

**ARKANSAS STATE POLICE (ASP)
CONCEALED HANDGUN CARRY LICENSE (CHCL) TRANSFER APPLICATION INFORMATION**

**PLEASE PRINT AND FILL OUT APPLICATION FROM THE ARKANSAS STATE POLICE
WEBSITE:**

<https://www.dps.arkansas.gov/wp-content/uploads/2021/07/CHCL-Application-July-28-2021-Final.pdf>

Paper applications must be completed in ink, however typewritten applications are preferred. **Incomplete or Illegible documents could lead to denial of the application.** Additionally, giving false, inaccurate or incomplete information on the application packet could result in license denial and/or criminal charges.

The applicant for an Arkansas concealed handgun carry license must submit the following items to the ASP:

- 1) A properly-completed Arkansas Concealed Handgun Carry License Application form indicating **Transfer** (U.S. Armed Forces veteran or currently serving not applicable to transfer application fees). Please make a copy of the application for your records. If you choose to mail in or drop off your application, the application form can be obtained online or from a CHCL instructor.
- 2) **The following fee applies to applications submitted AFTER JULY 28, 2021:**
 - Transfer application fee is **\$73.25**

You can pay in person with check, cash, money order or credit card at ASP Headquarters in Little Rock. If you mail in your application, you may send a check or money order payable to the ARKANSAS STATE POLICE. **Do not send cash. All fees are NON-REFUNDABLE.**

- 3) Applicants are also responsible for obtaining a complete, classifiable set of fingerprints through livescan submission by a livescan operator. It is strongly suggested that fingerprinting be accomplished by a trained fingerprint technician, either through law enforcement agency or a private fingerprinting business from the listing of livescan fingerprint operators. We will provide the fingerprint submission form after the application, training certificate, transfer license and fees are processed by our office (see below).
- 4) Original current, out-of-state license you are transferring. Take a photo of the license and keep it on your electronic device and include transfer license with application information.

Submit application by mail to: **Arkansas State Police, ATTN: CHCL Section, 1 State Police Plaza Drive, Little Rock, AR 72209.** You may also deliver your application packet to Arkansas State Police Headquarters at Interstate 30 and Geyer Springs Road (Exit 133) Little Rock.

- 5) Once the application is received and payment is verified, a fingerprint submission form will be sent to applicant. Take the form (with transaction control number indicated) to a fingerprint livescan operator. The livescan operator will then electronically send your fingerprint scans to the AFIS section. Then e-mail, fax or mail a copy of the fingerprint submission form back to our office.

** YOUR FIREARMS SAFETY INSTRUCTOR MAY ASSIST YOU WITH QUESTIONS
ABOUT THE APPLICATION PROCESS OR YOU CAN E-MAIL ANY QUESTIONS TO
CHCLINFO@ASP.ARKANSAS.GOV

Revised October 20, 2021