

MINUTES OF ARKANSAS STATE POLICE COMMISSION MEETING  
October 13, 2016

The Arkansas State Police Commission met on Thursday, October 13, 2016 at the Arkansas State Police Headquarters, Little Rock, Arkansas.

Commission Chairman Guinn called the meeting to order at 9:03 a.m.

MEMBERS PRESENT:

Commissioner Frank Guinn, Chairman  
Commissioner John Allison, Secretary  
Commissioner Jane Christenson  
Commissioner Bob Burns  
Commissioner Neff Basore  
Commissioner Bill Benton

MEMBER ABSENT:

Commissioner Dr. Lewis Shepherd, Vice-Chairman

STATE POLICE PERSONNEL ATTENDING:

Colonel Bill Bryant	Donna Humphries
Major Forrest Marks	Major Mike Foster
Major Ron Stayton	Sherry Woods
Jenna Castleberry	Emma French
Bill Sadler	Captain Charles Hubbard
Lt. Paulette Ward	Harmony Daniels
Jackie Baker	Robin Gifford
Caitlin Teague	Lt. Ben Cross
Lt. Ronnie Qualls	Captain John D. Carter
Lt. Jason Aaron	Lt. Scott Woodward
Lt. Brady Gore	Lt. Randall Dias
Sergeant Michael Exum	Elizabeth Johnson
Lt. Todd Shaw	

OTHERS PRESENT:

Ret. Major Stan Witt, ASP Foundation	Ret. Janet Chappelle, ASP Foundation
Olan Reeves, Asst. Attorney General	

PLEDGE OF ALLEGIANCE:

Commissioner Burns led the pledge of allegiance.

NOTIFICATION OF MEDIA:

The media was notified of this meeting on October 3, 2016.

MINUTES:

Commissioner Christenson made a motion to approve the minutes of the September 7, 2016 monthly Commission Meeting. Commissioners Benton seconded and the motion passed.

WEAPON RESOLUTION:

Major Forrest Marks presented the following resolution for consideration by the ASP Commission.

R E S O L U T I O N

WHEREAS: Corporal Harry Smith efficiently and effectively served the Arkansas State Police for a period of twenty-eight years, one month, and fourteen days;

WHEREAS: Corporal Harry Smith retired from this department June 30, 2016;

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WHEREAS: His departure creates a vacancy that will be most difficult to fill, which is recognized by each and every member of the Arkansas State Police Commission;

WHEREAS: Corporal Harry Smith has made formal request that his shotgun be retired with him and remain in his possession;

BE IT THEREFORE RESOLVED: The Arkansas State Police Commission, in its regular meeting at Arkansas State Police Headquarters in Little Rock, Arkansas on Thursday, October 13, 2016 in accordance with Act 547 of 2003, determines the fair market value of the Remington shotgun, serial number PC515452, that Corporal Harry Smith has carried be affixed at \$100.00, and that Corporal Harry Smith be permitted to purchase the shotgun for his personal use.

Commissioner Basore made a motion to approve the above weapon resolution presented to the Commission. Commissioner Burns seconded and the motion passed.

DIVISION REPORTS:

Fiscal Section – Emma French

Ms. French gave an overview of the reports which were distributed to the Commission. She explained that we are at 25%, we are ¼ of the way through, are doing fine and keeping an eye on everything. We did purchase the land in Harrison this week, we closed on that. Our budget hearing is October 25, just a few days away. We anticipate that our bond issue is actually going to happen in January.

Administrative Services – Captain Mike Kennedy

Captain Mike Kennedy presented an oral summary of the written report distributed to the Commission. He began by reporting the Human Resources/Personnel transactions for the month; the civilian transactions include four new hires, two voluntary resignations, one extra help termination, and one retirement. The commissioned transactions included one promotion, two lateral transfers, four voluntary resignations, two disciplinarys, and one retirement. We currently have two department members on military orders.

Regarding the ASP Health Plan, September paid claims were \$1,327,860 which is a decrease of \$111,000 from last month. The fund balance is \$461,588 lower than it was this time last month for a total fund balance of \$6.3 million. As a side note, there was a payment from RDS; we get drug supplement coverage back from the Feds because we do cover our retirees. That check was not deposited in time to be reflected on this report and that is \$21,000 and also we had \$239,000 outstanding in stop loss that should offset some of the losses for this month. The average discount savings for the month was 71%.

Commissioner Allison stated you said it was \$450,000 lower than it was this time last month and Captain Kennedy stated it was \$461,588 lower. We paid out \$1.4 million in claims last month and we paid out \$1.3 million in claims this month and this has been our two highest months.

EXECUTIVE SESSION:

Commission Chairman Guinn stated the Commission needed to go into Executive Session and we need a motion. Commissioner Basore made a motion to go into Executive Session for the purpose of considering employment, appointment, promotion, demotion, disciplining, or resignation of an employee, Commissioner Benton seconded and the motion passed. The Commission went into Executive Session at 9:07 a.m.

The open meeting resumed at 9:51 a.m. and Commission Chairman Guinn stated I am going to turn it over to Colonel Bryant. Colonel Bryant stated first, I received a letter of request for reinstatement from Zachary Varnell. Zachary Varnell attended the 2012 Troop School, worked for the Arkansas State Police for two years and left in 2014.

He has applied for reinstatement, the background investigation is completed, co-workers and supervisors recommendations were all positive. I would like to recommend to the Commission that we reinstate Zachary Varnell. Commissioner Allison made a motion to reinstate Zachary Varnell as trooper, Commissioner Christenson seconded and the motion passed.

Colonel Bryant recommended Lieutenant Jason Aaron for the vacant Captain position in the Highway Patrol Division, Troop H. Commissioner Christenson made a motion that Lieutenant Aaron be promoted to Captain, Commissioner Benton seconded and the motion passed.

Colonel Bryant recommended Lieutenant Brady Gore for the vacant Captain position in the Highway Patrol Division, Troop G. Commissioner Burns made a motion that Lieutenant Gore be promoted to Captain, Commissioner Allison seconded and the motion passed.

Colonel Bryant recommended Sergeant Michael Exum for the vacant Lieutenant position in the Highway Patrol Division, Troop C. Commissioner Benton made a motion that Sergeant Exum be promoted to Lieutenant, Commissioner Allison seconded and the motion passed.

Colonel Bryant recommended Corporal Seth Pinner for the vacant Sergeant position in the Highway Patrol Division, Troop G, Hempstead & Nevada Counties. Commissioner Burns made a motion that Corporal Pinner be promoted to Sergeant, Commissioner Christenson seconded and the motion passed.

Colonel Bryant recommended Sergeant Darrel Lowry Astin for the vacant Sergeant position in the Highway Patrol Division, Troop D, Cross, Lee & St. Francis Counties and explained this would only be a lateral transfer for him. Commissioner Benton made a motion to approve the lateral transfer of Sergeant Darrel Lowry Astin, Commissioner Allison seconded and the motion passed.

NEXT MEETING:

Commission Chairman Guinn stated next month's Commission Meeting will be held on Thursday, November 10, 2016 at 10:00 a.m.

With no more business, Commission Chairman Guinn asked for motion to adjourn. Commissioner Basore made a motion to adjourn the meeting, Commissioner Christenson seconded and the motion passed. Commission Chairman Guinn adjourned the meeting at 9:53 a.m.

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Commission Chairman

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Commission Secretary