

**MINUTES OF THE
ARKANSAS CRIME INFORMATION CENTER
SUPERVISORY BOARD**

MARCH 7, 2014

The meeting was held in the ACIC training room at 322 South Main Street in Little Rock.
Members present:

Mr. David Guntharp, Chairman
Mr. Jack Lassiter
Hon. Dustin McDaniel by Mr. David Raupp
Judge Whit Fowlkes
Mr. Larry Robinson
Mr. J. D. Gingerich by Mr. Larry Brady
Sheriff Larry Sanders
Mr. Marc McCune
Mr. Ray Hobbs
Mr. Harold Pointer
Ms. Debbie Wise
Col. Stan Witt by Lt. Cora Gentry
Chief Gary Kelley

Also attending were: Jay Winters, ACIC Director; Bill Clinton, Administrator of the Operations Division; Brad Cazort, Administrator of the Repository Division; Michael Tackett, Administrator of the Information Services Division; Mary Rogers, Administrative Services Manager; Amanda Gibson; Rick Stallings, ACIC; Ralph Ward, ACIC; Paula Stitz, ACIC; Rhonda Harris, ACIC; Benny Battles, ACIC; Angie Tatom, ACIC and Judy Lepper, ACIC.

Chairman David Guntharp called the meeting to order and introduced the new ACIC Supervisory Board member, Chief Gary Kelley.

Chief Gary Kelley stated that he was the Chief of Police in Marion, Arkansas and was also on the executive board of the Arkansas Chiefs of Police Association. He said that he had served as the past president and was proud to be appointed to the ACIC Supervisory Board.

Chairman Guntharp asked if everyone received a copy of the January 10, 2014 Board minutes by email and said that there was a copy provided for each Board member.

MOTION: That the minutes of the January 10, 2014 meeting be approved.

MOTION BY: Lt. Cora Gentry

SECONDED BY: Debbie Wise

Operations Committee Report

New Terminal Site Applications

Bill Clinton reported that there were no internal applications and that the Operations Committee did not meet prior to the Board meeting and he had nothing further to report.

Division Status Reports

Operations Division

On-Line System

Mr. Bill Clinton reported and said that the report was sent online and wanted to highlight some things in the report. From December 1, 2013 to February 26, 2014, we configured 34 new workstations, 111 mobile data terminals and three new servers. We requested five new ORI's from NCIC and have received those back from the FBI. We have also processed 20 special interest vehicles and have performed 779 hot file checks during that time period.

Mr. Clinton and Chief Kelley discussed a new transaction recently that allows the query of vehicles by owner name, and that's proven to be a big hit. From September, 2013 through November, Network Control had to process those when we received a message or call. During that time period they processed 2,675 requests. Since then they have only processed 292 requests, so that has been a success. Mr. Clinton stated that Network Control was not trying to get out of the business of helping people. We thought we would move that capability out to the agencies so that they can perform them faster from their own workstations. He said he thought that was a pretty good indication that people were taking advantage of this capability.

Network Control is still manned 24 hours a day, 365 days a year and can still perform this research for agencies that may need some additional help or just don't want to do it on their workstation.

On the Missing Person report, as of February 6, 2014 there were 393 missing persons entered into NCIC from Arkansas. During the period December 1, 2013 to February 28, 2014 there were 380 Level 1 students trained and 61 Level 2 students trained.

Mr. Guntharp mentioned that the laptops provided by ACIC were not working today. There were some problems with the bandwidth and they were unable to use them, so the handouts will have to be viewed from the screen.

Vine/JusticeXchange

Rick Stallings reported and said he wanted to start with the field agents. They have been assisting the Sex Offender Registry and trouble-shooting the CENSOR signature pads and cameras and are replacing those as needed. We have a camera that's been put out in the field to assist them in testing this new version. One agent currently has that in place and so far it's been working out well. The field agents are well into performing their audits for the 2014 audit schedule.

