



## **Minutes of the Arkansas Crime Information Center Supervisory Board - Friday, December 2, 2022**

David Eberdt Training Center: In person and TEAMS

**Board Members present: Lieutenant Lloyd White, Chair; Acting Lieutenant LTC Forrest Marks for Col. Bill Bryant; Chief Alice Fulk; Mr. Dan Harness; Judge Melanie Martin; Ms. Nicki Nicolo and Dale Reed for Director Dexter Payne**

**Also attending –** A.J. Gary, DPS Cabinet Secretary; Doug House, Board Attorney; Brad Cazort, Director; Lesa Winston, Administrator of Repository; Rick Stallings, Administrator of Operations; Michael Tackett, DPS Deputy CIO; ACIC; Jennifer Tomlin, ACIC; Karen Burgess, ACIC; Ralph Ward, ACIC; Kathy Smith, ACIC; Rhonda Harris, ACIC; and Kara Rice, ACIC.

### **Call to Order:**

Lt. Lloyd White called the meeting to order at 10:04am.

### **Approval of Previous Minutes: September 9, 2022:**

September minutes were not approved, as a quorum was not present

### **ACIC Division Reports:**

#### **Operations:**

##### **Requests for Workstation Applications:**

*Rick Stallings:*

✧ *Augusta Police Department.*: Mobile Access (No issues, Recommends approval)

*Brad Cazort:* “Without a quorum, the board can’t pass that, but under our regulations, I have the authority to grant temporary access until the next board meeting if everybody’s okay with that.”

### **Approve above Application:**

**No objection to the Director taking that action**

*Karen Burgess:*

- Configured and Installed 65 messenger workstations, 175 Mobile data terminals 2 server IDs.
- 11 workstation removals, 1 application for direct access
- Approved 4 DIS circuits and routers for removal from system.
- Processed 30 ORI requests; 5 were assigned, 24 retired and 1 name change.
- Processed 1,506 hot files and 405 owner/lien holder requests in the last 3 months.
- Completed 16 audit and 8 re-audit reports.
- 506 active missing persons in Arkansas.

*Lloyd White:* “I believe Mr. Secretary is online. Would you like to address the board, sir?”

*A.J. Gary: "Hey good morning. Appreciate everybody for being a part of the board and part of this process and I just wanted to dial in and see how everything was going. Brad, good to see you back."*

*Brad Cazort: "I'm only back for this board meeting. I have physical therapy afterwards and another week to go."*

*A.J. Gary: "Good luck with that. Thank you"*

*Lloyd White: "Thank you, sir. Next, we have training, VINE and justice exchange. Miss Tomlin."*

*Jennifer Tomlin:*

- Certified 1,413 users during the quarter with CJIS Online Security Training with a 99.8% pass rate.
- Certified 10,135 vendors across the nation with a 99.5% pass rate.
- Basic training: 586 users with a 94.4% pass rate.
- 703 users took the Basic Refresher, with an 86.6% pass rate
- Advanced training: 83 users with a 100% pass rate.
- 166 advanced users recertified with an 84.3% pass rate.
- Training worked 1,985 training emails.
- VINE had 51,155 new registrations.
- Delivered 444,590 VINE Notifications by phone, text, and email.
- JusticeXchange had 151,512 law enforcement searches.
- Investigators placed 22,911 watches; this yielded 4,446 hits on those watches.
- 9,412 DL photos viewed.
- AlertXpress utilized 139 times during this quarter.
- 39,345 actual JX logins
- Pseudoephedrine purchases 27,436.
- NPLeX blocked 1,636 attempts to buy pseudoephedrine.
- Metal Theft tracking Program reported 66,325 tickets on 151,055 items scrapped and 3,635 of those tickets yielded a hit on a reported stolen item.
- Purchased 40 license to configurator program; Trained 14 agencies that are now online and are resetting passwords, configuring basic users, moving people into classes; taking a little more responsibility.
- 2023 training calendars have been uploaded
- 2 webinars for VINE and JusticeXchange and participated in 6 telecommunication courses across the state

*Ralph Ward:*

- Current NIBRS program status: there are 335 agencies cleared to request & report.
- 15 agencies and vendors are testing to certify their RMS.
- Working with RMS and software vendors with assisting law enforcement agencies with technical reporting issues.
- 446 law enforcement agencies were contacted within the state this quarter to collect the full-time officers and civilian employee counts; data is reported yearly to the FBI and posted on our website
- Working with Administrative Office of the Courts and AFIS team on additional charge codes
- Researched and added several additional charge codes to the ACIC system.
- Processed several requests for statistics.

