

MINUTES OF ARKANSAS STATE POLICE COMMISSION MEETING
March 13, 2014

The Arkansas State Police Commission met on Thursday, March 13, 2014 at the Arkansas State Police Headquarters, Little Rock, Arkansas.

Commission Chairman Futrell called the meeting to order at 10:09 a.m. and welcomed all attendees to the meeting.

MEMBERS PRESENT:

Commissioner Woody Futrell, Chairman
Commissioner Wallace Fowler, Vice-Chairman
Commissioner Frank Guinn, Secretary
Commissioner John Allison
Commissioner Bob Burns
Commissioner Dr. Lewis Shepherd
Commissioner Jane Christenson

STATE POLICE PERSONNEL ATTENDING:

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|-----------------------------|---------------------------|
| Colonel Stan Witt | Lt. Colonel Tim K’Nuckles |
| Major Les Braunns | Donna Humphries |
| Lieutenant Charles Hubbard | Lieutenant Forrest Marks |
| Corporal Kevin Steed | Emma French |
| Jenna Castleberry | Captain Ron Stayton |
| Corporal Jeff Whitlock | Lieutenant David Sims |
| Captain Leonard Hogg | Gary Glisson |
| Captain Wesley Smithee | Lieutenant Jason Aaron |
| Sergeant Stuart Woodward | Lieutenant Scott Woodward |
| Lieutenant Stacie Rhoads | Sergeant Donald Johnson |
| Lieutenant Brant Tosh | Captain Steven Coppinger |
| Lieutenant David Lafferty | Sherry Woods |
| Alexis Winters | Janet Chappelle |
| Captain Mark Allen | Major Shawn Garner |
| Major Mike Foster | Captain Lindsey Williams |
| Lieutenant Ron Casey | Bridget White |
| Sergeant Clayton Richardson | Harmony Daniels |

OTHERS PRESENT:

| | |
|-----------------------------------|--------------------------------|
| Misty Hubbard | Emily Hubbard |
| Sam Hubbard | Melissa Moody, Consultant ASPF |
| David Dunn, ASPF | Joe Thielke, ASPF |
| Mendi Johnson | Butch Heath, ASPF |
| Randy Lann, ASP Foundation | Meredith Rebsamen, AG’s Office |
| Michael Krenn, DF&A | Kristal Richardson |
| Larry Robinson, Governor’s Office | |

PLEDGE OF ALLEGIANCE:

Commissioner Bob Burns led the pledge of allegiance.

NOTIFICATION OF MEDIA:

The media was notified of this meeting on March 4, 2014.

MINUTES:

Commissioner Fowler made a motion to approve the minutes of the February 28, 2014 monthly Commission Meeting. Commissioner Christenson seconded the motion. The motion passed.

MINUTES OF THE ARKANSAS STATE POLICE COMMISSION MEETING

March 13, 2014 - Page 2

WEAPON RESOLUTIONS:

Major Mike Foster presented the below resolutions for consideration by the ASP Commission.

R E S O L U T I O N

WHEREAS: Corporal Tim Ryals efficiently and effectively served the Arkansas State Police for a period of twenty-three years, seven months, and twenty days;

WHEREAS: Corporal Tim Ryals retired from this department January 31, 2014;

WHEREAS: His departure creates a vacancy that will be most difficult to fill, which is recognized by each and every member of the Arkansas State Police Commission;

WHEREAS: Corporal Tim Ryals has made formal request that his service weapon be retired with him and remain in his possession;

BE IT THEREFORE RESOLVED: The Arkansas State Police Commission, in its regular meeting at Arkansas State Police Headquarters in Little Rock, Arkansas on Thursday, March 13, 2014, in accordance with Act 547 of 2003, awards him his Glock Model 27, Serial Number DLX040US, as a token of their esteem and appreciation for service devoted to the Arkansas State Police.

Commissioner Shepherd made a motion to approve the above weapon resolution presented to the Commission. Commissioner Fowler seconded and the motion passed.

R E S O L U T I O N

WHEREAS: Corporal Tim Ryals efficiently and effectively served the Arkansas State Police for a period of twenty-three years, seven months, and twenty days;

WHEREAS: Corporal Tim Ryals retired from this department January 31, 2014;

WHEREAS: His departure creates a vacancy that will be most difficult to fill, which is recognized by each and every member of the Arkansas State Police Commission;

WHEREAS: Corporal Tim Ryals has made formal request that his shotgun be retired with him and remain in his possession;

BE IT THEREFORE RESOLVED: The Arkansas State Police Commission, in its regular meeting at Arkansas State Police Headquarters in Little Rock, Arkansas on Thursday, March 13, 2014 in accordance with Act 547 of 2003, determines the fair market value of the Remington shotgun, serial number D605891M, that Corporal Tim Ryals has carried be affixed at \$100.00, and that Corporal Tim Ryals be permitted to purchase the shotgun for his personal use.

Commissioner Christenson made a motion to approve the above weapon resolution presented to the Commission. Commissioner Fowler/Burns seconded and the motion passed.

