we upload information to NCIC even though when we designed our current system they said it was fine.
- We have two (2) audits out; NIS (non-criminal justice records), indication are no findings; QAR audit, (crime statistics) and we don't have the official report back for that.
- Replacements for the Mondo pad are in and they will be installed by our next board meeting.
- Conference next year will be in Little Rock, May 5-7, 2020.
- ACIC is now a part of the Department of Public Safety; Jami Cook (ALETA) named Secretary of the Department.

Adjournment: (11:06 am)

Motion to Approve: Ms. Wendy Kelley

Seconded by: Judge Lance Wright

Voting: Unanimous



ACIC Director

9/3/19

Date