

## Requirements To Become A Licensed Arkansas Used Motor Vehicle Dealer



### Arkansas State Police

### Requirements to Obtain a Used Motor Vehicle Dealer's License

## Requirements To Become A Licensed Arkansas Used Motor Vehicle Dealer

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*(Requirements and conditions are not debatable and must be met by all used motor vehicle dealerships. Arkansas Law mandates these requirements and conditions. The Arkansas State Police, Used Motor Vehicle Dealer (UMVD) Section cannot issue a UMVD License if all requirements and conditions are not met. A licensed dealership can be suspended or its renewal application rejected if it does not maintain all requirements and conditions.)*

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**New Primary UMVD Dealership Application** (Most current application found on the ASP/UMVD website)  
<https://www.dps.arkansas.gov/law-enforcement/arkansas-state-police/services-programs/used-motor-vehicle-dealer-license/>

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1. **Business Location** [Ref A.C.A. § 23-112-607 (c) (6)]
  - a. An applicant must have a bona fide established place of business that will be used primarily for the sale of used motor vehicles.
    - i. An Arkansas physical address that is authorized to be a **Business Location** by state and local law.
2. The **Business Location** must have a structure that contains an office space primarily used to buy and sell used motor vehicles, store documents, display a Used Motor Vehicle License, and meet all the other requirements listed here.
  - i. **Not A Residence**
    1. It cannot be located in any building that is used as a residence.
      - a. This restriction also includes attached garages or other structures of a residence.
  - ii. **A Post Office Box is not a Business Location.**
  - iii. **Retail, Auto Auction, Wholesaler, or Online Auto Sales**
    1. **Your dealership must still have an Arkansas physical address authorized to be a Business Location by state and local law.**
3. **Picture of Business Location** [Ref A.C.A. § 23-112-607 (c) (1)]
  - a. You will have to provide a picture of the **Business Location** as part of the application process.
    1. This picture must show the outside of the building and not the inside. i.e., a picture of your storefront.
4. **Required Sign** [Ref A.C.A. § 23-112-607 (c) (8)]
  - a. Your **Business Location** must have a sign identifying the business as a used motor vehicle dealership by showing the **Dealership Name**.
    - i. The **Dealership Name** is your dealership's Doing Business As Name (DBA). It must be such that it is obvious that the business sells used motor vehicles; Typically using terms like auto, motors, pre-owned, vehicles, used, cars, sales, and so on in the **Dealership Name**.
      1. If your dealership is Incorporated or LLC, then:
        - a. Application, Bond, and Insurance Paperwork Requirement Example:
          - i. **Sample Inc. DBA Sample Auto Sales**
          - ii. **Sample LLC DBA Sample Motors**
          - iii. **Sample Wholesale LLC**
        - b. Sign Requirement Example:
          - i. **Sample Auto Sales**
          - ii. **Sample Motors**
          - iii. **Sample Wholesale LLC**
    - ii. The sign must be secured to the building, post, fence, wall, or other structure at the **Business Location**
      1. If it looks like your sign could blow away in a storm or fall down easily because of poor anchoring, it will not be considered a dealership sign. (We expect the sign to be secured in a workmanlike/professional manner.)
    - iii. The sign must be legible from the nearest street or road.
    - iv. A phone number does not have to be shown on the sign.
5. **Picture of Sign** [Ref A.C.A. § 23-112-607 (c) (8)]
  - a. You will have to provide a picture of the **Required Sign** as a part of the application process.

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6. **Business Telephone Number** [Ref A.C.A. § 23-112-607 (c) (7)]
  - a. You must create and show proof of an Online / Internet telephone listing that must contain:
    - i. The [Dealership Name](#)
    - ii. The Dealership's [Business Location](#) address.
    - iii. The **Business Telephone Number**
  - b. An online telephone listing can be created and maintained on Yelp, Google, Yellow Pages (YP), Facebook, Manta, your own webpage, etc.
    - i. As proof, you will provide a printout of this listing as part of the application process.
  - c. The **Business Telephone Number** must be a functioning number. If your phone is broken, turned off, not connected, or the number is disconnected because of non-payment, it is not a functional **Business Telephone Number**.
  
