

MINUTES OF ARKANSAS STATE POLICE COMMISSION MEETING

February 23, 2016

The Arkansas State Police Commission met on Tuesday, February 23, 2016 at the Arkansas State Police Headquarters, Little Rock, Arkansas.

Commission Chairman Guinn called the meeting to order at 10:05 a.m.

MEMBERS PRESENT:

Commissioner Frank Guinn, Chairman
Commissioner Dr. Lewis Shepherd, Vice-Chairman
Commissioner John Allison, Secretary
Commissioner Jane Christenson
Commissioner Bob Burns
Commissioner Neff Basore
Commissioner Bill Benton

STATE POLICE PERSONNEL ATTENDING:

Colonel Bill Bryant	Donna Humphries
Lieutenant Colonel Tim K’Nuckles	Lieutenant Colonel Shawn Garner
Major Henry LaMar	Major Ron Stayton
Captain David Sims	Emma French
Major Mike Foster	Jenna Castleberry
Lieutenant David Lafferty	Lieutenant Brady Gore
Captain Forrest Marks	Captain Charles Hubbard
Harmony Daniels	Sherry Woods
Jackie Baker	Lieutenant Ronnie Qualls
Gary Glisson	Captain Jeff Drew
Captain Steve Coppinger	Robin Gifford
Captain Wesley Smithee	Sergeant Robert Wilson
Sergeant Lowry Astin	Sergeant Michael Exum
Lieutenant David Moore	Bridget White
Sergeant Coty Williams	Lieutenant Scott Woodward
J. R. Hankins	Corporal Robert Brinsfield
Sergeant Scott Pillow	Captain John Carter
Lieutenant Stacie Rhoads	Caitlin Sparks
Sergeant Matt Miller	Sergeant Ben Cross
Captain Bryan Davis	Elaine Lee
Mary Claire McLaurin	Greg Downs
Bill Sadler	

OTHERS PRESENT:

Retired Major Stan Witt	LeAnn Williams
Nga Mahfouz – AG Office	Carla Astin
Major General Mark Berry – TAG	Dennis Ferra – ASPF
Retiree Janet Chappelle – ASPF	Joe Thielke - ASPF

PLEDGE OF ALLEGIANCE:

Commissioner Burns led the pledge of allegiance.

NOTIFICATION OF MEDIA:

The media was notified of this meeting on February 16, 2016.

MINUTES:

Commissioner Shepherd made a motion to approve the minutes of the January 14, 2016 monthly Commission Meeting. Commissioner Burns seconded and the motion passed.

PROMOTION CERTIFICATES:

Colonel Bill Bryant presented a promotion certificate to Sergeant Brian Coty Williams promoting him to Sergeant in the Highway Patrol Division, Troop A.

Colonel Bill Bryant presented a promotion certificate to Sergeant Darrell Lowry Astin promoting him to Sergeant in the Highway Patrol Division, Troop D.

Colonel Bill Bryant presented a promotion certificate to Sergeant Robert Wilson promoting him to Sergeant in the Highway Patrol Division, Troop G.

WEAPON RESOLUTIONS:

Lieutenant Shawn Garner presented the following resolutions for consideration by the ASP Commission.

R E S O L U T I O N

WHEREAS: Major Stan Witt efficiently and effectively served the Arkansas State Police for a period of thirty years, two months, and seventeen days;

WHEREAS: Major Stan Witt retired from this department December 31, 2015;

WHEREAS: His departure creates a vacancy that will be most difficult to fill, which is recognized by each and every member of the Arkansas State Police Commission;

WHEREAS: Major Stan Witt has made formal request that his service weapon be retired with him and remain in his possession;

BE IT THEREFORE RESOLVED: The Arkansas State Police Commission, in its regular meeting at Arkansas State Police Headquarters in Little Rock, Arkansas on Tuesday, February 23, 2016, in accordance with Act 547 of 2003, awards him his Glock Model 21, Serial Number NGL966, as a token of their esteem and appreciation for service devoted to the Arkansas State Police.

Commissioner Christenson made a motion to approve the above weapon resolution presented to the Commission. Commissioners Basore seconded and the motion passed.

R E S O L U T I O N

WHEREAS: Major Stan Witt efficiently and effectively served the Arkansas State Police for a period of thirty years, two months, and seventeen days;

WHEREAS: Major Stan Witt retired from this department December 31, 2015;

WHEREAS: His departure creates a vacancy that will be most difficult to fill, which is recognized by each and every member of the Arkansas State Police Commission;

WHEREAS: Major Stan Witt has made formal request that his shotgun be retired with him and remain in his possession;

BE IT THEREFORE RESOLVED: The Arkansas State Police Commission, in its regular meeting at Arkansas State Police Headquarters in Little Rock, Arkansas on Tuesday, February 23, 2016 in accordance with Act 547 of 2003, determines the fair market value of the Remington shotgun, serial number PC541671, that Major Stan Witt has carried be affixed at \$100.00, and that Major Stan Witt be permitted to purchase the shotgun for his personal use.

