



Minutes of the Arkansas Crime Information Center Supervisory Board - Friday, December 3, 2021

David Eberdt Training Center: In person and ZOOM

Board Members present: Lieutenant Lloyd White, Chair; Sheriff Ron Nichols, Vice Chair; LTC. Shawn Garner for Col. Bill Bryant; Mr. Matthew Durrett; Chief Alice Fulk for Asst. Chief Hayward Finks; Mr. Dan Harness; Mr. Howard Heffington; Judge Melanie Martin; Mr. Zach Mayo; Dir. Dexter Payne; Mr. Ben Barham for Mr. Marty Sullivan; Ms. Debbie Wise and Attorney Daniel Faulkner.

Also attending - Brad Cazort, Director; Lesa Winston, Administrator of Repository; Michael Tackett, Administrator of Information Services; Karen Burgess, ACIC; Kim Freeman, ACIC; Ralph Ward, ACIC; Paula Stitz, ACIC; Bailey Morgan, ACIC; Contiki Cooper, ACIC; Rhonda Ratterree, ACIC; Zach Osborne, ACIC, and Bliss Boever, ACIC.

Call to Order:

Lt. Lloyd White called the meeting to order at 10:01am.

Approval of Previous Minutes: September 10, 2021:

Motion to Approve: Mr. Dan Harness

Seconded by: Dir. Dexter Payne

Voting: Unanimous

ACIC Division Reports:

Operations:

Requests for Workstation Applications:

Rhonda Ratterree:

- ✧ *2nd Division Circuit Court:* Limited Access (Upon audit, Recommends approval)
- ✧ *3rd Division Environmental Court:* Limited Access (Upon audit, Recommends approval)
- ✧ *Des Arc Police Department:* Mobile Access (No issues, Recommends approval)
- ✧ *Hoxie Police Department:* Mobile Access (No issues, Recommends approval)
- ✧ *Jasper Police Department:* Mobile Access (No issues, Recommends approval)
- ✧ *Johnson Police Department:* Full Access, not dispatch (No issues, Recommends approval)
- ✧ *Leachville Police Department:* Full ATLAS Access (No issues, Recommends approval)
- ✧ *Swifton Police Department:* Mobile Access (No issues, Recommends approval)

Approve above Applications:

Motion to Approve: Mr. Dan Harness

Seconded by: LTC. Shawn Garner

Voting: Unanimous

Karen Burgess:

Working security setback on Password Reset Portal allowing users to reset their own password. Introduced thirteen (13) new forms at October ACIC Conference. On September 15, 2021 the Operations division took over responsibility for all workstation requests previously worked by IT Helpdesk.

- Configured and Installed 31 messenger workstations, 172 Mobile data terminals.
- Approved 2 DIS circuits and routers for removal from system.
- Processed 32 ORI requests.
- Processed 1,709 hot files and 348 owner/lien holder requests.
- Completed 22 audit and 7 re-audit reports.
- 486 active missing persons in Arkansas.

Kim Freeman:

- Certified 1,360 users during the quarter with CJIS Online Security Training.
- Certified 10,432 vendors across the nation.
- Basic training: 480 users with a 94.4% pass rate.
- 813 users took the Basic Refresher, with an 87.3% pass rate
- Advanced training: 52 users with a 100.0% pass rate.
- 334 users recertified during the 4th quarter of 2021 with a 89.5% pass rate.
- VINE had 53,959 new registrations.
- Delivered 434,440 VINE Notifications by phone, text and email.
- JusticeXchange had 158,710 law enforcement searches.
- Investigators placed 19,423 watches; this yielded 3,929 hits on those watches.
- 16,252 DL photos viewed.
- AlertXpress utilized 232 times during this quarter.
- Pseudoephedrine purchases 40,028.
- NPLeX blocked 2,002 attempts to buy pseudoephedrine.
- Metal Theft tracking Program reported 134,660 tickets on 308,175 items scrapped and 6,439 of those tickets yielded a hit on a reported stolen item.
- Training worked over 3,055 training emails.

Ralph Ward:

- Current NIBRS program status; there are 332 agencies cleared to request & report.
- 17 agencies and vendors are testing to certify their RMS.
- Working with RMS software vendors and agencies that have technical reporting errors.
- Contacted over 360 law enforcement agencies.
- Victim Reports Project – In final stage of production.
- Received and processed requests for statistics.

Repository:

Paula Stitz:

Introduced new SOR employee Contiki Cooper.

- Sex offender Stats: 17,756 registered sex offenders on the registry.
 - Compliant sex offenders: 8,587
 - Delinquent sex offenders: 1,387
 - Incarcerated sex offenders: 3,356

- Out of state sex offenders: 3,952
- Address Unknown sex offenders: 149
- Deported sex offenders: 208
- Incapacitated sex offenders: 99
- Out of the United States: 17

Bailey Morgan:

- In 2021 there were 40,251 records entered, 114,978 verified, and 90,066 miscellaneous transaction worked.
- Total of 245,295 records entered, quality controlled, verified or processed for accuracy.
- Criminal History worked with Operations completing exit audits for Searcy and Hot Springs Counties.
- Hot Springs County requested training (from ACIC) for employees on finger printing and finger print card submission. Tiffani Ward and Janice Evans completed this training in November.

ISD:

Michael Tackett:

- Working on the sex offender application.
- Gathering more information on the NFF project.
- Helpdesk made a solid transition over to the ASP Troop A Headquarters, where the DPS IT is located. We are now the DPS helpdesk.
- Working on the migration change with ACIC. Migration into a single (DIS/DPS) domain.
- Working on Environments and Agreements with DIS to share some data center services.

Fiscal:

Director Brad Cazort:

- Capital Outlay – Due to delay, the Invoice for our second car arrived and was payed from the FY2023 budget even though it was purchased/approved in the FY2022 budget.
- Data Processing – We are in good shape but it highlights that we are a percentage ahead at this time and to keep an eye on it.

Board Meeting Dates for 2022: *Dir. Brad Cazort*

- Friday, March 4, 2022
- Friday, June 3, 2022
- Friday, September 9, 2022
- Friday, December 2, 2022

Approve above Dates:

Motion to Approve: Ms. Debbie Wise

Seconded by: Mr. Howard Heffington

Voting: Unanimous

Directors Report:

Brad Cazort:

- Completed ACIC Conference October 6-8, 2021 with over 200 attendees. Conference next year is October 5-7, 2022. We have over \$5,000 to carry over for next conference.
- Working on our System Regulations to update wording and codes.
- We are audited every three years but FBI is behind and will not reach us until 2023.
- We now have a contract for our sex offender replacement system. Our initial contender backed out because they made some assumptions about the work. Our second bidder was successful and we have a contract and legislative approval. We hope to start work by the first of the year.

Chair Lloyd White: I want to thank the Director and his staff. I have been to the Conference and as always they did an excellent job, thank you.

Adjournment: (10:40am)

Motion to Approve: Mr. Dan Harness

Seconded by: Mr. Matthew Durrett

Voting: Unanimous

ACIC Director

Date