

MINUTES OF ARKANSAS STATE POLICE COMMISSION MEETING
April 13, 2017

The Arkansas State Police Commission met on Thursday, April 13, 2017 at the Arkansas State Police Headquarters, Little Rock, Arkansas.

Commission Chairman Shepherd called the meeting to order at 10:03 a.m.

MEMBERS PRESENT:

Commissioner Dr. Lewis Shepherd, Chairman
Commissioner Bob Burns, Secretary
Commissioner Neff Basore
Commissioner Steve Edwards

MEMBERS ABSENT:

Commissioner John Allison, Vice-Chairman
Commissioner Jane Christenson
Commissioner Bill Benton

STATE POLICE PERSONNEL ATTENDING:

Colonel Bill Bryant	Lt. Colonel Tim K’Nuckles
Lt. Colonel Shawn Garner	Major Forrest Marks
Major Mike Foster	Captain Mark Hollingsworth
Sherry Woods	Jenna Castleberry
Emma French	Gary Glisson
Bill Sadler	Jackie Baker
Harmony Daniels	Lieutenant Roby Rhoads
Lieutenant Dennis Morris	Lieutenant David Lafferty
Sergeant Michael Gunnett	Lieutenant Randall Dias
Bridget White	Captain Paulette Ward
Captain Brady Gore	Sergeant Kevin Steed
Captain Jason Aaron	Caitlin Teague
Elaine Lee	Greg Downs
Mary Claire McLaurin	

OTHERS PRESENT:

Ret. Stan Witt, ASP Foundation	Joe Thielke, ASP Foundation
Ret. Janet Chappelle, ASP Foundation	Olan Reeves, Asst. Attorney General
Ro Arrington – ADFA	Ben Walters, DFA-Budget

PLEDGE OF ALLEGIANCE:

Commissioner Edwards led the pledge of allegiance.

NOTIFICATION OF MEDIA:

The media was notified of this meeting on April 03, 2017.

MINUTES:

Commissioner Basore made a motion to approve the minutes of the March 02, 2017 monthly Commission Meeting. Commissioner Edwards seconded and the motion passed.

WEAPON RESOLUTIONS:

Lt. Colonel Shawn Garner presented the following resolutions for consideration by the ASP Commission.

R E S O L U T I O N

WHEREAS: Major Ron Stayton efficiently and effectively served the Arkansas State Police for a period of thirty-four years, one month, and twenty-seven days;

WHEREAS: Major Ron Stayton retired from this department February 28, 2017;

WHEREAS: His departure creates a vacancy that will be most difficult to fill, which is recognized by each and every member of the Arkansas State Police Commission;

WHEREAS: Major Ron Stayton has made formal request that his service weapon be retired with him and remain in his possession;

BE IT THEREFORE RESOLVED: The Arkansas State Police Commission, in its regular meeting at Arkansas State Police Headquarters in Little Rock, Arkansas on Thursday, April 13, 2017, in accordance with Act 547 of 2003, awards him his Glock Model 21, Serial Number PKS308, as a token of their esteem and appreciation for service devoted to the Arkansas State Police.

Commissioner Basore made a motion to approve the above weapon resolution presented to the Commission. Commissioner Burns seconded and the motion passed.

R E S O L U T I O N

WHEREAS: Major Ron Stayton efficiently and effectively served the Arkansas State Police for a period of thirty-four years, one month, and twenty-seven days;

WHEREAS: Major Ron Stayton retired from this department February 28, 2017;

WHEREAS: His departure creates a vacancy that will be most difficult to fill, which is recognized by each and every member of the Arkansas State Police Commission;

WHEREAS: Major Ron Stayton has made formal request that his shotgun be retired with him and remain in his possession;

BE IT THEREFORE RESOLVED: The Arkansas State Police Commission, in its regular meeting at Arkansas State Police Headquarters in Little Rock, Arkansas on Thursday, April 13, 2017 in accordance with Act 547 of 2003, determines the fair market value of the Remington shotgun, serial number A352014M, that Major Ron Stayton has carried be affixed at \$100.00, and that Major Ron Stayton be permitted to purchase the shotgun for his personal use.

Commissioner Burns made a motion to approve the above weapon resolution presented to the Commission. Commissioner Basore seconded and the motion passed.

PROMOTION CERTIFICATES:

Colonel Bill Bryant presented a promotion certificate to Sergeant Michael Gunnett promoting him to Sergeant in the Administrative Services Division, Training Section.

Colonel Bill Bryant presented a promotion certificate to Sergeant Kevin Steed promoting him to Sergeant in the Highway Patrol Division, Troop K.