Commissioner Christenson made a motion to approve the above weapon resolution presented to the Commission. Commissioners Benton seconded and the motion passed.

Major Mike Foster presented the following resolutions for consideration by the ASP Commission.

R E S O L U T I O N

WHEREAS: Lieutenant Robert Speer efficiently and effectively served the Arkansas State Police for a period of thirty-eight years, one month, and twenty-seven days;

WHEREAS: Lieutenant Robert Speer retired from this department December 31, 2015;

WHEREAS: His departure creates a vacancy that will be most difficult to fill, which is recognized by each and every member of the Arkansas State Police Commission;

WHEREAS: Lieutenant Robert Speer has made formal request that his service weapon be retired with him and remain in his possession;

BE IT THEREFORE RESOLVED: The Arkansas State Police Commission, in its regular meeting at Arkansas State Police Headquarters in Little Rock, Arkansas on Tuesday, February 23, 2016, in accordance with Act 547 of 2003, awards him his Glock Model 21, Serial Number PKS382, as a token of their esteem and appreciation for service devoted to the Arkansas State Police.

Commissioner Benton made a motion to approve the above weapon resolution presented to the Commission. Commissioner Shepherd seconded and the motion passed.

R E S O L U T I O N

WHEREAS: Lieutenant Robert Speer efficiently and effectively served the Arkansas State Police for a period of thirty-eight years, one month, and twenty-seven days;

WHEREAS: Lieutenant Robert Speer retired from this department December 31, 2015;

WHEREAS: His departure creates a vacancy that will be most difficult to fill, which is recognized by each and every member of the Arkansas State Police Commission;

WHEREAS: Lieutenant Robert Speer has made formal request that his shotgun be retired with him and remain in his possession;

BE IT THEREFORE RESOLVED: The Arkansas State Police Commission, in its regular meeting at Arkansas State Police Headquarters in Little Rock, Arkansas on Tuesday, February 23, 2016 in accordance with Act 547 of 2003, determines the fair market value of the Remington shotgun, serial number PC506267, that Lieutenant Robert Speer has carried be affixed at \$100.00, and that Lieutenant Robert Speer be permitted to purchase the shotgun for his personal use.

Commissioner Christenson made a motion to approve the above weapon resolution presented to the Commission. Commissioner Benton seconded and the motion passed.

R E S O L U T I O N

WHEREAS: Corporal Larrel Joe Williams efficiently and effectively served the Arkansas State Police for a period of twenty-seven years, eight months, and twenty-seven days;

WHEREAS: Corporal Larrel Joe Williams retired from this department December 31, 2015;

WHEREAS: His departure creates a vacancy that will be most difficult to fill, which is recognized by each and every member of the Arkansas State Police Commission;

WHEREAS: Corporal Larrel Joe Williams has made formal request that his service weapon be retired with him and remain in his possession;

BE IT THEREFORE RESOLVED: The Arkansas State Police Commission, in its regular meeting at Arkansas State Police Headquarters in Little Rock, Arkansas on Tuesday, February 23, 2016, in accordance with Act 547 of 2003, awards him his Glock Model 21, Serial Number PKS024, as a token of their esteem and appreciation for service devoted to the Arkansas State Police.

Commissioner Basore made a motion to approve the above weapon resolution presented to the Commission. Commissioner Shepherd/Commissioner Benton seconded and the motion passed.

R E S O L U T I O N

WHEREAS: Corporal Larrel Joe Williams efficiently and effectively served the Arkansas State Police for a period of twenty-seven years, eight months, and twenty-seven days;

WHEREAS: Corporal Larrel Joe Williams retired from this department December 31, 2015;

WHEREAS: His departure creates a vacancy that will be most difficult to fill, which is recognized by each and every member of the Arkansas State Police Commission;

WHEREAS: Corporal Larrel Joe Williams has made formal request that his shotgun be retired with him and remain in his possession;

BE IT THEREFORE RESOLVED: The Arkansas State Police Commission, in its regular meeting at Arkansas State Police Headquarters in Little Rock, Arkansas on Tuesday, February 23, 2016 in accordance with Act 547 of 2003, determines the fair market value of the Remington shotgun, serial number PC535443, that Corporal Larrel Joe Williams has carried be affixed at \$100.00, and that Corporal Larrel Joe Williams be permitted to purchase the shotgun for his personal use.

Commissioner Allison made a motion to approve the above weapon resolution presented to the Commission. Commissioner Christenson seconded and the motion passed.