7. **Lockable File Cabinet** [Ref A.C.A. § 23-112-607 (c) (9)]
  - a. The [Business Location](#) must have at least one cabinet or other repository adequate to secure the business records of the establishment under lock and key or combination.
  - b. A licensed dealership must maintain records of each vehicle transaction to which the dealership was a party for three (3) years from the date of purchase. [Ref A.C.A. § 23-112-611 (a) and (b)]
    - i. Examples of records that a dealership must maintain are Bill of Sales, Invoices, Finance Agreements, Consignment Agreements, Original and copies of Titles, Buyers Guide, Odometer Disclosure Statements, and Notice of Salvage Form.
      1. These records shall be open to inspection by any Department of Arkansas State Police officer or designated employee of the department acting in an official capacity during reasonable business hours.
  
8. **Surety Bond for Used Motor Vehicle Dealers** [Ref A.C.A. § 23-112-607 (c) (2)]
  - a. A corporate surety bond in the sum of at least twenty-five thousand dollars (**\$25,000**)
    - i. Link for UMVD Forms: <https://www.dps.arkansas.gov/law-enforcement/arkansas-state-police/services-programs/used-motor-vehicle-dealer-license/>
      - a. Bond/Insurance companies you work with may also have this form.
      2. All documentation provided to obtain an Arkansas Used Motor Vehicle Dealership License must show your [Dealership Name](#) and the Arkansas physical [Business Location](#).
        - a. **If you or your bond/insurance company displays your home mailing address or a Post Office Box as the physical location address on the Surety Bond, it will be rejected.**
      3. An owner of the dealership must sign the Surety Bond if a signature line is provided.
      4. The original, signed bond must be turned in with the required application and is a significant part of the application process.
    - ii. **A Power of Attorney provided by your Bond/Insurance Company must be attached with the required Surety Bond for Used Motor Vehicle Dealers.**

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9. **Garage Liability Insurance** [Ref A.C.A. § 23-112-607 (c) (3)]
- a. Liability insurance coverage on all vehicles to be offered for sale in an amount equal to or greater than the amount required by the Motor Vehicle Safety Responsibility Act, A.C.A. § 27-19-101 et seq.
    - i. Each Bodily Injury per person:
      1. Minimum of twenty-five thousand dollars (**\$25,000**)
    - ii. Each Bodily Injury per accident:
      1. Minimum of fifty thousand dollars (**\$50,000**)
    - iii. Property Damage per Traffic Crash:
      1. Minimum of twenty-five thousand dollars (**\$25,000**)
  - b. A copy of the **Certificate of Insurance** showing the proper **Garage Liability Insurance** coverage must be turned in with the required application and is a significant part of the application process.
    - i. All documentation provided to obtain an Arkansas Used Motor Vehicle Dealership License must show your **Dealership Name** and the Arkansas physical **Business Location**.
      1. **If you or your insurance company displays your home mailing address or a Post Office Box as the physical location address on the Certificate of Insurance, it will be rejected.**
    - ii. The **Certificate of Insurance** must show the **Arkansas State Police as the certificate holder.**
    - iii. The **Certificate of Insurance** must have an active Policy Number assigned by your Insurance Company.
    - iv. The **Certificate of Insurance** must show an Effective/Starting and Expiration/Stop date.
    - v. **Proof of Insurance Cards used to exchange insurance information with other drivers after a traffic accident are not acceptable documents to turn in when attempting to obtain or renew a UMVD License.**
      1. The proper document will be Letter Size and will be titled, **Certificate of Insurance, Certificate of Garage Insurance, or Garage Insurance.**
    - vi. **Emailed or mailed insurance payment confirmations showing how much you paid for the insurance is not an acceptable document to turn in when attempting to obtain or renew a UMVD License.**
10. **Complete and Submit a Used Motor Vehicle Dealer Application** [Ref A.C.A. § 23-112-607 (c) (1)]
- a. Link for UMVD Forms: <https://www.dps.arkansas.gov/law-enforcement/arkansas-state-police/services-programs/used-motor-vehicle-dealer-license/>
  - b. **Only up-to-date applications are authorized for use.** Outdated applications or applications obtained from non-Arkansas State Police sources will be rejected. (**Always check the UMVD webpage <https://www.dps.arkansas.gov/law-enforcement/arkansas-state-police/services-programs/used-motor-vehicle-dealer-license/> for the most up-to-date applications and forms.**)
  - c. All documentation provided to obtain an Arkansas Used Motor Vehicle Dealership License must show your **Dealership Name** and the Arkansas physical **Business Location**.
  - d. The application **must be properly filled out and complete.**
    - i. Missing items will cause your application to be rejected and delay you from getting a dealership license.
    - ii. All entities having **any ownership interest** in the used vehicle dealership **must be listed** in the application. (Owners and Partners)
    - iii. **All salespersons and sales managers** employed by the dealership **must be listed** in the application. (If not listed with us, they can't legally sell vehicles for your dealership.)

