



Minutes of the Arkansas Crime Information Center Supervisory Board - Friday, June 5, 2020

David Eberdt Training Center:

Board Members present: Sergeant Lloyd White, Chairman; Col. Bill Bryant; Mr. Matthew Durrett; Mr. Dan Harness; Mr. Howard Heffington; Mr. Zach Mayo; Attorney Nicki Nicolo; Mr. Dexter Payne; Joe West for the Honorable Leslie Rutledge; Larry Brady for Mr. Marty Sullivan; Ms. Debbie Wise; Judge Lance Wright and Attorney Olan Reeves.

Also attending - Brad Cazort, Director; Rick Stallings, Administrator of Operations; Michael Tackett, Administrator of Information Services; Lesa Winston, Administrator of Repository; Karen Burgess, ACIC; Jennifer Tomlin, ACIC; Ralph Ward, ACIC; Paula Stitz, ACIC; Shambry Wilson, ACIC; Bliss Boever, ACIC and Zachary Osborne, ACIC.

Call to Order:

Sgt. Lloyd White called the meeting to order at 10:01 am.

Approval of Previous Minutes: March 6, 2020:

Motion to Approve: Col. Bill Bryant

Seconded by: Mr. Matthew Durrett

Voting: Unanimous

ACIC Division Reports:

Operations:

Requests for Workstation Applications:

Rick Stallings:

- ❖ *Highland Police Department:* Full/Mobile Access (No issues, Recommends approval)
- ❖ *Mansfield Police Department:* Mobile Access (No issues, Recommends approval)

Approve the above-discussed Applications:

Motion to Approve: Mr. Dan Harness

Seconded by: Mr. Joe West

Voting: Unanimous

Karen Burgess:

- Configured 20 messenger workstations, 106 Mobile data terminals, and 1 server.
- Removed four (4) DIS routers.
- ACIC Field Agents are doing access point audits throughout the state; they removed 75 unused messenger workstations and 36 unused MDT/DACs.
- 1,499 hot files processed.
- 30 audit reports.
- 490 offline searches.
- 478 password resets; token resyncs and password extensions (these numbers do not include Training).
- 2,048 processed stolen vehicles.
- 422 active missing persons in Arkansas.
- Created and improved six (6) forms: 1. Display form for TAC's. 2. Reset form for TAC to reset their agencies passwords. 3. Remove form, used when someone no longer works at agency or no longer needs access. 4. Trace form, gives ability to research small pieces of information from the message switch. 5. Offline search form, complex form with multiple uses upon request. 6. Improved query sex offender form.
- Working on updating configurator from 6.7 to 7.5.

Jennifer Tomlin:

- 1,969 users certified during the quarter with CJIS Online Security Training.
- Basic training: 1,168 users with an 87% pass rate.
- Advanced training: 18 users with a 94.7% pass rate, a difference due to COVID-19.
- Recertification: 300 users with an 86.3% pass rate.
- VINE had over 60,070 new registrations.
- 373,019 VINE Notifications delivered by phone, text and email.
- The total number of text message notifications in 2017 was 131,936 for the entire year, compared to 176,040 for just the 1st quarter in 2020.
- JusticeXchange had 144,208 law enforcement searches.
- 2,916 launches placed by investigators, this yielded 4,383 hits on those investigations.
- 27,354 DL photos shared for 2020.
- AlertXpress was used 265 times during this quarter.
- 45,279 purchases of pseudoephedrine.
- NPLeX blocked 1,863 attempts to buy pseudoephedrine.
- Metal Theft tracking Program reported 105,169 tickets on 246,943 items scrapped. 3,735 of those tickets yielded a hit on a reported stolen item.
- Started online courses due to pandemic working with virtual ZOOM. Agents taught 84 students in Basic training online.

Ralph Ward:

- Current NIBRS program status; there are 325 agencies cleared to request & report.
- Eight (8) agencies and vendors are testing their RMS.
- Large portion of our effort this quarter is working with RMS software vendors and agencies that are testing a new system. This is to include the overall collection of the 2019 crime data or NIBRS submissions.
- Working with AOC, ADC and the sentencing commission on new charge codes from the legislative session.