DIVISION REPORTS:

Fiscal Section – Emma French

Ms. French presented an oral summary of the written report distributed to the Commission. She stated we are at 75%, which is about where we should be and just keeping an eye on everything. The session is over, we did not receive any new general revenue, so we will be operating on the same amount of general revenue we have had for the past few years. We have been having several meetings about our bond issue and Ro Arrington with ADFA is here and a little bit later will come and talk to you about where we are at in that process.

Administrative Services – Lieutenant Roby Rhoads

Lieutenant Roby Rhoads presented an oral summary of the written report distributed to the Commission. He began by reporting the Human Resources/Personnel transactions for the month; the civilian transactions include one new hire, five promotions, two lateral transfers, three voluntary resignations, one extra help termination, and two retirements. The commissioned transactions included one reinstatement, one voluntary resignation, one promotion, and three lateral transfers, and three retirements. We currently have ten department members on military deployment.

Regarding the ASP Health Plan, the March paid claims were \$1,091,000 and that is a decrease of \$152,000 from last month. The fund balance is \$533,000 lower than last month for a total fund balance of \$5.2 million. The average discount saving for the month of March was 69%.

Lieutenant Rhodes stated we finished up the active shooter training for all commissioned personnel and we are about to start with Advanced Roadside Impairment Detection Enforcement and we should start that shortly. Lieutenant Rhoads stated today we started the promotional testing for Sergeants, tomorrow will be for Lieutenants, and it will continue until next Thursday.

OLD BUSINESS:

Ro Arrington with Arkansas Development Finance Authority updated the Commissioners on the bond issue by explaining we are close to finalizing. Mr. Arrington explained that we are down to days now, we have a good offering document that we are finalizing, we will be putting out to the public and we will start reviewing credit and talk about buying the bonds. We expect a bond rating from Standards and Poor's literally in minutes. We will go over the ratings report, make sure it is accurate and we hope for a good rating which is what has been done in the past. Hopefully we will sell bonds the week of 24th if all goes well and based on that schedule we would close the bond issue on or around the May 10th and then report back to the Commission at the next scheduled commission meeting regarding what interest rate was received and what the final terms would be of the bond issue. Emma and Tim have been fantastic; this has not been an easy revenue stream for the investment bankers to get their hands around and in that case it has been pretty good process and we have all learned a lot.

Commissioner Basore asked who is the underwriting underwriter? Mr. Arrington stated that Cruse and Associates is the lead underwriter, Stephens and Raymond James will be what we call co-managers in selling the bonds and Mitchell Williams is the bond counsel. Commissioner Basore then asked if we are going to open bid. Mr. Arrington stated no we will negotiate, ADFA negotiates bond issues. A bidding process of sorts was used when we hired the investment bankers.

NEW BUSINESS:

Chairman Shepherd asked Colonel Bryant if he had any new business and Colonel Bryant stated no, but we do need to go into executive session to discuss some personnel matters.

EXECUTIVE SESSION:

Commission Chairman Shepherd asked if there was a motion. Commissioner Basore made a motion to go into Executive Session for the purpose of considering employment, appointment, promotion, demotion, disciplining, or resignation of an employee, Commissioners Edwards seconded and the motion passed. The Commission went into Executive Session at 10:14 a.m.

The open meeting resumed at 11:08 a.m. and Commission Chairman Shepherd asked Colonel Bryant if he had any recommendations.

Colonel Bryant stated we have several advertised positions up for consideration and the first one will not require Commission approval, the Captain position in the Highway Patrol Division, Troop A. I am going to do a lateral transfer of Captain Mike Hagar from Executive Protection to Troop A in the Highway Patrol Division. I just wanted to inform the commission of that lateral transfer.

The next position is the Sergeant position in the Criminal Investigation Division, Company E and my recommendation to the Commission would be to promote Corporal Ted Jones to ASP Sergeant in Company E. Commissioner Basore made a motion that Corporal Jones be promoted to Sergeant, Commissioner Burns seconded and the motion passed.

The last position is the Sergeant position in the Criminal Investigation Division, Company C and my recommendation to the Commission would be to promote Corporal John Blackmon to ASP Sergeant in Company C. Commissioner Edwards made a motion that Corporal Blackmon be promoted to Sergeant, Commissioner Basore seconded and the motion passed.

NEXT MEETING:

Commission Chairman Shepherd stated the next regularly scheduled meeting will be Thursday, May 11, 2017 at 10:00 a.m.

With no more business, Commission Chairman Shepherd asked for motion to adjourn. Commissioners Basore made a motion to adjourn the meeting, Commissioner Burns seconded and the motion passed. Commission Chairman Shepherd adjourned the meeting at 11:13 a.m.

Commission Chairman

Commission Secretary