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- iv. You must provide the following with the application:
  - 1. [Picture of Business Location](#)
  - 2. [Picture of Sign](#)
  - 3. [Business Telephone Number](#) Listing
    - a. As proof, you will provide a printout of this listing.
  - 4. [Surety Bond for Used Motor Vehicle Dealers](#)
  - 5. [Garage Liability Insurance](#)
- e. An owner must sign the application. [Ref A.C.A. § 23-112-607 (c) (2)]
  - i. The application shall be verified by the oath or affirmation of the applicant:

#### OATH AND AFFIRMATION

*Under penalty of A.C.A. § 5-53-103, I the undersigned hereby affirm that all information contained on this application is true and correct. I understand that knowingly giving a false statement or submitting a false document will subject me to criminal prosecution, and preclude any use of any Used Motor Vehicle License previously issued by the department.*

*I affirm that I have reviewed the Used Motor Vehicle Dealership Application accompanying this affidavit and that all responses given in this application, along with all additional information provided is accurate and not false or misleading in any respect.*

*I hereby authorize the release of any and all information relating to the automobile liability insurance that is maintained on behalf of my dealership as listed on this application. This information is to be released to the Arkansas State Police or any of their designated representatives and shall include the amount of liability I maintain as coverage.*

- f. The application can be mailed to or dropped off in person at Arkansas State Police, UMVD Section, #1 State Police Plaza Drive, Little Rock, AR 72209.
  - i. A **\$250.00** check or money order must be attached to the application if the application is mailed in.
    - 1. Check or money order, made out to [Arkansas State Police](#).
  - ii. The **\$250.00** fee can also be paid by check, money order, or credit card if the application is dropped off at the Arkansas State Police, UMVD Section, located at #1 State Police Plaza Drive, Little Rock, AR 72209.

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### 1. Licensing Process for New Applicants

#### a. Submit Application

- i. The dealership submits a properly filled out and complete application.
  1. If anything is missing or improper, the application will be rejected and cause delays in your dealership getting its license.
    - a. The UMVD Section Front Office will attempt to make contact with you if there are any issues with the application or any of the required items and advise what you need to do to fix the problem.

#### b. 15 Business Days to Process

- i. It can take up to 15 business days to process your application and set up your first UMVD Inspection. **(This estimated processing time should be considered when developing your plans for getting your dealership up and running.)**
  1. On average, the UMVD Section processes 40 new applicants a month, and your application will be put in the order with the other new applications as we receive them. Also, renewal applications have priority over new applicants to reduce the chance of a dealership's license and their dealership tags expiring.
    - a. *(Active Military, Military Veterans within one (1) year of discharge from active duty and their spouses will have their applications processed before all other turned in new and renewal applications per Arkansas law.)*
  2. If your application meets all requirements and is processed, the UMVD Section Front Office will assign a local UMVD Inspector to schedule the dealership's onsite inspection.

#### c. Inspection [Ref A.C.A. § 23-112-607]

- i. A UMVD Inspector will call you and schedule your first inspection. We expect the dealership to have **at least one of the owners of the dealership present at the first inspection.** (This will not be a requirement for future renewal application inspections.)
- ii. This first inspection will verify the following:
  1. [Business Location](#)
  2. [Required Sign](#)
  3. [Business Telephone Number](#)
  4. [Lockable File Cabinet](#)
- iii. **New Applicant Dealership Packet**
  1. The Inspector will provide you with a packet of information about Arkansas Used Motor Vehicle Buyers Protection Law, Dealer Licensing Rules, the Federal Trade Commission's Used Car Rule on Buyers Guide requirement, Salvage/Rebuilt Titles Disclosure requirements, Odometer law, and other rules and laws pertaining to your dealership.