For JusticeXchange, Vine and LeadsOnLabs, we have classes scheduled for the end of this month, and Mr. Stallings said the ACIC Supervisory Board was welcome to attend. We are beginning to work on the SAVIN enhancement grant for 2013. It will be used to enhance our interfaces to allow us to collect better data. The system will remain up and will have a more stable connection. The person can actually see that there's trouble on that connection and Mr. Stallings was expecting better data for Vine and JusticeXchange through this enhancement.

On Vine, reported in the last month, as of November 18 we had a little over 66,000 people registered. February 21, 2014 of this year we had a little over 74,000 people registered for notification currently on inmates. There are over 26,000 registered on parolees.

At the last Board meeting, Mr. Stallings pointed out the VineLink searches compared to the VineMobile searches. The VineMobile searches for this year have surpassed the VineLink searches. He thinks the mobile is going to be the most popular of everything that is offered. There have been some issues with agencies not understanding why all of their inmates aren't listed on just the inmate display. There are so many inmates in some agencies that there's a lot of data. They can search them and find them, it just doesn't display it on the most recent listing. There's a 30-day window.

Looking at the next Vine graph, for a year period there were over 800,000 searches. For JusticeXchange, we had 3,927 users in the system. The graph shows a year's usage and below the graph in the legend are the totals. DL photos searches through JusticeXchange was over 112,000 and we had some active hits of over 22,000. Agencies received information on people who were booked into the system. For Epic submissions, the totals for 2012 were 141, totals for 2013 were 89 and totals for January 1, 2014 through February 27, 2014 were 7.

Mr. Stallings referred to LeadsOnLabs, and said he was unable to include the whole year for January through December. There were a total of 175,523 transactions and the total sales blocked were 4,422 for that year. For January of this year, there were 394 transactions blocked.

The Scrap Metal portion shows a three-month period for each. You have October through December and November to January totals.

Arkansas Incident Based Reporting System (AIBRS)

Ralph Ward reported on the current NIBRS status. There were 286 agencies cleared to report and four agencies changing systems or testing. Mr. Ward said they are expanding their NIBRS collection process to incorporate the latest data elements accepted by the FBI from 2014. We are testing those five formulas with all the records management software vendors in the state. These will ensure that all NIBRS submissions from participating law enforcement agencies meet state specifications. Mr. Ward said that those were listed on page 6 of his handout and also on the screen. These include new location types, property descriptions, bias motivation, updated race, human trafficking, cargo theft and LEOKA, which is Law Enforcement Officers Killed or Assaulted.

We are also in the process of collecting all remaining NIBRS submissions from agencies around the state for 2013. For the Law Enforcement National Data Exchange, NDEX, we have processed and submitted over 235,000 records including updates from the Little Rock and North Little Rock Police Departments. In house, we made new ID badges for all ACIC employees last month. Jay Winters provided the guidance and improved our new cards which are on display on each employee today. We have received and processed several requests for statistics. Some of the more notable ones are from the Drug Enforcement Agency, Department of Homeland Security, Arkansas Coalition Against Domestic Violence, Arkansas State Fusion Center, FBI-West Little Rock Office, Arkansas Attorney General's Office and the Arkansas Democrat-Gazette.

At the last Board meeting, Mr. Ward gave a breakdown of the 188 murders that occurred in 2012. Today he would like to extract from those murders the ones that were related to, or a result of, domestic violence. Those are on page 3 of the handout. In 2012, domestic violence murders were derived by analyzing the NIBRS victim/offender relationships data elements. We collect relationships of offenders and victims in NIBRS when they submit an incident to us.

The first slide shows 76 percent of the victims range from their 20's to their mid-40's. On the second slide, the sex of the victim was 60 percent female and 40 percent male. On the third slide the race of the victim was 72 percent white, with 12 percent being of Hispanic descent. For each race we collect an ethnicity. Law enforcement provides ethnicity if they were Hispanic or not. You can do white Hispanic or black Hispanic.

On the fourth slide, the relationship of the victim to the offender was predominantly boyfriend/girlfriend, or about 40 percent. The latter 24 percent was a spouse. The top three counties where the incidents occurred were Jefferson, Pulaski and Saline. January contained 16 percent of the incidents with March, April, May, August and November each containing 12 percent of the incidents.

