



ARKANSAS DIVISION OF LAW ENFORCEMENT STANDARDS AND TRAINING

ADJUNCT ALERRT INSTRUCTOR APPLICATION

Full Name: _____ Date: _____
Last First M.I.

Date of Birth: Month _____ Day _____ Year _____ SSN (Last Four) _____

Address: _____
Street Address Apartment/Unit #

_____ *City State ZIP Code*

Phone: _____ Email: _____

Cell Phone: _____ Work Phone: _____

EMPLOYMENT INFORMATION

Please Provide CLEST # if you have one _____

Employer: _____ Phone Number: _____

Address: _____ Supervisor: _____

Responsibilities: _____

Length Employed: _____ Job Title: _____

Total Length of Law Enforcement Experience: _____

Are you a currently contracted ALERRT Instructor?

Are you currently a federal employee?

REQUIRED EXPERIENCE / DOCUMENTS:

Cover letter detailing your years of professional experience in the discipline you wish to teach

Copy of your Resume

Current full-body photograph (only images: png, jpg, jpeg, jfif, pjpeg)

Certification of completion of Train-the-Trainer course for any courses applying to instruct

Certification of completion of the following courses:

ICS-100 - Introduction to Incident Command Systems (ICS)

ICS-200 - ICS for Single Resources and initial Accident Incidents

Medical Emergency Recognition (Vincent Parks Law)

Applicants must have been observed by current Arkansas Division of Law Enforcement Standards and Training (ADLEST) instructors or staff in an instructional environment for at a minimum of one before applicants can receive compensation.

PREFERRED EXPERIENCE / DOCUMENT:

Three or more years' experience instructing first responders in both classroom and reality-based training environments

Certification of completion of the following courses

ICS-300 - Intermediate ICS for Expanding Incidents

ICS-700 - NIMS and Introduction

IS-800 - National Response Framework an Introduction

DD-214 if prior military experience

Payment for instruction is subject to availability

Have you ever been terminated or asked to resign from a place of employment? _____

Have you ever received disciplinary action that resulted in time off or Brady action? _____

Can we contact your previous employers? _____

Describe in detail your related experience as it pertains to the course(s) you are applying to instruct. Detail any large-scale critical incident response events and the role(s) you were responsible for during the event. Detail any experience to include training received or role(s) in providing relative training.

1. Describe any experience in responding to a large-scale critical incident requiring integrated response of multi-discipline first responders within the last 10 years.
2. Describe your experience utilizing rescue task force tactics, techniques, and Incident Command Systems as a part of a response to a critical incident, or in lieu experience any training you have received.
3. Describe any training you have conducted for active attack response in a classroom or practical environment.
4. Describe any additional experience or skills that you feel would be applicable or beneficial to this course and overall program.

If you are not an Arkansas Certified Law Enforcement Instructor and/or do not have a CLEST #, please complete following:

List Any Previous Law Enforcement Experience:

Agency	Address	Dates of Employment

EDUCATION AND TRAINING

What is your highest level of education? _____

List any degrees or specialized training / certifications / expertise _____

Have you completed ADLEST Public Safety Law Enforcement Instructor Development? _____

If the above answer is yes, what was the location and date? _____

Please provide a list of at least three references that have observed your instruction

Please provide all additional information and documentation you would like considered for your application process.

By signing below, I confirm that the above information is true and correct to the best of my knowledge. I authorize all staff and designees with ADLEST to utilize all information provided on this application, including any and all (personal) data may be shared with any and all ADLEST staff or ADLEST designees to facilitate instructor hiring. This data will be retained. I understand that by signing I agree to follow the policies and procedures of ADLEST.

I also understand that my participation and/or involvement in training carries with it the potential for certain risks, some of which may not be reasonably foreseeable. I further acknowledge that these risks could cause me, or others around me, harm, including, but not limited to, bodily injury, damage to property, emotional distress, or death. By signing this agreement, I agree to release, indemnify, and hold harmless the State of Arkansas and Division of Law Enforcement Standards and Training as well as all employees, agents, representatives, successors, etc. thereof from all losses, claims, theft, demands, liabilities, causes of action, or expenses, known or unknown, arising out of my participation as an Adjunct Instructor.

Signature: _____ Date: _____