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#### d. Issuance of UMVD License and Fee Schedule

- i. If your dealership passes its first inspection, the assigned UMVD Inspector will submit an Inspection Report to the UMVD Front Office in Little Rock.
- ii. The UMVD Front Office will finalize your application and create your first **UMVD License Certificate** and **Fee Schedule**. The **UMVD License** and **Fee Schedule** will be emailed to you, or you can pick it up at the Arkansas State Police, UMVD Section, located at #1 State Police Plaza Drive, Little Rock, AR 72209. (You can let your UMVD Inspector know your preference at the time of your first inspection.)

#### e. Obtain Your Used Auto Dealer Master Tag and EX Tag(s)

- i. Take your **UMVD License** and **Fee Schedule** to your local Revenue Office (DMV).
- ii. The **Fee Schedule** lets the local Revenue Office know that you are a **UMVD License** dealership and that you are authorized to purchase a Used Auto Dealer Master Tag, and an appropriate number of EX Used Auto Dealer Tags.
  - a. Your dealership is authorized one Master Tag and an EX Tag for each additional owner and salesperson you had listed on your turned-in application.
- iii. Revenue will keep the **Fee Schedule** after you pay and get your plates. You keep the **UMVD License** as **you must prominently display the UMVD License at your [Business Location](#)**.

#### f. Provide the UMVD Section Front Office With Your New Master Tag Number

- i. It is needed to update your dealership records.
- ii. You can also request an updated **UMVD License** Certificate showing your Master Tag Number at no additional cost to you.



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### Pictures of Business Location Examples

The following page has scans of old photos and polaroids of a dealership's [Business Location](#). Applicants typically take pictures of their [Business Location](#) using their cell phones and print the images out. Black and white printouts on 8 ½" x 11" paper are acceptable.

[Pictures Are Seen On The Next Page](#)

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### Pictures of Required Sign Examples

The following page has scans of old photos and polaroids of a dealership's [Required Sign](#). Applicants typically take pictures of their [Required Sign](#) using their cell phones and print the images out. Black and white printouts on 8 ½" x 11" paper are acceptable.

[Pictures Are Seen On The Next Page](#)

# Requirements To Become A Licensed Arkansas Used Motor Vehicle Dealer



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### Surety Bond Example

The following page is an example of an Arkansas Surety Bond for Used Motor Vehicle Dealer, Wholesaler, or Auto Auction. This document may vary, to some degree, depending on what Bond / Insurance Company you use. Besides preparing the [Surety Bond](#), the Bond / Insurance Company will also provide a Power of Attorney document that must be turned in with the [Surety Bond](#) as part of the application process. (Power of Attorney document examples are not provided in this guide)

When providing information to your Bond / Insurance Company, make sure that the [Dealership Name](#) and the Arkansas physical address of your [Business Location](#) are given and not some other business name, your own name, your personal mailing address, or a Post Office Box address. The number one reason [Surety Bond](#) documents are rejected is because of improper [Dealership Name](#) and inappropriate [Business Location](#) being listed on the [Surety Bond](#) documents submitted with the application.

If the [Surety Bond](#) has a signature line provided by your Bond / Insurance Company for you to sign, then the [Surety Bond](#) document will be rejected if you fail to sign the document.

On the next page, the **Surety Bond Example** shows some other common areas on a [Surety Bond](#) document that could result in the document being rejected, if not filled out properly.

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Your Bond Company should also provide a Power of Attorney with the Surety Bond. This must be turned in as well.