David Guntharp asked Mr. Ward when they did the NIBRS annual report.

Mr. Ward answered that 2012 data is up and they are still collecting 2013 data. We will put a preliminary report up in June on the ACIC website. The final report will be up by the end of the year. The FBI comes out and usually takes a snapshot of the crime in the U. S. that they put out around April or May. Ours will be more accurate and will take a better picture of the state by putting it out later in the year. All year long we are collecting NIBRS from the agencies. Some are having records management issues. Incidents are still coming in. A lot of these will increase or change from aggravated assaults to murders. There's always fluidity in the way NIBRS comes through. There is always data coming in from previous years, updates and things like that. For us to put on our website a more accurate picture of what's going on in the state, we wait until later in the year just like the FBI. The FBI will probably send it out in October and we'll wait until around that time through December.

Mr. Guntharp asked if they would do a hard copy or would it strictly be internet.

Mr. Ward responded that it would be on the internet, but that they can do a hard copy. If anyone has any requests for more detailed information that they can do a better analysis with, they can call. We'll give them the offenses, murders, victim information, arrests, and break down the arrest by age, sex and race, ethnicity, etc. A lot of things can be broken down further than what we put on the website. The general information that we have is out there on the website.

Repository Division

Legal

Brad Cazort was happy to report that ACIC was not involved in any litigation at this time. We do continue to occasionally receive copies of petitions of people who are seeking to be removed from the Sex Offender Registry. By law, they are supplying us with a copy of that but they are not naming ACIC as a party, so that's not litigation that we're involved in.

Sex Offender Registry

Paula Stitz reported and said that she was happy to report that they still continue to see the numbers doing what we want them to do. The number of address unknowns is still going down and we still register the same amount of sex offenders, between 800 and 1,000 a year. The numbers that we want to see going down, like the address unknowns and delinquents, are still progressively going down. Ms. Stitz stated that their paper volume has drastically decreased and is expected to go down much more. We used to print up to 1,000 letters a month, 2,000 notifying everyone by mail, law enforcement and other states. Now we're doing it with the CENSOR system where they're not producing the Verification of Residency and all of that. She looked at last year around September, and there were 631 letters printed. Today it was 149, so it's going way down. Ms. Stitz has been involved with SORNA, which is the national organization. States will send her information about sex offenders that are moving here and we'll send them information on the ones that we have. The communication is much better than it was 15 years ago. It's more accurate and keeps better track of the sex offenders.

Chairman David Guntharp asked if there are more sex offenders transferring out than transferring in, or transferring in than transferring out.

Ms. Stitz responded that what she was seeing was more sex offenders leaving the state. She thinks part of that is because of Josh Kaplan and Cory Thomas of the U. S. Marshall's Office from the eastern/western district of the U. S. Attorney's Office working closely with us. We're finding them out of state. We have a lot that are registered in other states that we're finding. She thinks what's happening is they are shopping around for states. The piece of legislation in this last Legislative Session where they added a \$250.00 new registration fee that brought the fees that sex offenders from out of state have to pay the State of Arkansas up to \$500.00 to register. They're getting very indignant with that saying they're just never going to come to Arkansas again. She is starting to see that make a difference. We are getting more reports of them being out of state and she sees more moving out than coming in.

Criminal History Division

Rhonda Harris reported and said what was on the screen was the Criminal History numbers for January and February. The total amount entered was 14,509, amount verified was 12,126,

amount imaged was 23,470, and amount that we received from the AR Department of Correction was 10,894. We have received 15,924 of the AFIS and the amount that was worked was 15,602. We currently have a to-do list that we're actually working on each day.

