

MINUTES OF ARKANSAS STATE POLICE COMMISSION MEETING  
August 8, 2013

The Arkansas State Police Commission met on Thursday, August 8, 2013 at the Arkansas State Police Headquarters, Little Rock, Arkansas.

Commission Chairman Christenson called the meeting to order at 10:15 a.m.

MEMBERS PRESENT:

Commissioner Jane Christenson, Chairman  
Commissioner Woody Futrell, Vice-Chairman  
Commissioner Frank Guinn  
Commissioner John Allison  
Commissioner Dr. Lewis Shepherd  
Commissioner Bob Burns

MEMBERS ABSENT:

Commissioner Wallace Fowler, Secretary

STATE POLICE PERSONNEL ATTENDING:

Colonel Stan Witt	Lieutenant Colonel Tim K’Nuckles
Captain Steve Coppinger	Captain Mark Allen
Donna Humphries	Emma French
Major J. R. Hankins	Lieutenant David Lafferty
Bridget White	Sherry Woods
Harmony Daniels	Sergeant Paulette Ward
Janet Chappelle	Corporal Darwin Adams
Lieutenant Bryon Davis	Sergeant Eric Agee
Corporal Chad Staley	Sergeant Scott Pillow
Sergeant Mark Johnson	Corporal Nick Brown
Sergeant Barry Roy	Greg Downs
Major Shawn Garner	Elaine Lee
Bill Sadler	Lieutenant Forrest Marks
Lieutenant Cora Gentry	Captain Joel Mullins
Caitlyn Sparks	Captain Ron Stayton
Debra Hollis	Gary Glisson
Sergeant Ron Casey	Sergeant Dennis Morris
Major Les Braunns	Sergeant Shannon Shepherd
Major Henry La Mar	Captain Leonard Hogg
JoAnn Staples	Corporal Jeff Whitlock
Sergeant Kim Warren	Sergeant Kenneth Whitmore
Jenna Castleberry	

OTHERS PRESENT:

Larry Robinson, Governor’s Office	Robert Shepherd
Michael Krenn, DFA	Linda Shepherd
Randy Lann, ASP Foundation	Joey Pillow
Hannah Bryson	Kelli Hawkins
Shanna Hurst	Trina Terry

PLEDGE OF ALLEGIANCE:

Commissioner Dr. Lewis Shepherd led the pledge of allegiance.

NOTIFICATION OF MEDIA:

The media was notified of this meeting on July 29, 2013.

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Commission Chairman Christenson introduced attending guests, Larry Robinson from the Governor's Office, Michael Krenn from DFA Budget, Randy Lann with the Arkansas State Police Foundation, and then all of our trooper's families who are here to be with the troopers who will be receiving certificates today.

MINUTES:

Commissioner Futrell made a motion to approve the minutes of both the July 11, 2013 regular monthly meeting and the August 5, 2013 Conference Call Meeting. Commissioner Allison seconded and both of the motions passed.

WEAPONS RESOLUTION:

Captain Steve Coppinger presented the below resolutions for consideration by the ASP Commission.

R E S O L U T I O N

WHEREAS: Corporal Bryan Doug McAllister efficiently and effectively served the Arkansas State Police for a period of thirty years, and one day;

WHEREAS: Corporal Bryan Doug McAllister retired from this department June 30, 2013;

WHEREAS: His departure creates a vacancy that will be most difficult to fill, which is recognized by each and every member of the Arkansas State Police Commission;

WHEREAS: Corporal Bryan Doug McAllister has made formal request that his service weapon be retired with him and remain in his possession;

BE IT THEREFORE RESOLVED: The Arkansas State Police Commission, in its regular meeting at Arkansas State Police Headquarters in Little Rock, Arkansas on Thursday, August 08, 2013, in accordance with Act 547 of 2003, awards him his Glock Model 21, Serial Number PKS283, as a token of their esteem and appreciation for service devoted to the Arkansas State Police.

Commissioner Allison made a motion to approve the above weapon resolution presented to the Commission. Commissioner Futrell seconded and the motion passed.

R E S O L U T I O N

WHEREAS: Corporal Bryan Doug McAllister efficiently and effectively served the Arkansas State Police for a period of thirty years, and one day;

WHEREAS: Corporal Bryan Doug McAllister retired from this department June 30, 2013;

WHEREAS: His departure creates a vacancy that will be most difficult to fill, which is recognized by each and every member of the Arkansas State Police Commission;

WHEREAS: Corporal Bryan Doug McAllister has made formal request that his shotgun be retired with him and remain in his possession;

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BE IT THEREFORE RESOLVED: The Arkansas State Police Commission, in its regular meeting at Arkansas State Police Headquarters in Little Rock, Arkansas on Thursday, August 08, 2013 in accordance with Act 547 of 2003, determines the fair market value of the Remington shotgun, serial number PC536091, that Corporal Bryan Doug McAllister has carried be affixed at \$100.00, and that Corporal Bryan Doug McAllister be permitted to purchase the shotgun for his personal use.