## STATE OF ARKANSAS

### SURETY BOND

#### USED MOTOR VEHICLE DEALER, WHOLESALER, OR AUTO AUCTION

KNOW ALL MEN BY THESE PRESENTS: ① 123456789 - 10  
Bond Number: \_\_\_\_\_

THAT FICTITIOUS SURETY COMPANY \_\_\_\_\_, an insurance

corporation duly licensed and authorized to issue corporate surety bond in the State of Arkansas ("Surety"), as surety  
for ② Sample LLC \_\_\_\_\_ / ② Sample Used Autos \_\_\_\_\_  
(Incorporated Name and/or Firm Name) (DBA Name)

Street Address ③ 123 Someplace St \_\_\_\_\_, ③ Little Rock \_\_\_\_\_, ④ Pulaski \_\_\_\_\_  
(Physical Location) (City) (County)

in the State of Arkansas, are held and firmly bound unto the State of Arkansas to indemnify any and all persons, firms and corporations for any loss sustained by acts of the PRINCIPAL/LICENSEE when those acts constitute grounds for the suspension or revocation of the license; and by the reason of violation of the PRINCIPAL/LICENSEE of conditions hereinafter contained, in the penal sum of twenty five thousand dollars (\$25,000), lawful money of the United States for the payment of which, well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly, severally and firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that WHEREAS, the said PRINCIPAL/LICENSEE is applying for/has received a license to do business as a USED MOTOR VEHICLE DEALER within the State of Arkansas. NOW, THEREFORE, if the PRINCIPAL/LICENSEE shall faithfully observe and comply with all the requirements of Arkansas Code Annotated 23-112-601 et seq. as amended of the laws State of Arkansas, and indemnify for any loss sustained by any person by reason of the acts of the PRINCIPAL/LICENSEE bonded when such acts constitute grounds for the suspension or revocation of the license, then this obligation of the Surety to be void, otherwise this bond is to remain in full force and effect and shall not be extinguished. Any liability, which accrues while this bond is in force and is in effect shall remain and shall not be extinguished, regardless of the cancellation of this bond, as set forth herein. The proceeds of the bond shall be paid upon receipt by the State of Arkansas of a final judgment from an Arkansas Court of competent jurisdiction against the PRINCIPAL/LICENSEE and in favor of an aggrieved party.

The total liability of the Surety for all claimants, regardless of the number of years this bond is in force, or has been in effect, shall not exceed the amount of the bond.

The surety shall have the right to cancel this bond by filing thirty, (30) days prior written notice of such cancellation with the PRINCIPAL/LICENSEE and the ARKANSAS STATE POLICE, #1 State Police Plaza Drive, Little Rock, AR 72209.

DATED THIS 7th day of February 20 22

② Sample LLC DBA Sample Used Autos \_\_\_\_\_  
PRINCIPAL/LICENSEE (Please print or type)

Some T. Guy, Vice President  
ATTORNEY-IN-FACT & RESIDENT AGENT (Please print or type)

⑤ Dealership Owner Signature \_\_\_\_\_  
ORIGINAL SIGNATURE OF PRINCIPAL/LICENSEE

*Signature of Attorney-In-Fact & Resident Agent*  
SIGNATURE OF ATTORNEY-IN-FACT & RESIDENT AGENT

SEAL



Common error areas seen on this document are shown in Red:

1. Must have an assigned Bond Number issued by the Bond Company.
2. Wrong Dealership Business Name - Does not match what is seen on the application and other documents.
3. Improper Business Location given for the dealership. Must be the Physical Address of the dealership and not a mailing address, the owners personal address, or a P.O. Box.
4. The County must be listed and be proper for the address given.
5. Bond not signed by an owner of the dealership if the Bond Company provides a signature line on the document.

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### Garage Liability Insurance Examples

The following two pages are examples of [Garage Liability Insurance](#). **Certificate of Insurance, Certificate of Garage Insurance, or Garage Insurance** documents used for [Garage Liability Insurance](#) documents vary, to some degree, from Insurance Company to Insurance Company. There is no way to show examples used by every Insurance Company with whom you could use to procure the required insurance. The two provided examples show some common areas on a **Certificate of Insurance, Certificate of Garage Insurance, or Garage Insurance** document that could result in your [Garage Liability Insurance](#) being rejected, if not filled out properly.