Administrative Division

Mary Rogers reported and the report that was sent by email was displayed on the Mondo pad. We have three grants that are listed on the report and we've only really started using the SAVIN grant, as Rick Stallings reported, for the Vine program to enhance some of the agencies across the state. We're dealing with DFA on the SORNA grant that we were just given to help improve our relationship to become more compliant with several different regulations that will bring us up to date. We will be doing some palm prints, buy some equipment and will have a couple of people out in the field that are going to be helping with dispositions and finding ones that are not in the system and getting that more current and up to date. On the NCHIP grant, we're going to have a couple of positions that will be working under that. One of them will be a programmer to help us with the programming needs involved under these grant programs. We've received approval from Legislation and moved into the budget on all except one, and we look for that to happen shortly, so we will have the funds to do the NCHIP part. We are doing well as far as the rest of our budget. Towards the end of the year we will be looking to see if we have any funds available for anything that we might like to have for our new location. We might get some more up to date equipment for our IT department and different things that might come up that we need. Our main focus is to be available for all agencies to utilize our services so that means IT is heavily involved in all of that.

Mr. Ray Hobbs asked what the difference was between the background check under revenue and the system usage.

Ms. Rogers explained that the system usage would be how agencies access our system that we bill for. Such as if they have a circuit, their own internet services and then we bill them for how many workstations they have set up for their usage. They are billed by transaction and all of this is per what we pay DIS or CPI for these same services that were provided. We provide those services through certain vendors. The access is for users such as the sheriff's department, where they'll run a transaction on someone. The background check is what we receive from the Arkansas State Police. We receive \$10.00 for each background check. The amount is what we have received this year from Arkansas State Police into our fund. We receive checks from electronic fund transfers from all of the user agencies throughout the state for the access part, but the background check information comes from Arkansas State Police directly into our account. The difference in the sex offender is there are bulk downloads that are done some months for sex offenders in the state, and we receive money for that through INA. We also get funds transferred in from Criminal Justice for the registrations and those are deposited directly to the fund. That amount was \$14,827. Hot vehicle checks can be done online through INA and anyone can come to ACIC and bring their paperwork and that is run by someone in Bill Clinton's area.

Chairman Guntharp asked where ACIC was on terminal/line costs. He asked if ACIC was paying for any line costs out and if so, how many agencies are they paying. From prior meetings Mr. Guntharp thought we were getting away from the terminals and asked how that was going.

Bill Clinton responded and said that we bill the agency. If they have a circuit that we get through DIS, they will bill that agency for that service. We are in the process of moving away from providing equipment and we have notified the field that it's happening. As those old machines die then we're only going to replace them as long as we have inventory in-house to do that.

Michael Tackett said that there are about 30 systems left that we can supply out in the field.

Bill Clinton said that as that gets used up, each agency will take over the responsibility for providing their own equipment.

Chairman Guntharp asked if that process was going well and if we have phased out with any agencies yet.

Bill Clinton said that there were quite a few agencies across the state providing their own equipment. We were only providing about 250 computers throughout the state. He thought some agencies had already started that process once we put the word out and we think that will continue to trickle down until we don't have any more.

Information Services Division

Michael Tackett reported for the ISD Division and talked first about the programming/application side of ISD. They have had twelve different enhancements that have been done through our systems. Some of those were through legislative changes or enhancements to palm printing flags, special interest hits and things of that nature. We currently have six that are taking place now that our staff is working on. There are a few things in-house that we are changing around because one of our former programmers has moved to a management position in the infrastructure side. The programs that he took care of we're now transitioning to our other teammates. We have some things in place to convert those programs over to a different language than they are used to. One of the big projects that we have going on is the mainframe conversion, where we are getting off of the mainframe with DIS. We have just received the SOW, or Statement of Work, from Unicom. They are the vendor contractor that's been supplied to help us convert all of our programs from cobalt to .net framework. We received that this afternoon. Our applications team is supposed to meet with Bill Clinton and Jay Winters and talk about what we have received from them, the expectations that they have from us, and how we are going to work together with them and DIS to complete the jobs. In that meeting one of the things that we'll actually talk about is making a decision if we want to host these systems ourselves. It was first talked about that DIS would host the systems, but the more that we've looked into the Statement of Work and the requirements that ACIC has to provide, it might be beneficial for us to host those internally. We're going to determine that and do a cost evaluation for that.

