2024 Solar Eclipse Planning Checklist

COUNTY LEVEL

☐ Assigned Incident Command Staff for ALL Operational Periods
  ○ Operations
    ▪ Police
    ▪ Fire
    ▪ EMS
    ▪ Transportation
    ▪ Public Works
  ○ Logistics
    ▪ Public Safety Logistics
    ▪ Public Logistics (e.g., portable restrooms, food services, first aid stations, etc.)
  ○ Planning
    ▪ Staff Rotation Plan, Requests for supplemental staff
    ▪ EAP Template developed for each operational period
    ▪ Special Language Services
    ▪ Identify needed equipment and personnel that may need to be requested
    ▪ Public Safety Answering Point/Dispatch coordination
    ▪ Emergency Weather Shelters and Locations

☐ Communications Unit Leader (COML) Assigned for Event
  ○ ICS Form 205’s developed
  ○ Amateur Radio and Personnel Plan
    ○ Identify if there are any LTE resources needed for potential high traffic areas

☐ Communications Coordinator (COMC) assigned for event

☐ All Emergency Support Function (ESF) positions needed assigned

☐ Traffic management Plan developed, including Ingress and Egress Plans

☐ Coordination with neighboring counties for overflow and egress traffic.

☐ Public Information Officer and Public Information Campaign/Website for Information (social media updates)

☐ Air Medical Liaison

☐ National Weather Service Liaison

☐ Airport Liaison

☐ Special Use and Camping permits for individuals or property owners
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STATE LEVEL

☐ Assigned Incident Command Staff for ALL Operational Periods
  o Operations
    ▪ Police
    ▪ Fire
    ▪ EMS
    ▪ DOT
  o Logistics
    ▪ Public Safety Logistics
    ▪ Public Logistics
  o Planning
    ▪ Staff Rotation Plan, Requests for supplemental staff
    ▪ EAP Template Developed for each operational period
    ▪ Special Language Services
    ▪ Identify needed equipment and personnel that may need to be requested
    ▪ Public Safety Answering Point/Dispatch Coordination
    ▪ Emergency Weather Shelters and Locations

☐ Communications Unit Leader (COML) Assigned for event
  o ICS Form 205’s Developed
  o Amateur Radio and Personnel Plan
    o Identify if there are any LTE resources needed for potential high traffic areas

☐ Communications Coordinator assigned for event
☐ All ESF positions needed assigned
☐ Traffic management Plan Developed, including Ingress and Egress plans
☐ Coordination with Counties for over flow and egress traffic.
☐ Public Information Officer and Public Information Campaign/Website for Info (Social media updates)
☐ Air Medical Liaison
☐ National Weather Service Liaison
☐ Nuclear Plant Emergency Manager Liaison
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REGIONAL LEVEL

☐ Regional Event Action Plan (EAP) developed
☐ Regional Communications Coordinator(s) Assigned
☐ Regional Traffic Plan
☐ Liaisons from each state identified for deconfliction purposes
☐ Regional Coordination Center identified (virtual options are probably best)
  ☐ Deconfliction of resource requests
  ☐ Federal and Emergency Mutual Aid Compact (EMAC) coordination
  ☐ Special requests that may impact all three states
  ☐ Vendor coordination and requests
☐ National Weather Service Liaison