Also, when providing information to your Insurance Company, make sure that the [Dealership Name](#) and the Arkansas physical address of your [Business Location](#) are given and not some other business name, your own name, your personal mailing address, or a Post Office Box address. **The number one reason [Garage Liability Insurance](#) documents are rejected is because of improper [Dealership Name](#) and inappropriate [Business Location](#) being listed on the [Garage Liability Insurance](#) documents submitted with the application.**

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# Requirements To Become A Licensed Arkansas Used Motor Vehicle Dealer

FICTITIOUS INSURANCE COMPANY  
Address and Other Expected Insurance Contact Info

## CERTIFICATE OF INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICY.

CERTIFICATE DATE: 02/02/2022      EFFECTIVE DATE: 02/07/2022  
EXPIRATION DATE: 02/07/2023

INSURED: Sample LLC DBA Sample Used Autos

LOCATION ADDRESS: 123 Someplace St,  
Little Rock, AR 72212

POLICY #: 987654321-11

THIS IS TO CERTIFY THAT THE POLICY OF INSURANCE LISTED ABOVE HAS BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICY DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITION OF SUCH POLICY.

### GARAGE LIABILITY

- SCHEDULED AUTOS
  - ANY OWNED AUTO EXCEPT TOW TRUCKS, WRECKERS ETC.
  - PHYSICAL DAMAGE
- BODILY INJURY \$100,000 CSL
- BODILY INJURY
- PROPERTY DAMAGE \$500 DEDUCTIBLE

CERTIFICATE HOLDER  
Arkansas State Police  
Used Motor Vehicle Department  
1 State Police Plaza Dr  
Little Rock, AR 72209-4822

**Common error areas seen on this document are shown in Red:**

1. Must show an Effective and Expiration Date.
2. Wrong Dealership Business Name - Does not match what is seen on the application and other documents.
3. Improper Business Location given for the dealership. Must be the Physical Address of the dealership and not a mailing address, the owners personal address, or a P.O. Box.
4. Must have an assigned Policy Number issued by the Insurance Company.
5. Must have at least the minimum required coverage showing.
6. Arkansas State Police must be shown as the Certificate Holder.



## Requirements To Become A Licensed Arkansas Used Motor Vehicle Dealer

## CERTIFICATE OF GARAGE INSURANCE

DATE (MM/DD/YYYY)  
02/08/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Fictional Commercial Insurance Agency 1Fictional Ave, Somewhere, AR 0000	CONTACT NAME: Agent Person
	PHONE (A/C, No, Ext): (000) 000-0000 FAX (A/C, No):
	E-MAIL ADDRESS:
	INSURER(S) AFFORDING COVERAGE
	INSURER A : FICTITIOUS INSURANCE COMPANY NAIC # 00000
INSURED Sample LLC DBA Sample Used Autos 123 Someplace St, Little Rock, AR 72212	INSURER B :
	INSURER C :
	INSURER D :
	INSURER E :
	INSURER F :

COVERAGES PROD / CUSTOMER ID: CERTIFICATE #: REVISION #:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GARAGE LIABILITY <input type="checkbox"/> HIRER AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS USED IN GARAGE BUSINESS <input checked="" type="checkbox"/> OWNED AUTOS ONLY		ABCD987654321-10R	02/08/2022	02/08/2023	AUTO ONLY (Ea accident) \$ 100,000
						OTHER THAN AUTO ONLY EA ACCIDENT \$ 100,000 AGGREGATE \$ 300,000
	GARAGE KEEPERS LIABILITY <input type="checkbox"/> LEGAL LIABILITY <input type="checkbox"/> DIRECT BASIS <input type="checkbox"/> PRIMARY <input type="checkbox"/> EXCESS					<input type="checkbox"/> COMP / OTC LOC \$ <input type="checkbox"/> SPECIFIED PERILS LOC \$ <input type="checkbox"/> COLLISION LOC \$ <input type="checkbox"/> LOC \$
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:					EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION <input type="checkbox"/>					EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in N/A) If yes, describe under REMARKS below	Y/N N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

REMARKS (Additional Remarks Schedule, may be attached if more space is required)

(Sometimes your insurance company will put the proper DBA name and physical address here, which is acceptable)

<b>CERTIFICATE HOLDER</b> Arkansas State Police Used Motor Vehicle Department 1 State Police Plaza Dr Little Rock, AR 72209	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Insurance Representative Signature</i>

## Requirements To Become A Licensed Arkansas Used Motor Vehicle Dealer

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### Business Telephone Number Online Listing