Chairman David Guntharp asked if ACIC would have to hire any more personnel to do that or could ACIC do it with the existing personnel.

Michael Tackett answered that they are looking at doing that with existing personnel. One of the things that Unicom is going to do is take all of our code that is on the mainframe and convert it to what our people know now, which is a .net environment. It's a type of programming language

and it's the one that the IT community as a whole has moved to for the most part. We're getting that so that as people retire or leave, it's a language that others coming in would know and understand. So we will not have to bring in more people right now. There are some areas that some of our people would need to become more trained in to be able to assist with. One of our staff has expertise in SQL databases. That's part of it and he has to brush up on his training. We have people in-house that can take care of it for us, but we just have to reevaluate what we know and is it going to be something that we want to do.

Chairman Guntharp asked about the security. He asked if there would be a problem with security if we host our own computer.

Mr. Tackett answered no. That's one of the things that's further on down the infrastructure side. We hope to have our new network and security system in place and up and running by the end of April. He mentioned at the last Board meeting that they were hiring a person from ADEM. He's come on board and has helped us get a lot of our baseline systems in place. We're looking at doing our new conversion and moving over to our new network around the middle to end of April. When that's completed, all of the holes that we might have had prior to this will be fixed and plugged and we'll be completely secure. No one is ever 100 percent secure, but we will be more secure and better able to handle the threats that may or may not come our way. That's part of the infrastructure piece of it. We've put in some different firewalls, spam filters, and different load balancing equipment and these are listed in the handout. They are going help better protect and monitor our traffic, know what's going on inside the house, what's trying to come in to avoid those and to take care of those threats. With all of that coming in, we will be more than efficient to handle the security requirements.

Chairman David Guntharp asked Mr. Tackett if he saw a problem with one or two people leaving and putting them in a set-back on a security issue or the programming.

Michael Tackett answered no. The programming would be the only one that you could say you would worry about. Unicom is the one that's actually converting this code over. So if we had to bring someone brand new in, we're going to bring someone in that knows the programming language that they're doing. The only thing they're going to have to do is get familiar with the programs that we have. They know the language, it's just what do we have in place. It's just like anyone coming into a new job. They're just going to have to learn the processes.

Chairman Guntharp asked what would be the savings once ACIC gets completely away from DIS and hosts their own computers. Will there be a savings or is it a wash.

Michael Tackett said there would be a savings. We're going to look at hosting our own. We may or may not. Just moving off of the mainframe is a large savings. If we were able to host it ourselves, there would be even more substantial savings. He said one of the things that he had seen is a \$22,000 monthly fee that we're going to be paying DIS to host this portion of it. So if we're able to pull that out, he assumes that they could save the majority of that if they could host it themselves.

Chairman Guntharp asked if ACIC hosts it, would they be setting it up on a tier system where we can keep increasing our capacity or capabilities.

Mr. Tackett said one of the good things that we have right now is a virtual system. From the paperwork that he has received from DIS, they are requiring that we supply the hardware. Why not put the hardware in the infrastructure and take care of it myself and with the in-house staff. We already have some of that hardware in place that they want us to use. When you do virtualization you have a chassis system, which you slide in and slot. We have that system already and we have plenty of slots to fill in. So instead of having to buy the whole new chassis system, we could just buy the slots. We have plenty of room for growth and we have taken care of it. We are also looking into a backup center. DIS has their new datacenter west that they put online and are looking to talk with different agencies to host as a backup system.

Chairman Guntharp asked who would backup. If ACIC's system went down, where would our backup be?

Michael Tackett responded that we are actively working on fixing that.

Chairman Guntharp said he assumed if we host that you would almost have to have the backup in place.

Mr. Tackett agreed.

Chairman Guntharp asked if that would be offsite.

Mr. Tackett responded yes, that the one they were looking at is the old Verizon building off of Cantrell and Rodney Parham. DIS has bought that building and has turned that data center into a backup solution. They have redundant power, cooling, internet traffic, and different circuits coming in from MCI, AT&T and Verizon. From a solution standpoint, that's a great place for us. They have in-house all of the things that we need to have a fully functional back-up center.