R E S O L U T I O N

WHEREAS: Corporal Dale Wood efficiently and effectively served the Arkansas State Police for a period of ten years, six months, and twelve days;

WHEREAS: Corporal Dale Wood retired from this department December 31, 2015;

WHEREAS: His departure creates a vacancy that will be most difficult to fill, which is recognized by each and every member of the Arkansas State Police Commission;

WHEREAS: Corporal Dale Wood has made formal request that his service weapon be retired with him and remain in his possession;

BE IT THEREFORE RESOLVED: The Arkansas State Police Commission, in its regular meeting at Arkansas State Police Headquarters in Little Rock, Arkansas on Tuesday, February 23, 2016, in accordance with Act 547 of 2003, awards him his Glock Model 21, Serial Number PKS524, as a token of their esteem and appreciation for service devoted to the Arkansas State Police.

Commissioner Christenson made a motion to approve the above weapon resolution presented to the Commission. Commissioner Shepherd seconded and the motion passed.

R E S O L U T I O N

WHEREAS: Corporal Dale Wood efficiently and effectively served the Arkansas State Police for a period of ten years, six months, and twelve days;

WHEREAS: Corporal Dale Wood retired from this department December 31, 2015;

WHEREAS: His departure creates a vacancy that will be most difficult to fill, which is recognized by each and every member of the Arkansas State Police Commission;

WHEREAS: Corporal Dale Wood has made formal request that his shotgun be retired with him and remain in his possession;

BE IT THEREFORE RESOLVED: The Arkansas State Police Commission, in its regular meeting at Arkansas State Police Headquarters in Little Rock, Arkansas on Tuesday, February 23, 2016 in accordance with Act 547 of 2003, determines the fair market value of the Remington shotgun, serial number D588359M, that Corporal Dale Wood has carried be affixed at \$100.00, and that Corporal Dale Wood be permitted to purchase the shotgun for his personal use.

Commissioner Basore made a motion to approve the above weapon resolution presented to the Commission. Commissioner Christenson seconded and the motion passed.

R E S O L U T I O N

WHEREAS: Corporal David Dixon efficiently and effectively served the Arkansas State Police for a period of thirty-one years, three months, and twenty-one days;

WHEREAS: Corporal David Dixon retired from this department December 31, 2015;

WHEREAS: His departure creates a vacancy that will be most difficult to fill, which is recognized by each and every member of the Arkansas State Police Commission;

WHEREAS: Corporal David Dixon has made formal request that his service weapon be retired with him and remain in his possession;

BE IT THEREFORE RESOLVED: The Arkansas State Police Commission, in its regular meeting at Arkansas State Police Headquarters in Little Rock, Arkansas on Tuesday, February 23, 2016, in accordance with Act 547 of 2003, awards him his Glock Model 21, Serial Number PKS453, as a token of their esteem and appreciation for service devoted to the Arkansas State Police.

Commissioner Benton made a motion to approve the above weapon resolution presented to the Commission. Commissioner Christenson/Commissioner Burns seconded and the motion passed.

R E S O L U T I O N

WHEREAS: Corporal David Dixon efficiently and effectively served the Arkansas State Police for a period of thirty-one years, three months, and twenty-one days;

WHEREAS: Corporal David Dixon retired from this department December 31, 2015;

WHEREAS: His departure creates a vacancy that will be most difficult to fill, which is recognized by each and every member of the Arkansas State Police Commission;

WHEREAS: Corporal David Dixon has made formal request that his shotgun be retired with him and remain in his possession;

BE IT THEREFORE RESOLVED: The Arkansas State Police Commission, in its regular meeting at Arkansas State Police Headquarters in Little Rock, Arkansas on Tuesday, February 23, 2016 in accordance with Act 547 of 2003, determines the fair market value of the Remington shotgun, serial number PC622757, that Corporal David Dixon has carried be affixed at \$100.00, and that Corporal David Dixon be permitted to purchase the shotgun for his personal use.

Commissioner Benton made a motion to approve the above weapon resolution presented to the Commission. Commissioner Christenson seconded and the motion passed.

Major Henry LaMar presented the following resolutions for consideration by the ASP Commission.

R E S O L U T I O N

WHEREAS: Corporal Rick Newton efficiently and effectively served the Arkansas State Police for a period of twenty-six years, four months, and seven days;

WHEREAS: Corporal Rick Newton retired from this department December 31, 2015;

WHEREAS: His departure creates a vacancy that will be most difficult to fill, which is recognized by each and every member of the Arkansas State Police Commission;

WHEREAS: Corporal Rick Newton has made formal request that his service weapon be retired with him and remain in his possession;

BE IT THEREFORE RESOLVED: The Arkansas State Police Commission, in its regular meeting at Arkansas State Police Headquarters in Little Rock, Arkansas on Tuesday, February 23, 2016, in accordance with Act 547 of 2003, awards him his Glock Model 21, Serial Number XDN923, as a token of their esteem and appreciation for service devoted to the Arkansas State Police.