Your dealership's Online / Internet [Business Telephone Number](#) listing can be created and maintained on Yelp, Google, Yellow Pages (YP), Facebook, Manta, your own webpage, etc. You will turn in a printout of this [Business Telephone Number](#) listing as part of the application process. The listing should be what a consumer will see online, not on a business profile or edit page. The UMVD Front Office staff will attempt to search online for the [Business Telephone Number](#) listing you provide. If they can not find the listing or the listing has improper or missing information, your application will be rejected. (New and updated online / internet [Business Telephone Number](#) listings are sometimes not updated by the provider for 24 hours. So take that into consideration before printing out the listing for the application)

Common reasons for your [Business Telephone Number](#) listing to be rejected are improper or missing [Dealership Name](#), improper or missing dealership's [Business Location](#) address, and improper or missing [Business Telephone Number](#).

The next two pages show some examples of Online / Internet [Business Telephone Number](#) listings showing where the three common trouble areas can be found.

[See Next Page](#)

# Requirements To Become A Licensed Arkansas Used Motor Vehicle Dealer

## Yelp Example

2/10/22, 10:14 AM Sample Used Auto - 25 Photos - Used Car Dealers - 123 Someplace St, Little Rock, AR - Phone Number

tacos, cheap dinner, ju Little Rock, AR For Businesses Write a Review Log In Sign Up

Restaurants Home Services Auto Services More

**1** **Sample Used Autos**

Claimed • Used Car Dealers Edit

Open 10:00 AM - 6:30 PM


Write a Review Add Photo Share Save

**Request Information**

You can now request information from business directly from Yelp

Request Information

Photos & videos See all 25 photos →



<http://www.SampleUsed.com>

(501) 000-0000 **2**

**Get Directions**

123 Someplace St, Little Rock, AR 72212 **3**

## YP Example (Yellow Pages)

2/10/22, 10:08 AM Sample Used Auto 123 Someplace St, Little Rock, AR 72212 - YP.com

**YP** The Real Yellow Pages®

Used Car Dealers Little Rock, AR Find

Home > AR > Vilonia > Used Car Dealers > JT Auto Sales

**2** (501) 000-0000 **1** **Sample Used Auto**

Used Car Dealers, Auto Equipment-Sales & Service

Be the first to review!

**3** **Map & Directions** 123 Someplace St, Little Rock, AR 72212

Write a Review

Is this your business? Customize this page

**Used Vehicle Dealership - View Our Special Pricing**

<https://www.markmcclartytoyota.com/>

Save on our huge inventory of **used cars**, trucks and SUVs. Visit us now. Go to Mark McClarty Toyota to see our pre-owned **vehicle** pricing and inventory today. Order Tires Online. Parts & Accessories. Amazing Customer Service, Service & Parts. Worry Free Guarantee. Legendary Low Prices. Online Service Coupons. Trade-Ins Welcome. Certified Techs. Financing Available.

Visit Website

# Requirements To Become A Licensed Arkansas Used Motor Vehicle Dealer

## Google Search Example

The image shows a Google search result for a business named "Sample Used Autos". The search result is enclosed in a black border. Three red circles with white numbers 1, 2, and 3 are placed to the left of the search result, pointing to specific elements. Callout 1 points to the business name "Sample Used Autos". Callout 2 points to the address "123 Someplace St, Little Rock, AR 72212". Callout 3 points to the phone number "(501) 000-0000". The search result includes a 4.0 rating, 10 Google reviews, and a 5/5 Facebook rating. It also shows a bar chart for popular times and a "Send to your phone" button.

**1** Sample Used Autos

Website Directions Save Call

4.0 10 Google reviews

Auto broker in Little Rock, Arkansas

**2** Address: 123 Someplace St, Little Rock, AR 72212

Hours: Open - Closes 6:30PM

**3** Phone: (501) 000-0000

Suggest an edit · Own this business?

Know this place? Share the latest info

Questions & answers  
Be the first to ask a question Ask a question

Popular times

MON TUE WED THU FRI SAT

10 AM: Usually not busy

9a 12p 3p 6p 9p

Send to your phone

Reviews from the web

5/5 Facebook · 5 votes