

## MINUTES OF ARKANSAS STATE POLICE COMMISSION MEETING

June 5, 2014

The Arkansas State Police Commission met on Thursday, June 5, 2014 at the Arkansas State Police Headquarters, Little Rock, Arkansas.

Commission Chairman Futrell called the meeting to order at 9:06 a.m. Commission Chairman Futrell welcomed everyone to the meeting and explained they would conduct a hearing after the meeting.

### MEMBERS PRESENT:

Commissioner Woody Futrell, Chairman  
Commissioner Wallace Fowler, Vice-Chairman  
Commissioner Frank Guinn, Secretary  
Commissioner Dr. Lewis Shepherd  
Commissioner Jane Christenson

### MEMBERS ABSENT:

Commissioner John Allison  
Commissioner Bob Burns

### STATE POLICE PERSONNEL ATTENDING:

Colonel Stan Witt	Lt. Colonel Tim K'Nuckles
Sergeant Ronnie Stewart	Sergeant Gregg L. Alexander
Major Les Braunn	Jenna Castleberry
Emma French	Captain Ron Stayton
Captain Wesley Smithee	Lieutenant Charles Hubbard
Lieutenant Forrest Marks	Lieutenant Brant Tosh
Lieutenant Stacie Rhoads	Lieutenant Mark Hollingsworth
Lieutenant David Sims	Lieutenant David Lafferty
Lieutenant Scott Woodward	Janet Chappelle
Harmony Daniels	Sherry Woods
Sergeant Paulette Ward	Corporal Jeff Whitlock
Major Mike Foster	Major Shawn Garner
Bridget White	

### OTHERS PRESENT:

Randy Lann, ASP Foundation	Meredith Rebsamen, AG's Office
Dr. Marvin Leibovich	Larry Robinson, Governor's Office

### PLEDGE OF ALLEGIANCE:

Commissioner Frank Guinn led the pledge of allegiance.

Commission Chairman Futrell called the meeting to order and welcomed all attendees to the meeting.

### NOTIFICATION OF MEDIA:

The media was notified of this meeting on May 27, 2014.

### MINUTES:

Commissioner Fowler made a motion to approve the minutes of the May 8, 2014 monthly Commission Meeting. Commissioner Christenson seconded the motion. The motion passed.

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PROMOTION CERTIFICATES:

Colonel Stan Witt presented a promotion certificate to Sergeant Ronnie Stewart promoting him to Sergeant in the Highway Patrol Division, Troop I.

DIVISION REPORTS:

Fiscal Report – Emma French

Ms. French reviewed the reports which have been distributed to the Commission. She advised we should be at 92%, we've just got a few days left, and we are closing out and getting ready to do our inventory. We are working on our biennial budget. Legislative Audit is here. The good news I have for you is that we did our bond reissue, the refinancing you approved, and we thought we were going to have about a \$600,000 savings, but when it was over and all finished, we had a \$750,000 savings over four years.

Administrative Services – Major Les Braunn

Major Braunn presented an oral summary of the written report distributed to the Commission. He began by reporting the Human Resources/Personnel transactions for the month of May; we had five civilian new hires, three civilian voluntary resignations, two promotions, and one transfer. Commissioned transactions included four promotions, two lateral transfers, one voluntary resignation and three retirements. Currently we have six military deployments.

Major Braunn then reported on the ASP Health Plan. He advised our claims are holding steady, a snapshot of our savings report of claims incurred year to date indicated discount savings at 58%. This is good news, and it's in line with UMR. Medical prescription claims for May that were paid by QualChoice are \$720,477, year to date paid claims total \$2,983,300. This is a decrease from \$910,525 from this time last year. UMR run out claims through May totaled \$812,235. Our total Fund Balance through May is \$10,187,614. This is higher by \$545,364 from May of 2013.

NEW BUSINESS:

Commission Chairman Futrell asked Donna Humphries to recognize the guests which were Larry Robinson from the Governor's Office, Meredith Rebsamen with the AG's Office, Randy Lann with the Arkansas State Police Foundation, Dr. Marvin Liebovich, and Sergeant Stewart's family.

Commission Chairman Futrell asked Randy Lann if he had any new members the Commission needed to approve at this time. He advised Johnnie Roebuck had called him and advised her name was supposed to be up for approval. Commissioner Guinn advised new members needed to be approved by the Foundation before coming before the Commission for approval.

Colonel Witt advised the Commission they needed to go into Executive Session to discuss personnel matters. The Commission went into Executive Session at 9:20 a.m. to discuss personnel matters and returned at 9:37 a.m.

Commission Chairman Futrell asked Colonel Witt if he had any recommendations for the Commission. Colonel Witt recommended the Commission consider Corporal Kevin Richmond for the vacant Sergeant position in the Criminal Investigation Division, Company D. Commissioner Christenson made the motion that Corporal Richmond be promoted to Sergeant, Commissioner Guinn seconded and the motion passed.

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NEXT MEETING:

The next scheduled meeting will be Thursday, July 10, 2014 at 10:00 a.m.

With no new business to come before the Commission the meeting was adjourned at 9:42 a.m.

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Commission Chairman

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Commission Secretary