



State of Arkansas
Governor Sarah Huckabee Sanders



**DIVISION OF LAW ENFORCEMENT
STANDARDS AND TRAINING**

COL. MIKE A. HAGAR
SECRETARY

ALETA-CAMDEN
P.O. Box 3106
East Camden, AR 71711
(870) 574-1810 FAX: (870) 574-2706

LAW ENFORCEMENT STANDARDS/ALETA-CENTRAL
4 State Police Plaza Drive
Little Rock, AR 72209
(501) 682-2260 FAX: (501) 682-1582

ALETA-NORTHWEST
3424 South Downum Road
Springdale, AR 72762
(479) 361-3410 FAX: (479) 361-3412

CHRIS CHAPMOND
DIRECTOR

Date of Request: [Date]

RE: Adjunct Instructor Request

(Agency Name)
(Agency Address)
(Agency Address)

Please accept this as an official request for [Officer Title/Rank Name] to assist [ALETA Campus] with the instruction of the following class(s) or practical(s):

[Class Name]
[Training Hours]
[Date(s) and Time(s)]

- By checking this box, I **APPROVE** the above instructor to assist with the training listed above.
- By checking this box, I **DO NOT APPROVE** the above instructor to assist with the training above.

CLEST Training Staff

Agency Representative Printed Name

Agency Representative Signature

Date

*Please scan and email/return the signed form at your earliest convenience.