**Repository:**

*Kathy Smith:*

- Sex offender Stats: 18,303 registered sex offenders on the registry. Registering about 100 new registrants each month
  - Compliant sex offenders: 8,278
  - Delinquent sex offenders: 1,391
  - Incarcerated sex offenders: 492
  - Out of state sex offenders: 4,167
  - Address Unknown sex offenders: 172
  - Deported sex offenders: 210

*Rhonda Harris:*

- September 2022- November 2022 (Quarterly Review) there were 26,267 records entered, 12,498 verified, and 19,522 miscellaneous transactions worked.
- Total of 58,287 records entered, quality controlled, verified or processed for accuracy.
- Year-to-date review, 65,847 records entered and verified 127,188 records
- 77,785 miscellaneous transactions were processed 279, 415 records processed
- 184 governor pardons were issued
- Criminal History agent Janice conducted arrest and disposition audits in Grant County, Clay County and Green County. Janice discovered during these audits that agencies are not logging the arrest tracking number which is very important, and some agencies are issuing citations on felony arrests and misdemeanor charges versus fingerprinting. Many arresting agencies are not submitting the final disposition to report to the city attorney, the court clerk, for the outcome of the arrest. Also, if there were errors made during the arrest, a follow-up isn't being made with the correction
- Preparing for 2023 audit. Cross training to make sure our team is more efficient.
- Process of hiring 2 individuals

**ISD:**

*Michael Tackett:*

- Sex Offender Registry update and application process. Weekly meetings
- Sex Offender registry staff are testing out different applications and working with Mainstream and DPS IT applications teams
- AMF and CCH applications with SEARCH
- Working to get Docuware system up and running efficiently and correctly for the upcoming FBI CJIS audits coming up in February
- Still working to virtualize the message switch. Moving away from the vendor and hardware hosting DIS and moving into the state data center for more reliability. Goes along with the data center migration that the governor has put in place about two years ago
- Backup center is up and running
- Upgrading phones and computers
- Vendor looking for a solution to help with the mobile training classes

**Fiscal:**

*Director Brad Cazort:*

- 4 months into the current fiscal year. We're in good shape. The only thing that is showing is over budget point, is salaries. But by the end of the year, that will balance out.

*Chair Lloyd White: 2023 board meeting dates are presented to you. We can't approve those without a quorum.*

### **Board Member Stipends:**

**Motion to Approve:** Sheriff Ron Nichols

**Seconded by:** Ms. Debbie Wise

**Voting:** Unanimous

### **Directors Report:**

*Brad Cazort:*

- New furniture in the training
- All of our FBI audits are coming up for the last week of February. All pre-audit questionnaires have been responded to and sent back
- Legislature sessions coming up starting in January. ACIC does not have any proposed legislation that we'll be pushing forward. There will be deals file that could affect us in the pre file. Troubleshooting the public sex offender website. Currently the laws says that we can only publish the block number of the address of the sex offender. To actually publish the exact address. The other tone that's filed recently is a bill that will allow certain felons after 10 years after their conviction, to petition the court to have that conviction set aside, dismissed and reinstate their firearm rights. If it passes then we will be mandated to draft the form petitions to see all of the form orders from the court, but we do that for all the other orders to seal.

*Chair Lloyd White: "Any other business to be brought before this board?"*

*Brad Cazort: "I will say this, because we didn't have a quorum, we will put the minutes of this meeting on to the next agenda. So, we will have two minutes to deal with that time, as well as the approval of Augusta formally plus any other applications in the next quarter and the approval of your meeting dates for next year."*

### **Adjournment: (10:39am)**

**Motion to Approve:** Director temporary approval

**Voting:** Unanimous

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ACIC Director

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Date