Chairman Guntharp asked if DIS would be the backup agency for ACIC.

Michael Tackett said that they would host a rack in their system. We would take care of it, monitor it and do all the hardware with it. They are just the host in the building. They are giving us the power of the internet and physical security. Outside of that we are taking care of everything inside that rack just like it's our own space. With that in place we would have a secondary system out there that if this building went down, we would be able to function fully. ACIC and the outside agency world would never know that this building crashed down.

Chairman Guntharp said that we've come a long way from the backup days where you put something on a thumb drive and the IT person carries it home with him.

Michael Tackett said from the whole applications side of the section, that's one of the things that we're working on for the mainframe conversion. We are working with Karen Burgess to have

our programmers assist her with the training on the computer-aided system and the different forms that we create. That's some future training that we're looking at.

On the infrastructure side, we have our new wireless network which Mr. Tackett meant to get to everyone today. We have a wireless network down here that's opened for Board members, training or other vendor contractors. It's completely separate from our corporate network. If there is something, such as a virus, it in no way can connect to our corporate side. It's completely separate. We have also created a development network for testing so that we could test other application systems, compliances and programs. We've created a whole network just for that. Again, if we make a change and it doesn't work, it doesn't affect the current production things that we have. As Ralph Ward mentioned, we've helped upgrade our photo ID system. We have worked with Arkansas State Police and allowed them to get two Atlas systems installed in our server room. That's their new system that they have coming up, e-Citation. We're working with them to get connections. One of the things that we mentioned earlier for security is our Barracuda Spam Filter. We put a new one in on February 10, 2014 and since that time it's blocked over 124,000 different spamming attempts to our network. In less than a month's time, it's completely doing its job. It's also blocked over 170 viruses through email, as our first line of defense, took it out before our anti-virus system even had to try to pick it up. It's definitely helping us in the security area. We've also upgraded our memory in our virtual host, which is one of the things he talked about, the Chassis system, and we have room for growth. We have upgraded our memory in our current system to help us grow there. We have things going in place now with some different application/appliance type things from Barracuda, the vendor we're using for load balancing to help the traffic on the network. The web filter, which is another Barracuda product with a few different security things, has had good results and has been worth its weight in gold.

Some other things that we were talking about earlier were the XP systems. Windows Microsoft is going to stop giving updates to Windows XP as of April 2014. We are already looking to remove all the current in-house XP operating systems that we have. We have less than 6-8 systems left in-house and should have those knocked out by the end of next week. One of the things we're looking at and talking to Bill Clinton about is devising a plan for all of our current hardware that ACIC has out in the field with XP. We need to get those upgraded and removed. We need to talk with other agencies that are using systems that have XP to connect to us, about what our plan is going to be for them to connect after that April deadline. We are upgrading our Symantec antivirus system. We have about half the servers upgraded and the other half should be done by the end of this month. We have some other systems that we put in place to help us. All this ties into the security aspect of it to make sure that we're fully upgraded and updated with a system to help determine what patches we're going to push out to our users. That we don't push one out that's not compatible with the current systems that we have. We will get that every once in a while. Microsoft will say this is the patch you have to have and we download it and it doesn't work with half of the programs that we have. We then have to uninstall it. We have put a system in place so that we can test those on our development side. Once we realize they are good to go, we can push those out on our production side seamlessly.

We have met with the different vendors that we have about the support levels that we're getting from them to make sure that we have everything we need, that it's up to date and that we're getting the best service from them. They've all been great about coming in and meeting with us.

Future things that we have coming up are an internal help desk at ACIC to help with the calls that are coming in. We want to ensure our staff gets the most efficient support possible instead of putting in a ticket and hoping that it gets taken by somebody. We're going to look at making sure there's a number that our internal people can call and get instant help. We're also going to integrate that with the Network Control systems that we already have in place. The operations side of the house can help out with them and the technical calls that they get from outside agencies.

Chairman David Guntharp said that he was impressed that they could do all of that without any more help in terms of hosting the computers, security, the help desk, etc. That's taking on a big load.

