

ARKANSAS STATE POLICE (ASP)
NEW CONCEALED HANDGUN CARRY LICENSE (CHCL) APPLICATION INFORMATION
PLEASE PRINT AND FILL OUT APPLICATION FROM THE ARKANSAS STATE POLICE
WEBSITE:

<https://www.dps.arkansas.gov/wp-content/uploads/2021/07/CHCL-Application-July-28-2021-Final.pdf>

Paper applications must be completed in ink, however typewritten applications are preferred. **Incomplete or Illegible documents could lead to denial of the application.** Additionally, giving false, inaccurate or incomplete information on the application packet could result in license denial and/or criminal charges.

The applicant for an Arkansas concealed handgun carry license must submit the following items to the ASP:

- 1) A properly-completed Arkansas Concealed Handgun Carry License Application form (preferably on-line) indicating **Transfer** (U.S. Armed Forces veteran or currently serving cannot be used for transfer). Please make a copy of the application for your records. You will receive a confirmation/authorization number for your records if you apply on-line. If you choose to mail-in your application, the application form can be obtained from your instructor.
- 2) **The following fees apply to applications submitted AFTER JULY 28, 2021:**
 - Transfer application fees are **\$73.25***
 - * A transaction fee will be charged by INA for credit card payments.

You can pay on-line or in person at ASP Headquarters in Little Rock with a credit card. If you mail in your application, you may send a check or money order payable to the ARKANSAS STATE POLICE. **Do not send cash. All fees are NON-REFUNDABLE.**

- 3) Applicants are also responsible for obtaining a complete, classifiable set of fingerprints through livescan submission by a harvester. It is strongly suggested that fingerprinting be accomplished by a trained fingerprint technician, either through your local law enforcement agency or a private fingerprinting business from the listing of fingerprint harvesters. We will provide the fingerprint submission form after the application, training certificate and fees are sent into our office (see below).
- 4) Original current, out-of-state license you are transferring. Take a photo of the license and keep it on your electronic device and include license with application information.

Submit application by mail to: **Arkansas State Police, ATTN: CHCL Section, 1 State Police Plaza Drive, Little Rock, AR 72209.** You may also deliver your application packet to Arkansas State Police Headquarters at Interstate 30 and Geyer Springs Road (Exit 133) Little Rock.

- 5) Once the application is received and payment is verified, a fingerprint submission form will be sent to applicant. Take the form (with confirmation number and name) to a fingerprint harvester. The harvester will then electronically send your fingerprint scans to the AFIS section. Then e-mail, fax or mail a copy of the fingerprint submission form back to our office.

** YOUR FIREARMS SAFETY INSTRUCTOR MAY ASSIST YOU WITH QUESTIONS
ABOUT THE APPLICATION PROCESS OR YOU CAN E-MAIL ANY QUESTIONS TO
CHCLINFO@ASP.ARKANSAS.GOV

Revised July 28, 2021