

2021 ACIC Conference

Vendor Registration Information

In order to best assist your organization the following information is needed. We appreciate your participation in this important conference.

Organization: _____

Address: _____

Contact Person: _____ **Telephone:** _____

Name of Person Attending: _____

Will they attend Meet & Greet Wednesday, Oct 6th? Yes _____ or No _____

Will they attend lunch Thursday, Oct 7th? Yes _____ or No _____

Will they attend breakfast Friday, Oct 8th? Yes _____ or No _____

Email: _____

Each booth is approximately 8' X 8' with a dressed folding table and two chairs. Set up will take place between 5 PM and 10 PM on Tuesday, October 5, 2021 and between 8 AM and 12 PM on Wednesday, October 6, 2021. Exhibits breakdown/dismantle should begin after breakfast on Friday, October 8, 2021.

**** Please Check all that Apply****

_____ **Booth Rental \$600.00** (Includes registration and meals for **two** people)

_____ **Product Information Inserts- \$100.00**

Note: 400 preprinted copies must arrive by September 14th. Copies will be placed in the conference material provided to each conference participant.

_____ **Additional Registration Fee (\$125.00 per person)**

Additional Attendee's Name: _____

Will they attend Meet & Greet Wednesday, Oct 6th? Yes _____ or No _____

Will they attend lunch Thursday, Oct 7th? Yes _____ or No _____

Will they attend breakfast Friday, Oct 8th? Yes _____ or No _____

_____ **TOTAL ACIC FEES DUE**

Please Note: High-Speed Internet, Wireless Access and Telephone Line must be ordered directly through the Hotel before the event date. If order is placed at the conference, the prices may double.

Would you also like to support the conference by sponsoring an event?

There are several opportunities to sponsor various conference events, including meals, breaks, and entertainment. For more information on sponsorship opportunities, contact Kara Rice via email at Kara.Rice@acic.arkansas.gov or via phone at (501) 682-2222.

If you would like to donate bag stuffers and/or an item to be given away as a door prize, please contact Cortney Williams at Cortney.Williams@acic.arkansas.gov or Rhonda Harris at Rhonda.Harris@acic.arkansas.gov, Via phone at (501) 682-2222.

Please mail the completed form along with your payment to:

ACIC- DPS Fiscal
#1 State Police Plaza
Little Rock, AR 72209