

MINUTES OF ARKANSAS STATE POLICE COMMISSION MEETING  
December 14, 2017

The Arkansas State Police Commission met on Thursday, December 14, 2017 at the Arkansas State Police Headquarters, Little Rock, Arkansas.

Commission Chairman Shepherd called the meeting to order at 10:02 a.m.

MEMBERS PRESENT:

Commissioner Dr. Lewis Shepherd, Chairman  
Commissioner John Allison, Vice-Chairman  
Commissioner Bob Burns, Secretary  
Commissioner Jane Christenson  
Commissioner Neff Basore  
Commissioner Bill Benton  
Commissioner Steve Edwards

STATE POLICE PERSONNEL ATTENDING:

Colonel Bill Bryant	Major Mark Hollingsworth
Major Mike Foster	Lieutenant Roby Rhoads
Captain David Lafferty	Donna Humphries
Jenna Castleberry	Gary Glisson
Captain Jeffrey Drew	Elizabeth Johnson
Phyllis Huitt	Sherry Woods
Captain Jason Aaron	Lieutenant Ronnie Qualls
Elaine Lee	Lieutenant Mike Moyer
Lieutenant Brant Tosh	Lenore Paladino
Bridget White	Stacy Dougherty

OTHERS PRESENT:

Daniel Faulkner, Asst. Attorney General

PLEDGE OF ALLEGIANCE:

Commissioner Christenson led the pledge of allegiance.

NOTIFICATION OF MEDIA:

The media was notified of this meeting on December 12, 2017.

MINUTES:

Commissioner Christenson made a motion to approve the minutes of the November 9, 2017 monthly Commission Meeting and the November 30, 2017 special conference call Commission Meeting. Commissioner Basore seconded and the motion passed.

PROMOTION CERTIFICATE:

Colonel Bill Bryant presented a promotion certificate to Major Mark Hollingsworth promoting him to Major in the Criminal Investigation Division, Administration.

Colonel Bill Bryant presented a promotion certificate to Lieutenant Michael Moyer promoting him to Lieutenant in the Regulatory and Building Operations Division.

WEAPON RESOLUTIONS:

Major Mark Hollingsworth presented the following resolutions for consideration by the ASP Commission.

R E S O L U T I O N

- WHEREAS: Corporal Michael Bryan Rylee efficiently and effectively served the Arkansas State Police for a period of thirteen years, four months, and eleven days;
- WHEREAS: Corporal Michael Bryan Rylee retired from this department October 31, 2017;
- WHEREAS: His departure creates a vacancy that will be most difficult to fill, which is recognized by each and every member of the Arkansas State Police Commission;
- WHEREAS: Corporal Michael Bryan Rylee has made formal request that his service weapon be retired with him and remain in his possession;

BE IT THEREFORE RESOLVED: The Arkansas State Police Commission, in its regular meeting at Arkansas State Police Headquarters in Little Rock, Arkansas on Thursday, December 14, 2017, in accordance with Act 547 of 2003, awards him his Glock Model 21, Serial Number PKS357, as a token of their esteem and appreciation for service devoted to the Arkansas State Police.

Commissioner Edwards made a motion to approve the above weapon resolution presented to the Commission. Commissioners Basore/Allison seconded and the motion passed.

R E S O L U T I O N

- WHEREAS: Corporal Michael Bryan Rylee efficiently and effectively served the Arkansas State Police for a period of thirteen years, four months, and eleven days;
- WHEREAS: Corporal Michael Bryan Rylee retired from this department October 31, 2017;
- WHEREAS: His departure creates a vacancy that will be most difficult to fill, which is recognized by each and every member of the Arkansas State Police Commission;
- WHEREAS: Corporal Michael Bryan Rylee has made formal request that his shotgun be retired with him and remain in his possession;

BE IT THEREFORE RESOLVED: The Arkansas State Police Commission, in its regular meeting at Arkansas State Police Headquarters in Little Rock, Arkansas on Thursday, December 14, 2017 in accordance with Act 547 of 2003, determines the fair market value of the Remington shotgun, serial number D585842M, that Corporal Michael Bryan Rylee has carried be affixed at \$100.00, and that Corporal Michael Bryan Rylee be permitted to purchase the shotgun for his personal use.

Commissioner Benton made a motion to approve the above weapon resolution presented to the Commission. Commissioner Allison seconded and the motion passed.

R E S O L U T I O N

- WHEREAS: Sergeant Anthony Todd Quick efficiently and effectively served the Arkansas State Police for a period of ten years, eight months and twenty-seven days;
- WHEREAS: Sergeant Anthony Todd Quick retired from this department September 30, 2017;

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WHEREAS: His departure creates a vacancy that will be most difficult to fill, which is recognized by each and every member of the Arkansas State Police Commission;

WHEREAS: Sergeant Anthony Todd Quick has made formal request that his service weapon be retired with him and remain in his possession;

BE IT THEREFORE RESOLVED: The Arkansas State Police Commission, in its regular meeting at Arkansas State Police Headquarters in Little Rock, Arkansas on Thursday, December 14, 2017, in accordance with Act 547 of 2003, awards him his Glock Model 21, Serial Number PKS344, as a token of their esteem and appreciation for service devoted to the Arkansas State Police.

