The victims of a robbery include not only those persons and other entities (businesses, financial institutions, etc.) from whom property was taken (or was attempted to be taken), but also those persons toward whom the robber(s) directed force or threat of force in perpetrating the offense. Therefore, although the primary victim in a bank robbery would be the financial institution, law enforcement should report as a victim the teller toward whom the robber pointed a gun and made a demand, as well as any other person against whom the offender committed an assault during the course of the robbery.

### ROBBERY VICTIM VS ROBBERY VICTIMS

Once LEAs submit an incident to the FBI NIBRS Program, circumstances may arise which warrant updating their original submission. The flexibility of the NIBRS provides for updating reports by adding, modifying, and deleting data. The FBI NIBRS Program’s updating policy states an agency should update a report only if the change would substantially alter the report’s statistical significance. Circumstances which warrant updating a report include the occurrence of a subsequent event materially affecting the report or finding out the LEA made a serious error when they submitted the original report. Anytime an agency updates a report, the agency should resubmit the report so the data are the same at all levels—local, state, and federal.

Examples of circumstances requiring an update include:

- Discovery of an additional unreported offense, victim, and/or offender
- A subsequent arrest
- An exceptional clearance
- Discovery of a significant amount of unreported property loss or the agency learning the true value of stolen property
- Recovery of stolen property
- The incorrect entry of important data, such as the offense code, the victim’s or arrestee’s sex or race, etc.

### UPDATE AND SUBMIT INCIDENTS & ARRESTS

ACIC requests that agencies submit data by the 10th of each month.

If you have any questions or need assistance please contact:

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