Mr. Tackett said he was very fortunate to have a young team on the infrastructure side at ACIC that was looking for the opportunity to step up and learn more. With the addition of Jacob Sutter coming in-house and helping us, he has a vast knowledge of it. We're ready to see what we can do.

Stipend Approval

Chairman David Guntharp said the annual stipend approval is authorized for \$85.00 per day.

MOTION: That the annual stipend approval of \$85.00 be approved.

MOTION BY: Jack Lassiter

SECONDED BY: Lt. Cora Gentry

VOTING: Unanimous

Legislative Update

Brad Cazort reported and said that for the Fiscal Session the only bill that they have been following is the ACIC budget and that was filed early and passed quickly by both the House and Senate and has now been signed by the Governor. We have no other legislation pending that affects us other than the general DFA budget which may include a potential one percent pay increase for state employees down the road. That has not passed yet.

Chairman David Guntharp asked Mr. Cazort if he anticipated a lot coming up in the General Session next year.

Mr. Cazort answered and said at this point we don't have anything that we're going to be pushing. He does expect as usual that there will be a number of Senators and Representatives who have their own ideas about changes in the sex offender code. At this point we don't have a proposed agenda of our own. We're sitting where we are and where we think we need to be. There are certainly some improvements that can be made, but nothing drastic. We'll just wait and see what others want to proceed with and go along accordingly.

Chairman Guntharp asked Jay Winters what the time schedule was for budget for next year.

Jay Winters responded that he thought it was sometime in May.

Mary Rogers said it's usually in May and is finalized later. It usually takes until June sometime to finish the remainder of it.

Other Business

Jay Winters mentioned that he sent out a message that Ron Stobaugh, who was a former Chief of Police and ACIC Board member from 1977-1992 had passed away. Mr. Winters went to the funeral representing ACIC. Mr. Winters also mentioned that Vice-Chairman Lloyd White had planned on attending today's Board meeting but his mother-in-law passed away suddenly. Please remember these families in your thoughts and prayers.

Mr. Winters reminded the Board that May 13 and 14 is the ACIC Conference. It will be held at the Marriott, which was formerly the Peabody. Bill Clinton and his team have put together a good program. Larry Robinson is working with Mr. Winters on this and said that right now we're on the Governor's schedule to open the conference. Mike O'Neal, with the Arkansas Game and Fish Commission, who was involved in the West Memphis shoot-out, is going to do a two hour presentation. If you've never sat through that, it's well worth the time to hear. Brad Cazort got us an exceptional deal at the Marriott for this conference for the next three years. Mr. Winters said he appreciated the work Mr. Cazort did on that because it's a good deal for us and obviously located in the center of the state. We certainly didn't have anything against Hot Springs. It was very good to us and worked very well. This was one of those deals you couldn't refuse.

Mr. Winters said he appreciated the staff and everyone was trying to be proactive. We're not sitting back waiting for things to happen and then trying to figure out what to do. We're trying to do things to anticipate our user's needs so that we can try to present that before they ask us for the new things. We had a long conference call with the Arkansas State Police and the FBI yesterday on some things that we are trying to do and thought it was very productive. Mr. Winters thanked Lt. Cora Gentry for helping with that. Mr. Winters received an email from Mr. John Stewart, Administrative Office of the Courts, and there are some questions that he brought to us that are good questions. Not problems, just things to make sure we're all on the same page and he's given us some dates and we're going to meet on that. We are working with the Attorney General's Office. Ralph Ward is actually right in the middle of the Human Trafficking Task Force and the work being done there. He appreciated everyone's work with us and the relationships that we're developing and working through. Mr. Winters thought we were getting a lot done and he appreciated the staff at ACIC for all the work they do. He also said he appreciated the Board.

Chairman David Guntharp asked the Board if there were any questions.

MOTION: That there was no further business and the ACIC Supervisory Board meeting was officially adjourned at 10:55 a.m.

MOTION BY: Jack Lassiter
SECONDED BY: Sheriff Larry Sanders
VOTING: Unanimous

ACIC Director

Date