

MINUTES OF ARKANSAS STATE POLICE COMMISSION MEETING
September 12, 2013

The Arkansas State Police Commission met on Thursday, September 12, 2013 at the Arkansas State Police Headquarters, Little Rock, Arkansas.

Commission Chairman Christenson called the meeting to order at 9:12 a.m.

MEMBERS PRESENT:

Commissioner Jane Christenson, Chairman
Commissioner Woody Futrell, Vice-Chairman
Commissioner Wallace Fowler, Secretary
Commissioner Frank Guinn
Commissioner Dr. Lewis Shepherd
Commissioner Bob Burns

MEMBERS ABSENT:

Commissioner John Allison

STATE POLICE PERSONNEL ATTENDING:

Colonel Stan Witt	Lieutenant Colonel Tim K’Nuckles
Donna Humphries	Karen Perry
Sergeant David Sims	Corporal Jeff Whitlock
Captain Jeff Jester	Major J. R. Hankins
Jami Cook	Sergeant Mike Moyer
Lieutenant Forrest Marks	Captain Mike Foster
Sergeant Mark D. Johnson	Jenna Castleberry
Captain Ron Stayton	Gary Glisson
Sergeant Scott Woodward	Sherry Wood
Captain Leonard Hogg	Lieutenant David Lafferty
Harmony Daniels	Sergeant John Carter
Lieutenant Wesley Smithee	Captain Jeffrey Drew
Trooper Matthew Foster	Lieutenant Barry Saffold
Lieutenant Brant Tosh	Major Shawn Garner
Janet Chappelle	Sergeant Kenneth Whitmore
Bridget White	Sergeant Matt Miller

OTHERS PRESENT:

Meredith Rebsamen, AG’s Office Scott Ellington, ASP Foundation

PLEDGE OF ALLEGIANCE:

Commissioner Futrell led the pledge of allegiance.

NOTIFICATION OF MEDIA:

The media was notified of this meeting on September 6, 2013.

Commission Chairman Christenson welcomed everyone. She then introduced attending guests, Meredith Rebsamen with the AG’s Office, Scott Ellington a prosecutor and also a member of the Arkansas State Police Foundation, Dr. Marvin Leibovich, and retired major, Kathy Sparks.

MINUTES:

Commissioner Fowler made a motion to approve the minutes the August 8, 2013 monthly Commission Meeting. Commissioner Burns second the motion. The motion passed.

DIVISION REPORTS:

Fiscal Report – Jenna Castleberry

Ms. Castleberry presented an oral summary of the written report distributed to the Commission. She reported they should be operating at about 17% and we're doing good on that. She advised the Legislative Audit is wrapping up the Fiscal Year 12 audit and should be completed within the next couple weeks. We've been working on and turned in both our CAFR reports and SEFA reports for this Fiscal year.

Administrative Services – Harmony Daniels

Ms. Daniels presented an oral summary of the written report distributed to the Commission. She reported under Human Resources/Personnel transactions; we had eight civilian new hires, six civilian volunteer resignations, five extra help terminations, three promotions, and one disciplinary action. The Commission transactions included two voluntary resignations, ten lateral transfers, one promotion, two disciplinary actions and seven military deployments.

In our Recruiting Section the trooper testing is ongoing. We have 72 applicants currently going through this process. Monday, September 16th will be the last day to apply.

Ms. Daniels then reported on the Health Plan claims which were higher this month. Our overall medical cost is higher by \$729,000 compared to August of 2012. The total fund balance is higher by \$520,541. To give you an idea of how that is looking compared to last month in July, the medical Rx claims are higher by \$120,745 and the total fund balance is higher by \$73,723.

Ms. Daniels stated during last month's Commission Meeting, Colonel Witt had announced that we were rebidding for the ASP Health Plan contract. That has been completed and the contract has been awarded by the Office of State Procurement. Effective January 1, 2014, the new third party administrator for the ASP Health Plan will be Qualchoice. She then asked for a motion and vote to accept the new health plan contract.