Commissioner Basore made a motion to approve the above weapon resolution presented to the Commission. Commissioner Benton seconded and the motion passed.

DIVISION REPORTS:

Fiscal Report – Emma French

Ms. French gave an overview of the reports which were distributed to the Commission. She stated we have a lot of moving parts right now and we are watching them and will react

according to how they go. We are doing fine. We are in the process of selecting an architect for our construction projects and I think we will be back here in April with some information for you on that process. Commissioner Allison asked if we bid those out and Ms. French stated it is a long process through ABA, it is not exactly a bid, they submit proposals, we interview them and select through that process.

Administrative Services – Lieutenant Mike Kennedy

Lieutenant Mike Kennedy presented an oral summary of the written report distributed to the Commission. He began by reporting the Human Resources/Personnel transactions for the month; the civilian transactions include three new hires, one promotion, four voluntary resignation, four retirements, and one extra help new hire. The commissioned transactions included four promotions, seven lateral transfers, three voluntary resignations, one disciplinary and one termination. We currently have two department members on military deployments.

Regarding the ASP Health Plan, January paid claims were \$1,005,000 that is a decrease of \$171,000 over December. The fund balance is lower by \$251,000 this month. The average discount savings for the month of January was 46%. We received a total of \$208,006 in reimbursements from our stop loss for calendar year 2015 and we are expecting another \$70,000 sometime this month on last year's stop loss claims. We will continue to monitor those claims on a monthly basis.

Lieutenant Mike Kennedy stated we are currently going through the hiring process for the 2016 Troop School. We have about 115 people as of this morning in the process, we are still taking a few applications that are still coming in. These are all in various steps of the hiring process from initial contact forms all the way to backgrounds coming in on applicants. May 8 is the start date on the 2016 Troop School.

Commissioner Christenson stated she has noticed on the ASP Facebook page all the responses and how most of them are positive. She asked if they have noticed how the social media has helped in the recruitment or if it is too early this time. Lieutenant Kennedy stated he thinks it is a little too early in this hiring process to really tell whether it has helped. I think in the next hiring process we will be able to have some data to present to the commission and I believe it is going to help.

EXECUTIVE SESSION:

Commission Chairman Guinn announced the Commission would go into Executive Session to discuss personnel matters. Commissioner Shepherd made a motion to go into Executive Session, Commissioner Basore seconded and the motion passed. The Commission went into Executive Session at 10:20 a.m. and the open meeting resumed at 11:20 a.m.

After the open meeting resumed, the new business below was announced.

NEW BUSINESS:

Commission Chairman Guinn stated the Appeal Hearing for Patrick Claggett will be held on Friday, April 15, 2016 at 10:00 a.m. on upon adjournment of the ASP Commission Meeting.

The April Commission Meeting will be held on Friday, April 15, 2016 at 9:00 a.m.

Commission Chairman Guinn asked if Colonel Bryant had any recommendations. Colonel Bryant stated we have several promotions to consider today. The first one is going to be the Major position in the Highway Patrol Division, Administration, Western Region and my recommendation to the Commission is Captain Forrest Marks. Commissioner Burns made a motion that Captain Marks be promoted to Major, Commissioner Shepherd seconded and the motion passed.

Colonel Bryant recommended Sergeant Ben Cross for the Lieutenant position in the Highway Patrol Division, Troop H. Commissioner Basore made a motion that Sergeant Cross be promoted to Lieutenant, Commissioner Christenson seconded and the motion passed.

Colonel Bryant recommended Lieutenant Mike Kennedy for the Captain position in the Administrative Services Division. Commissioner Allison made a motion that Lieutenant Kennedy be promoted to Captain, Commissioner Christenson seconded and the motion passed.

Colonel Bryant recommended Corporal Matthew Sheley for the Sergeant position in the Highway Patrol Division, Troop B, Independence and Jackson Counties. Commissioner Christenson made a motion that Corporal Sheley be promoted to Sergeant, Commissioner Benton seconded and the motion passed.

Colonel Bryant recommended Sergeant Noah Todd Shaw for the Lieutenant position in the Highway Patrol Division, Troop B. Commissioner Benton made a motion that Sergeant Shaw be promoted to Lieutenant, Commissioner Christenson seconded and the motion passed.

NEXT MEETING:

The next monthly meeting of the Commission will be held Thursday, March 10, 2016 at 10:00 a.m.

With no more business, Commission Chairman Guinn asked for motion to adjourn. Commissioner Shepherd made a motion to adjourn the meeting, Commissioner Basore seconded and the motion passed. Commission Chairman Guinn adjourned the meeting at 11:40 a.m.

Commission Chairman

Commission Secretary