OFFICIAL COMMENDATIONS:

Lieutenant Forrest Marks gave an overview of the events for which Corporal Kevin Steed was nominated for an Official Commendation. He stated this event happened last June, but because of a work related injury, Corporal Steed has just returned to full duty status this last month. Corporal Steed found a way to give back to his community by organizing the Emergency Workers Benefit Softball Tournament which is comprised of first responders. The tournament, which was created by Corporal Steed, was designed to raise money for local charities. Local agencies that participate choose the local charity they wish to play for. The 1st, 2nd, and 3rd place teams then receive money generated from the tournament to donate to their designated charities. This year approximately \$5,100.00 was raised for local charities.

Corporal Steed dedicated countless off-duty hours organizing and promoting the tournament. This dedication to help his local community reflects greatly upon himself and the Arkansas State Police. As a result of his service to the community he is deserving of an Official Commendation.

Colonel Stan Witt presented an official commendation to Corporal Kevin Steed.

PROMOTION CERTIFICATES:

Colonel Stan Witt presented a promotion certificate to Lieutenant Ron Casey promoting him to Lieutenant in the Highway Patrol Division, Administration.

Colonel Stan Witt presented a promotion certificate to Lieutenant Charles Hubbard promoting him to Lieutenant in the Highway Patrol Division, Troop I.

Colonel Stan Witt presented a promotion certificate to Lieutenant Mark Hollingsworth promoting him to Lieutenant in the Criminal Investigation Division, Company E.

Colonel Stan Witt presented a promotion certificate to Sergeant Clayton Richardson promoting him to Sergeant in the Highway Patrol Division, Troop F.

Colonel Stan Witt presented a promotion certificate to Sergeant Don Johnson promoting him to Sergeant in the Highway Patrol Division, Troop D.

DIVISION REPORTS:

Fiscal Report – Emma French

Ms. French reviewed the reports which have been distributed to the Commission. She advised we are at about 67% which is where we should be. We have received a bond refinancing proposal on this building, and we will be looking at that and if we decide to pursue that, we'll be bringing it to the Commission next month for your approval on that.

Commissioner Allison asked if there were any changes in the budget and if there were any problems. Ms French advised we are doing very well and have started preparing our biennial budget, so it's been a new experience for some of the Majors but we're working on it. But as far as right now, we are doing fine.

Commissioner Allison asked about a past refinancing. Ms. French advised in 2011 we refinanced the AWIN bonds. He asked if that had given us a significant savings, and she explained that it had in fact given us a savings. She stated it has to be at least a 5% savings. She explained that this time our bonds would still end on 2018, they're not extending them any time, but we would see a savings of a little over \$600,000.

Administrative Services – Major Les Braunns

Major Braunns presented an oral summary of the written report distributed to the Commission. He began by reporting the Human Resources/Personnel transactions for the month of February; we had one civilian new hire, two civilian voluntary resignations, one promotion, one extra help hire, one termination and one death which was Randy Pogue from the Auto Shop as a result of a car accident. The Commissioned transactions included two resignations, twenty-four promotions with twenty-two being from Trooper to Trooper First Class, one lateral transfer, four disciplinary, three retirements and one reinstatement. Currently, we have three military deployments.

Regarding the ASP Health Plan, QualChoice began in February processing and paying claims with their date of service beginning January 1 for a total of \$300,412 in paid medical claims and \$544,556 in prescription claims for a total of \$844,968. The total run-out claims paid by UMR to date total \$510,475.63. Our fund balance is strong at \$10,434,782 which is higher by \$348,808 from last month and higher by \$675,301 at this time last year.

Commissioner Allison said it's obviously running pretty smooth since we changed to QualChoice. Major Braunns stated that it was. Commissioner Allison asked if the transition was smooth. Major Braunns advised it has been smooth so far.

Commissioner Christenson asked if we still have 29 recruits, and Major Braunns advised we do and that they are in week number eight. This week they're looking at radar and e-Citation.

Commissioner Futrell stated he had heard how well the Troopers did during the bad weather conditions.

Colonel Witt asked Major Braunns to advise the Commission of the Troop School Graduation date, so they can go ahead and put it on their calendars. Major Braunns stated graduation would be held on June 12th.

Commission Chairman Futrell asked Donna Humphries to acknowledge the guests. She advised the following guests were in attendance: Larry Robinson with the Governor's Office, Michael Krenn with DF&A Budget, Meredith Rebsamen with the Attorney General's Office, and from the Foundation we have Mr. Joe Thielke, Mr. David Dunn, Mr. Butch Heath, and Mr. Randy Lann, and Melissa Moody a consultant for the Foundation.

Commission Chairman Futrell stated we are always glad to see our guests and anybody who comes in.

Commission Chairman Futrell asked Colonel Witt if he had anything else before going into New Business, and Colonel Witt advised the Commissioners needed to go into Executive Session to discuss personnel issues.

Commission Chairman Futrell announced they would take a 5 minute recess before going into Executive Session.

NEW BUSINESS:

No new business was discussed.

The Commission went into Executive Session at 10:28 a.m. to discuss personnel matters and returned to the open session at 11:08 a.m. No action was taken in Executive Session.

MINUTES OF THE ARKANSAS STATE POLICE COMMISSION MEETING
March 13, 2014 - Page 5

NEXT MEETING:

The next scheduled meeting will be Thursday, April 17, 9:00 a.m. Immediately following the Commission Meeting there will be an Appeal Hearing for Michael Woodward.

Commissioner Christenson moved the meeting be adjourned and this was seconded by Commissioner Burns. With no new business to come before the Commission the meeting was adjourned at 11:10 a.m.

Commission Chairman

Commission Secretary