Commissioner Allison made a motion to approve the above weapon resolution presented to the Commission. Commissioner Basore seconded and the motion passed.

R E S O L U T I O N

WHEREAS: Sergeant Anthony Todd Quick efficiently and effectively served the Arkansas State Police for a period of ten years, eight months, and twenty-seven days;

WHEREAS: Sergeant Anthony Todd Quick retired from this department September 30, 2017;

WHEREAS: His departure creates a vacancy that will be most difficult to fill, which is recognized by each and every member of the Arkansas State Police Commission;

WHEREAS: Sergeant Anthony Todd Quick has made formal request that his shotgun be retired with him and remain in his possession;

BE IT THEREFORE RESOLVED: The Arkansas State Police Commission, in its regular meeting at Arkansas State Police Headquarters in Little Rock, Arkansas on Thursday, December 14, 2017 in accordance with Act 547 of 2003, determines the fair market value of the Remington shotgun, serial number D624548M, that Sergeant Anthony Todd Quick has carried be affixed at \$100.00, and that Sergeant Anthony Todd Quick be permitted to purchase the shotgun for his personal use.

Commissioner Allison made a motion to approve the above weapon resolution presented to the Commission. Commissioner Burns seconded and the motion passed.

DIVISION REPORTS:

Fiscal Section – Jenna Castleberry

Ms. Castleberry presented an oral summary of the written report distributed to the Commission. She stated the monthly reports reflect revenue and expenses for the month of November. We should be at 42% and we are watching that closely. As we gear up for the first of the year, we will be looking at that even deeper, doing some analysis to see where we are at and make adjustments as necessary. Currently fuel is at \$2.08 a gallon, that's about 5 cents per month increase since July.

Commissioner Allison stated he was reading the report on the automobiles and these Ford Interceptors, what is that? Colonel Bryant stated that is actually an SUV, a smaller one and we have some out in the parking lot being equipped if you would like to see them. Basically it is a Ford Explorer, it is all wheel drive and that is kind of what we are looking at as the new fleet going from the Dodge Charger to the Ford Explorer, gives you more room and it is all wheel drive.

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Commissioner Allison asked how often you get the automobile monies. Ms. Castleberry stated we are currently getting a transfer each month and we had one large advance at the beginning of the year. Commissioner Allison stated that is 69 vehicles that we have. Colonel Bryant stated that is correct and the majority of those are going to Highway Patrol and some for CACD and also for DL. We have just placed another order for more SUVs, I think 33 more and then we should have one more installment coming in as part of the \$3 Million that we got last legislative session.

### Administrative Services – Lieutenant Roby Rhoads

Lieutenant Roby Rhoads presented an oral summary of the written report distributed to the Commission. He began by reporting the Human Resources/Personnel transactions for the month; the civilian transactions include seven new hires, five voluntary resignations, and two retirements. The commissioned transactions included one lateral transfer, one retirement, one voluntary resignation, two promotions, and one disciplinary. Currently there are six military deployments.

Regarding the ASP Health Plan, the November paid claims were \$1,009,953, for a decrease of \$313,433 from last month. The fund balance is \$314,274 lower than last month for a total fund balance of \$5,472,000. Our average discount savings for the month of November was 74%.

Lieutenant Rhoads stated on the Recruiting side we continue with our background process and should have that wrapped up by the end of this month, with the oral boards starting early next month. In training, we had SWAT Training, K-9 training, and finished up the PT testing for incumbents last month.

Commissioner Allison asked what happens if an officer does not pass the PT testing? Lieutenant Rhoads stated they have an opportunity to retake it sometime during that 6 month window. Commissioner Allison asked what happens if he does not pass it at 6 months? Lieutenant Rhoads stated he gets to take it next year. Commissioner Allison asked if we have ever dismissed an officer for not being able to pass the PT test. Lieutenant Rhoads stated not for being unable to pass it, we have had people who couldn't take it for whatever reason and have gone for a fit for duty. Lieutenant Rhoads stated there is no punishment for not passing it.

### NEW BUSINESS:

Commission Chairman Shepherd asked Colonel Bryant is there any new business to come before the Commission at this time? Colonel Bryant stated Executive Session will not be required at this time and he just wants to wish all employees, Commissioners and ASP family a Merry Christmas and at this point I have no new business.

Commission Chairman Shepherd stated please allow me to echo what Colonel Bryant stated. At this time of the year we get so busy with social activities and shopping many times we get lost in the reality of what Christmas is all about. Let me encourage you to cherish your loved ones and friends and spend some quality time with them if you have that opportunity over the holidays.

### NEXT MEETING:

Commission Chairman Shepherd stated the next regularly scheduled meeting will be held on Thursday, January 11, 2018 at 10:00 a.m.

With no more business, Commission Chairman Shepherd asked for a motion to adjourn. Commissioner Christenson made a motion to adjourn the meeting, Commissioner Basore seconded and the motion passed. Commission Chairman Shepherd adjourned the meeting at 10:19 a.m.

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Commission Chairman

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Commission Secretary