Commissioner Guinn made a motion to accept the new ASP Health Plan contract with Qualchoice, Commissioner Fowler seconded, and the motion passed.

Commission Chairman Christenson asked if this was a bidding process and Ms. Daniels advised it was. Commission Chairman Christenson then asked if it was expected to see quite a few changes in the new plan.

Ms. Daniels advised the benefit plan, the benefit results will stay the same there will be a different network, so there will be a little bit of a change there, which you always have when you are making a switch.

Commission Chairman Christenson stated she would like to comment on the new CID monthly report, and stated she really likes the look of it and it is easy to read.

NEW BUSINESS:

Commissioner Chairman Christenson asked if there was any other new business. Colonel Witt advised they needed to go into Executive Session to discuss personnel issues.

The Commission went into Executive Session at 9:18 a.m. and returned to open session at 10:15 a.m.

Commission Chairman Christenson advised they had some issues to discuss from the last meeting and that is to clarify the action that the Commission took on the Mitch Grant hearing. Commissioner Burns advised this is a clarifying motion, that Mitch Grant be reinstated with all the benefits that he would have normally received with the exception of his salary. Commissioner Fowler seconded the motion. The motion passed.

Commission Chairman Christenson stated at this time she would like to ask Mr. Newcomb to prepare an order for Attorney Greg Downs review.

Mr. Newcomb said he would and he asked if he could make one change to the approved motion to include no salary or accrued benefits during his period of no pay, because he normally would have accumulated sick leave or vacation. He said he felt sure the Commission intended to include that language that he has no benefits for that period of time.

Mr. Newcomb stated he would prepare that order and asked the Chairman what would be the best way, send a copy to Mr. Downs and then send a copy directly to the Chairman.

Meredith Rebsamen suggested the Commission get an amendment to the motion and a vote on the amended motion. Commissioner Burns amended his original motion to include the language regarding not accruing benefits while suspended. Commissioner Fowler seconded that motion, and the motion passed.

Ms. Rebsamen advised Mr. Newcomb to present that order to Mr. Downs for his approval and then submit it for the signature of the Commission Chairman.

Colonel Witt advised he had some recommendations to make for promotions today.

Colonel Witt recommended the Commission consider Captain Mike Foster for the vacant Major position in the Highway Patrol Division, Administration. Commissioner Futrell made the motion that Captain Foster be promoted to Major, Commissioner Burns seconded, and the motion passed.

Colonel Witt recommended the Commission consider Sergeant Darran Austin for the vacant Lieutenant position in the Highway Patrol Division, Troop A. Commissioner Guinn made the motion that Sergeant Austin be promoted to Lieutenant, Commissioner Fowler seconded, and the motion passed.

Colonel Witt recommended the Commission consider Sergeant John Carter for the vacant Lieutenant position in the Highway Patrol Division, Troop B. Commissioner Fowler made the motion that Sergeant Carter be promoted to Lieutenant, Commissioner Guinn seconded, and the motion passed.

Colonel Witt recommended the Commission consider Sergeant David Sims for the vacant Lieutenant position in the Highway Patrol Division, Troop E. Commissioner Shepherd made the motion that Sergeant Sims be promoted to Lieutenant, Commissioner Burns seconded, and the motion passed.

Colonel Witt recommended the Commission consider Sergeant Stacie Rhoads for the vacant Lieutenant position in the Criminal Investigation Division, Company A. Commissioner Futrell made the motion that Sergeant Rhoads be promoted to Lieutenant, Commissioner Shepherd seconded, and the motion passed.

Colonel Witt recommended the Commission consider Corporal Michael Exum for the vacant Sergeant position in the Highway Patrol Division, Troop B. Commissioner Guinn made the motion that Corporal Exum be promoted to Sergeant, Commissioner Fowler seconded, and the motion passed.

Commission Chairman Christenson congratulated all those who were promoted today.

NEXT MEETING:

The next scheduled meeting will be Thursday, October 10, 2013 at 10:00 a.m.

With no new business to come before the Commission, Chairman Christenson adjourned the meeting at 10:23 a.m.

Commission Chairman

Commission Secretary