Commissioner Allison made a motion to approve the above weapon resolution presented to the Commission. Commissioner Futrell seconded and the motion passed.

### PROMOTION CERTIFICATES:

Colonel Stan Witt presented a promotion certificate to Major Shawn Garner promoting him to Major in the Highway Patrol Division, Administration.

Colonel Stan Witt presented a promotion certificate to Captain Joel Mullins promoting him to Captain in the Director's Office, Executive Protection Section.

Colonel Stan Witt presented a promotion certificate to Sergeant Dennis Morris promoting him to Sergeant in the Criminal Investigation Division, Company C.

Colonel Stan Witt presented a promotion certificate to Sergeant Richard Shannon Shepherd promoting him to Sergeant in the Highway Patrol Division, Troop K.

Colonel Stan Witt presented a promotion certificate to Sergeant A. Scott Pillow promoting him to Sergeant in the Criminal Investigation Division, Company F.

Commission Chairman Christenson congratulated all those who received promotions.

### DIVISION REPORTS:

#### Fiscal Report – Emma French

Ms. French reviewed the reports which had been distributed to the Commission. She stated since we've only been in this fiscal year for one month we don't have much to talk about. She stated they have been busy getting all of the purchase orders set up for the year and the draw down contracts set up. She advised the auditors are still here, and we're working on the CAFR, which is the Comprehensive Annual Financial Report. It puts State Police in with all the other state agencies and comes into one big report for the state as a whole.

Commissioner Allison asked if anything scares her as she has run this budget so many years, if there is anything that stands out and bothers her. Ms. French advised that the price of fuel still bothers her and we always keep an eye on that, and just whether the revenue for the state will come in so that we will get our part.

#### Administrative Services – Harmony Daniels

Ms. Daniels presented an oral summary of the written report distributed to the Commission. She reported under Human Resources/Personnel transactions; we had six civilian new hires, three civilian volunteer resignations, three retirements, three extra help hires, and one extra help termination. The Commissioned transactions included one reinstatement, ten lateral transfers, thirty promotions including twenty-four Trooper First Class promoted to Corporal, one disciplinary, one termination, and seven military deployments.

Ms. Daniels then reported on the Health Plan claims which were higher this month. Our overall comparison from July 2012 for total medical and fixed costs is higher by \$653,000.

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Our total fund balance is also higher by \$430,000. To give you an idea how we look compared to last month, medical claims and prescription drug claims are lower by \$43,000, and the total fund balance is lower by \$9,000.

Commission Chairman Christenson asked who will be handling Troop School this next time around. Colonel Witt advised that Corporal Gunnett ran the last troop school as the lead Drill Instructor and he will probably be the same one leading this year's Troop School. She said she knows we are beginning to take applications. Colonel Witt advised we're in the process of taking new initial contact forms and setting up tests for the physical assessment portion, the very first portion they take. That should happen sometime this month.

NEW BUSINESS:

Colonel Witt advised the Commission that this year they had to rebid the Health Care Provider for our health plan through State Procurement. We are in the process of doing that. He said the process is a little different than what we've done in the past and we know that there are four vendors that have bid our health insurance plan. There is a protest period that the vendors can go through if they don't agree with the process, so once we get through all that process we should know by next commission meeting who our health care provider is going to be in January. The Oversight Committee will make the recommendation to the Commission, and the Commission will have to vote on the recommendation.

Commissioner Chairman Christenson asked if there was any other new business. Colonel Witt advised they needed to go into Executive Session to discuss personnel issues.

The Commission went into Executive Session at 10:32 a.m. and returned to open session at 11:35 a.m.

Colonel Witt advised he had one recommendation to make for promotion today. Colonel Witt recommended the Commission consider Sergeant Mike Hagar for the vacant Lieutenant position in the Director's Office, Executive Protection. Commissioner Allison made the motion that Sergeant Mike Hagar be promoted to Lieutenant, Commissioner Guinn seconded, and the motion passed.

NEXT MEETING:

The next scheduled meeting will be Thursday, September 12, 2013 at 9:00 AM. The James McCoskey Appeal Hearing will begin at 10:00.

With no new business to come before the Commission, Commissioner Shepherd moved the meeting be adjourned. This was seconded by Commissioner Allison and the motion passed. The meeting was adjourned at 11:39 a.m.

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Commission Chairman

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Commission Secretary