FORM F-1

# COMMISSION ON LAW ENFORCEMENT STANDARDS AND TRAINING
# INITIAL EMPLOYMENT REPORT

(To be completed and submitted to the Commission within ten (10) days after officer is employed.)

1. Check One:
Full Time Officer ☐
Part Time Officer ☐
Auxiliary Officer ☐
Specialized Officer ☐
Type:

| 2. Social Security No. | 3. Last Name | 4. First Name | 5. Middle Name | Email |
|---|---|---|---|---|
| | | | | |

| 6. Date of Birth | 7. Place of Birth – City<br>County State | 8. Drivers License Number: | 9. Title of Position |
|---|---|---|---|
| | | | |

| 10. Type of Agency<br>State ☐<br>County ☐<br>Municipal ☐ | 11. Name of Agency | 12. Agency Address | |
|---|---|---|---|
| | 13. Agency City & ZIP Code | 14. County of: | 15. Contact Phone Number |

**16.** Date of Hire

17. Ethnic Group (Check appropriate box)

Black ☐ American Indian ☐ Spanish Surnamed ☐
Asian ☐ Caucasian ☐ Other ☐

| 18. Sex (Check One)<br>Male ☐<br>Female ☐ | 19. General Education (Check One)<br>High School ☐ Less than High School ☐<br>GED ☐ | 20. College Hours (Attach original transcript or notarized copy of original transcript) |
|---|---|---|

| 21. College Major | 22. College Degree (Check degree held and attach notarized copy of degree)<br>Associate ☐ Baccalaureate ☐ Masters ☐ Doctorate ☐ |
|---|---|

23. Name of College from which Degree received or last attended (if no Degree)

| 24. Date Degree received or last attended | 25. Total years of prior Law Enforcement Experience<br>(List prior Law Enforcement Experience below) |
|---|---|

| 26. Department Name | 27. From (Date) | 28. To (Date) |
|---|---|---|
| 29. Department Name | 30. From (Date) | 31. To (Date) |

32. Has the officer attended a Basic Police Training Course?

Yes ☐ If yes: Date Completed:
No ☐
Location of Training:

33. Highest Law Enforcement Certification held by Officer (Specify Type)

Basic ☐ General ☐ Intermediate ☐ Advanced ☐ Senior ☐ PT I ☐ PT II ☐ Aux ☐ Spec. ☐

34. Has the Officer:
(This section must be completed on all law enforcement officers before employment date.)

| | Yes | No |
|---|---|---|
| a. Verified being a citizen of the United States? | ☐ | ☐ |
| b. Verified of being at least twenty-one (21) years of age? | ☐ | ☐ |
| c. Been fingerprinted and prints submitted to the ASP and FBI for Criminal Records check? | ☐ | ☐ |
| d. Been checked and found not to have entered a plea of guilty or been convicted of a felony at anytime. (Pardoned or otherwise) | ☐ | ☐ |
| e. Been investigated as to background? | ☐ | ☐ |
| f. Examined by a physician and psychiatrist or licensed psychologist under Regulation 1002 (2)(g) and (i)? | ☐ | ☐ |
| g. High School graduate or GED? | ☐ | ☐ |
| h. Been interviewed by personnel of this department and found to be suitable for appointment as a law enforcement officer? | ☐ | ☐ |
| i. A valid driver's license? | ☐ | ☐ |

**DEPARTMENT INTERVIEW**

35. Did the Interview Board recommend employment or appointment? (Yes ☐ ) (No ☐ )

Date Conducted _____

Board made up of _____
(Department Head)

Others

36. Will applicant begin basic training prior to being armed? (Yes ☐ ) (No ☐ )

If Yes, date and location of training:: _____

If No, answer the following:

37. Has the applicant reviewed department policies? (Yes ☐ ) (No ☐ )

38. Has the applicant completed the CLEST Firearms Qualification prior to being armed? (Yes ☐ ) (No ☐ )

**I hereby attest that to the best of my knowledge the information on this form is true and correct.**

| _____ | _____ | _____ |
|---|---|---|
| Signature of Employee | Rank | Date |
| _____ | _____ | _____ |
| Signature of Department Administrator or Designate (NO STAMP) | Rank | Date |

**SWORN AND SUBSCRIBED BEFORE ME**

**NOTICE** – False swearing is a Class A misdemeanor.

_____

NOTARY PUBLIC, this _____ day

Of _____, 20____.

My Commission expires _____.

**Agency Heads should be aware of 12-9-602 of the Arkansas Code which, in part states: Before employing or appointing a law enforcement officer, a subsequent employing agency must contact the commission to inquire as to the facts and reasons a law enforcement officer became separated from any previous employing agency.**

Revised 12-16