- The FBI is collaborating with RIS and ROCIC to allow a more streamline access point to N-DEx.
- Received and Processed several request for statistics.

Repository:

Paula Stitz:

- Kathy is testing applications for CENSOR 2.0.
- Working with local agencies on COVID-19 issues. Majorities of law enforcement agencies have locked down, not allowing the public to come in, and we had to come up with an alternative way for them to change information, verify and register sex offenders using the CENSOR system.
- Assessments have slowed down.

Shambry Wilson:

- Employees adjusted well to working from home during COVID. Everyone came in at least once a week practicing social distancing.
- 45,725 records entered, quality controlled, verified, and processed for accuracy from March 2020 – May 2020.

ISD:

Michael Tackett:

Applications & Programming:

- Sex Offender Discovery Project. Groundwork for replacing CENSOR.
- COVID put a kink in hiring new programmer.
- With transformation, the MOVE team from State Police was added to the applications division. Between that and the AMF system we have, we are looking at hardware upgrades and what we need to do to make the systems interact a little better. Quite a few local law enforcement use ATLAS as their communication portal with ACIC, so we want to make sure that both these systems are operating efficiently.
- Adding all of the desktop support team ACIC's network so they can start assisting with all desktop support users.

Infrastructure:

- Because of unrest, we are arranging to insure our call center functions at a secondary location and we have working offsite backup copies.

CJIS Compliance & Auditing:

- Virtual Audits working well
- We are working on an applications audit process, where all applications that access CJIS or ACIC data have the correct security and compliance.
- Notified by agencies of increase of cyber-attacks and Ransomware. Checking steps in place for timely reporting to determine patterns. Working with local law enforcement and DIS.

By-Laws Update:

Director Brad Cazort

The By-Laws are explicit about mandating four meeting dates that are specific in name and time. There is no means in the current by-laws to move, delay, or postpone for any reason. I met with our Attorney (Olan Reeves) and talked about the possibility of how to amend the by-laws to address this situation in the future. You have in front of you a copy of a set of proposed by-laws. It does two things; it gives the chair the power to delay, postponed, or cancel a meeting due to circumstances and changes the words chairman and vice chairman to chair and vice chair. By-laws require that changes be presented at one meeting and then voted on at the next meeting. We will put it on the agenda for vote on the September meeting.

Chairman White: Any questions for the Director on the proposed by-laws change.

Review changes and vote on changes in September:

Motion to Approve: Mr. Howard Heffington

Seconded by: Mr. Matthew Durrett

Directors Report:

Director Brad Cazort:

- New ACIC App on hold due to COVID.
- March 24, 2020 everyone was sent home to work remotely. Very pleased with all the work everybody did. We did not miss a beat. Criminal History was able to work on backlog. Everyone came back May 18, 2020 on five (5) hour shifts in office and they are still doing work from home to complete the eight (8) hours.
- ACIC Conference moved to November 18-20, 2020; our keynote speaker had to cancel and replaced with Thomas Jefferson.
- SORNA Grant: Sub grant from JAG grant, changed the scope of the grant for the SOR discovery and equipment.
- SMART Grant: Submitted application for the new CENSOR 2.0
- NCHIP Grant: Still working the 2018 grant gathering dispositions. The 2019 is for a contract for Search for an analytics dashboard, it is on hold due to the pandemic. We also got permission to buy three (3) Livescan machine for Pulaski county courthouse, Little Rock district court and North Little Rock district court.
- NCHIP 2020, applied for more disposition collection and additional equipment.
- No budget report today, they did not send one over but we are in good shape. There has been a budget and hiring freeze. We have four (4) positions open that we cannot fill at this point. Our budget passed for the next year.

Chairman White: Any other business? Stay safe and be careful.

Adjournment: (10:55 am)

Motion to Approve: Mr. Lloyd White

Seconded by: Mr. Dan Harness

Voting: Unanimous



ACIC Director
9/9/20

Date